
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
12/14/2017



DATE: December 14, 2017
TIME: 5:00 p.m.
PURPOSE: Regular Meeting
LOCATION: Fire Station 13, 18002 – 108th Ave SE, Renton

ATTENDANCE: **KCFD #40**
Commissioner Sartnurak
Commissioner Ryan
Commissioner Parsons
Commissioner Nichelson
Commissioner Little
Nicole Castilliano, DS
Cindy McMahan, DS
Eric Quinn, District Attorney

RENTON RFA
Rick Marshall, Fire Chief
Craig Soucy, B/C
Mark Seaver, B/C

PUBLIC

CALL TO ORDER:

Board Chair Sartnurak called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:03 p.m. with Commissioners Nichelson, Parsons, Ryan, Sartnurak and Little present.

No Commissioners expect to be absent for the next regular meeting of January 11, 2018.

CORRESPONDENCE:

Board Members received an invitation to the Annual King County banquet. Cindy will RSVP for anyone interested in attending.

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CHIEFS REPORT:

Chief Marshall went over his distributed report in more detail. He was especially proud of the Holiday assistance program that will deliver to families within the department in association with the Union through the Benevolent Fund along with Fire Admin and the Fire Marshalls office. 7 families were helped this year through this program.

A copy of Chief Marshall's report is attached.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A citizen was interested in retro activating the fire benefit charge for this past year. Nicole has been in correspondence with him and will contact this citizen to finalize his question. Looking for the new database to come out on the Benefit charge.

Resolutions: 533 and 532

Commissioner Ryan presented the following Resolutions:

Res. 533 2018 operating budget

Res. 532 Changed Auditing Officer

Conclusion: Commissioner Little **moved** to approve Resolution 533 certifying the 2018 budget. **Seconded** by Commissioner Ryan. With no further discussion the **motion passed unanimously (5-0)**

Conclusion: Commissioner Nichelson **moved** to approve Resolution 532 as proposed. **Seconded** by Commissioner Little. With no further discussion the **motion passed unanimously (5-0)**

FINANCIAL REPORTS:

Nicole Castilliano, District Secretary, disseminated the financial report. Commissioner Ryan summarized the financials to be on track for the year.

CONSENT AGENDA:

Approval of Minutes: November 9 Regular Meeting Minutes

December Payroll EFT from the Expense Fund: \$995.02

Expense Fund Vouchers #171202001 – 171202006 \$15,092.49 from the Expense Fund

Conclusion: Commissioner Nichelson **moved** to approve the Consent Agenda; **Seconded** by Commissioner Parsons. With no further discussion, **Motion passed unanimously. (5-0)**

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WORKGROUP REPORTS:

Renton RFA Contract (Ryan + Parsons)

Conclusion: Commissioner Sartnurak **moved** to not accept the Renton RFA contract. **Seconded** by Commissioner Ryan. There was discussion that the district is still willing to work on a resolution but the commissioners needed more information and time to have questions answered. King Co. Fire District 40 representatives are actively engaging in conversations with the City of Renton and understanding time as an issue will continue to work toward a speedy solution. **Motion passed unanimously. (5-0)**

Finance (Ryan + Little)

There was discussion about the district attorney contract presented noting a slight and understanding increase for services in 2018.

Conclusion: Commissioner Little **moved** to sign the 2018 legal services contract as presented. **Seconded** by Commissioner Nichelson. **Motion passed unanimously. (5-0)**

Communications (Nichelson + Sartnurak)

None

Facilities & Equipment (Parsons + Sartnurak)

Documents are being filed and purged.

Special Projects (Nichelson + Little)

None

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

GOOD OF THE ORDER:

- Many Congratulations were given to Eric Quinn on his recent wedding celebration.
- Commissioner Sartnurak addressed outgoing DS Nicole Castilliano, thanking her for her service and dedication over this past year.
- The annual retreat was discussed and tentatively planned for January 25, 2018 at 5pm.
- Merry Christmas and Happy New Year

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ADJOURNMENT:

With no further discussion the meeting was adjourned at 5:48

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, January 11, 2018 at 5:00 p.m. at Station 13.**


Cheryl Nicholson, Commissioner


Linda Sartnurak, Chair


Steve Parsons, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Cindy McMahan, Board Secretary

Attachments: Correspondence
Fire Chief's Report
Treasurer's Report
Resolution 532
Resolution 533
King Co. Assessed Valuation
Attorney Contract

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