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# KING COUNTY FIRE PROTECTION DISTRICT 40



## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING MINUTES

**2/8/2018**

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**DATE:** February 8, 2018  
**TIME:** 5:00 p.m.  
**PURPOSE:** Regular Meeting  
**LOCATION:** Fire Station 13, 18002 – 108<sup>th</sup> Ave SE, Renton

**ATTENDANCE:**

<b>KCFD #40</b>	<b>RENTON RFA</b>
Commissioner Sartnurak	Rick Marshall, Fire
Commissioner Ryan	Chief
Commissioner Parsons	Jason Lundin
Commissioner Nichelson	Mike Proulx
Commissioner Little	Kayla Eychner
Cindy McMahan, DS	Terrie Weaver
Eric Quinn, District Attorney	Steven Trujillo
	Robert Hyslop

**PUBLIC**

**CALL TO ORDER:**

Board Chair Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Nichelson, Parsons, Ryan, Sartnurak and Little present.

Commissioners Parsons could be late next meeting March 8, 2018

**CORRESPONDENCE:**

District Secretary Cindy McMahan presented all the correspondence received including a WFA seminar flyer for some Spring classes. Chief Marshall offered to take care of a couple of the requests received that pertain to research for an EFO paper and sending fire department patches.

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**CHIEFS REPORT:**

Chief Marshall presented his report as disseminated, highlighting some of the key topics. The report is attached with these minutes.

**NEW BUSINESS:**

Lake Young contract. Updating this contract to modern times was discussed and will be reviewed by District Attorney Eric Quinn to report on at the next meeting.

**CONSENT AGENDA:**

Approval of Minutes: December 14 Regular Meeting Minutes

December Payroll EFT from the Expense Fund: \$995.02

Expense Fund Vouchers #171202001 – 171202006 \$15,092.49 from the Expense Fund

**Conclusion: Commissioner Little Moved to approve the Consent Agenda; Seconded by Commissioner Sartnurak. Motion passed unanimously. (5-0)**

**UNFINISHED BUSINESS:**

None

**FINANCIAL REPORTS:**

DS Cindy McMahan worked on the finance reports but they were not completed in time to present at this meeting. The January treasurers report will be presented at the next meeting. Looking at the cash balances and expenses the Commissioners felt the District is on track with finances.

**WORKGROUP REPORTS:**

**Renton RFA Contract** (Sartnurak + Parsons) Commissioner Parsons and Chief Marshall met to talk about the RFA contract and relationship. Communication will continue to further the relationship between the District and Renton RFA.

**Finance** (Ryan + Little)

**None**

**Communications** (Nichelson + Ryan) A draft newsletter was presented and discussed. Changes and additions were suggested and the workgroup will make those adjustments and to press as soon as possible. Thank you for all the hard work!

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**Facilities & Equipment** (Parsons + Sartnurak) The workgroup looked at Station 17 and took measurements to help gain insight on where to fit an office space at that station. Commissioners Parsons and Sartnurak met with Chief DeSmith to continue to work toward a resolution on the move. Chief Marshall told the Board there is the ability to continue to work on storage space at Station 13, even after the move if necessary to help accommodate the archiving process.

**Special Projects** (Nichelson + Little) This workgroup met to discuss further options with Neill (fire benefit charge publisher) about the future and the “modern economic realities”.

**PUBLIC COMMENT**

Robert Hyslop representing IAFF 864 announced there is a fundraiser for the Seattle tower climb, coming up Saturday February 10, 2018 from 10-5 at “The Landing” in front of the movie theater. Firefighters participating in the climb will be working out and preparing on Saturday while asking for donations to support Seattle stair climb.

**GOOD OF THE ORDER:**

Commissioner Little mentioned she would like to start the meetings with a flag salute in the future. All the Commissioners agreed that was a great idea.

The Auditor will give an exit interview at the March 8, 2018 meeting. The fire benefit charge appeal hearing is also set for March 8, 2018.

**EXECUTIVE SESSION**

“Pursuant to RCW 42.30.110(1)(i), the Board convened into executive session to discuss with legal counsel representing the District litigation or legal risks of a proposed action or current practice that the District has identified, when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the District.”

This session was set for 30 minutes at 5:45PM  
Extended for 5 minutes at 6:15PM  
Extended additional 5 minutes at 6:20PM  
Out of Executive Session at 6:25PM

**ADJOURNMENT:**

With no further discussion the meeting was adjourned at 6:26PM

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The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, March 8, 2018 at 5:00 p.m. at Station 13.**



Cheryl Nicholson, Commissioner



Linda Sartnurak, Commissioner



Steve Parsons, Chair



Ronnie Little, Commissioner



Charlotte Ryan, Commissioner



Cindy McMahan, Board Secretary

Attachments: Fire Chief's Report  
Consent Agenda Items

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