



KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
11/09/2017

DATE: November 09, 2017

PURPOSE: Regular Meeting

LOCATION: Fire Station 13, 18002 – 108th Ave SE, Renton

ATTENDANCE: **KCFD #40**
Commissioner Sartnurak
Commissioner Parsons
Commissioner Ryan
Commissioner Little
Commissioner Nichelson
Nicole Castilliano, DS
Eric Quinn, Attorney

RENTON RFA
Rick Marshall

PUBLIC
Cindy McMahan

CALL TO ORDER:

Board Chair Sartnurak called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:02 p.m. with Commissioners Nichelson, Ryan and Little present. Commissioner Parsons had an excused absence.

No Commissioners expect to be absent for the Regular Meeting of December 14, however District Attorney, Eric Quinn, will not be available.

CORRESPONDENCE:

None.

FIRE CHIEF'S REPORT:

Fire Chief Rick Marshall presented the Chief's Report.
A copy of Chief Marshall's report is attached.

UNFINISHED BUSINESS:

The Board of Commissioners moved Unfinished Business after Executive Session.

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NEW BUSINESS:

Resolutions: 528, 529, 530 and 531

Commissioners Ryan and Little presented the following Resolutions:

- Res. 528 – 2018 Limit Factor Increase
- Res. 529 – 2018 Property Tax Increase
- Res. 530 – 2018 Property Tax Levy
- Res. 531 – 2018 Benefit Charge

Conclusion: Commissioner Little made a **motion** to approve Resolutions 528, 529, 530 and 531; **seconded** by Commissioner Nichelson; Commissioner Ryan stated she would deliver the referenced Resolutions to King County. With no further discussion, **motion passed unanimously (4-0)**.

FINANCIAL REPORTS:

District Secretary Nicole Castilliano presented the October 2017 Treasurers Report. A copy of the Treasurers Report is attached.

CONSENT AGENDA:

- Approval of Minutes – Regular Meeting of October 12, 2017
- November Payroll EFT from the Expense Fund: \$2,740.49
- Expense Fund Voucher #171101001 - #171101005: \$6,882.87
- Expense Fund Voucher #171103001: \$2,279,814.00

Conclusion: Commissioner Ryan made a **motion** to approve the Consent Agenda; **seconded** by Commissioner Nichelson; with no further discussion, **motion passed unanimously (4-0)**.

WORKGROUP REPORTS:

Finance (Ryan + Little)

Commissioners Ryan and Little presented the Resolutions above that pertain to the 2018 Budget; District Attorney, Eric Quinn, advised the Finance Committee that they will need a Resolution to Certify the Budget. Commissioner Ryan stated she would present the Resolution at the next Commissioners Meeting with Eric's assistance.

Communications (Nichelson + Sartnurak)

None.

Facilities/Equipment (Parsons + Sartnurak)

Commissioner Sartnurak stated she will discuss F432 with Commissioner Parsons upon his return regarding the report given by Chief Marshall.

Special Projects (Nichelson + Little)

None.

Renton RFA Contract (Ryan + Parsons)

Commissioner Ryan to discuss with legal counsel under Executive Session.

Renton RRFA Liaison (Sartnurak, nonvoting member)

None

The Commissioners took a few moments to sign the Resolutions and Vouchers.
Commissioner Parsons entered the meeting at 5:45p.m.

PUBLIC COMMENT

None.

Fire Chief, Rick Marshall left the meeting at 5:55p.m.

EXECUTIVE SESSION

At 5:55pm the Board of Commissioners met in Executive Session under RCW 42.31.110 (1)(i), for an estimated time of 10 minutes, to discuss with legal counsel representing the agency the legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

At 6:05p.m. the Executive Session was extended 15 minutes

At 6:20p.m. the Executive Session ended with no action being taken.

UNFINISHED BUSINESS:

District Secretary Position

Commissioner Little welcomed Cindy McMahan to the meeting and after review of her Cover Letter and Resume she felt Cindy would be a great fit to the Fire District 40 Team and recommended to the Board of Commissioners to move forward with appointment of the District Secretary position.

Conclusion: Commissioner Ryan made a **motion** to appoint Cindy McMahan as District Secretary of Fire District 40 in accordance with the Contract as written; **seconded** by Commissioner Nichelson; with no further discussion, **motion passed unanimously (5-0)**. Commissioner Sartnurak welcomed Cindy to the team.

Commissioner Ryan read the Oath and Swore in Cindy McMahan as District Secretary.

GOOD OF THE ORDER:

Commissioner Parsons congratulated Commissioner Sartnurak on her next term in office.
District Attorney Eric Quinn sited a new law change regarding Records Requests.
Commissioner Little wished everyone a Happy Thanksgiving

ADJOURNMENT:

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There was no further business or discussion and the meeting was adjourned at 6:30 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 14, 2017 at 5:00 p.m. at Station 13.**


Cheryl Nicholson, Commissioner


Linda Sartnurak, Chair


Steve Parsons, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Nicole Castilliano, Board Secretary

- Attachments:
- Fire Chief's Report
 - Resolution 528
 - Resolution 529
 - Resolution 530
 - Resolution 531
 - Financial Report
 - District Secretary Contract
 - District Secretary Oath