



KING COUNTY FIRE PROTECTION DISTRICT

BOARD OF FIRE COMMISSIONERS REGULAR MEETING 04/13/2017

DATE: April 13, 2017

PURPOSE: Regular Meeting

LOCATION: Fire Station 13, 18002 – 108th Ave SE, Renton

ATTENDANCE:

KCFD #40	RENTON RFA
Commissioner Sartnurak	Rick Marshall, Fire Chief
Commissioner Ryan	Craig Soucy
Commissioner Parsons	Scott Harter
Commissioner Nichelson	Christopher Bracken
Commissioner Little	Steve Winter
Nicole Castilliano, DS	Robert Homan
Eric Quinn, District Attorney	Marc Donnell
	Carl Pedersen
PUBLIC	Riley McDuffy
Cory Cappelletti	Erik Hammes
	Keith Adams

CALL TO ORDER:

Board Chair Sartnurak called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Nichelson, Parsons, Ryan and Little present.

No Commissioners expect to be absent for the next regular meeting.

CORRESPONDENCE:

King County Fire Commissioner Association general membership meeting announcement. A copy of the announcement is attached.

FIRE CHIEF'S REPORT:

Fire Chief Rick Marshall presented the Chief's Report. A copy of Chief Marshall's report is attached.

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Station 17 Sewer Leak

The Board of Commissioners inquired as to the status of the repairs. Fire Chief Rick Marshall stated that the repair of the sewer leak has not been started as of this date because the fear of stalling mid-repair should funds exceed the allotted amount; he requested clarification as to the direction of the Board of Commissioners should this issue occur. Discussion ensued.

Conclusion: The Board of Commissioners directed Fire Chief Rick Marshall to move forward in accordance with the regular meeting of March 9, and should the repair need additional funds the Board of Commissioners would hold an emergency meeting at that time.

UNFINISHED BUSINESS:

Station 42 Sale

Commissioner Sartnurak happily reported that the buyer was pleased with the requested repairs that were completed and the sale of station 42 is final. She also stated that all documents have been signed by the buyer as of April 12, and she signed April 13 with the recording and funds available Friday, April 14. Commissioner Sartnurak gave the audience a brief overview as to the hurdles she experienced during the process of selling the station.

Conclusion: Commissioner Sartnurak announced the proceeds from the sale of 42 will be utilized to pay off the current bond, which will be available to call June 1.

Apparatus F432 Pump Repair

Commissioner Parsons re-presented Deputy Chief Chad Michael's documented recommendations dated January 12 regarding the pump malfunction issue; and identified the 4 options that were presented at that meeting. Discussion ensued with the following topics being discussed:

- Cost to open pump + verify repair need
- Cost to repair the pump – unknown at this time
- Timing of repair- unknown at this time
- Pooling resources instead of purchasing a new engine

Conclusion:

At this time, there are too many unknowns to make a decision as to the direction of the repair. Fire Chief Rick Marshall will verify with the RRFA's vehicle maintenance contract as to the cost to open the pump to verify the type of repair needed. He will present options to the Board of Commissioners at the meeting of May 11.

Community Meeting

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Commissioner Nicholson presented the logistical information regarding number of households in district 40 jurisdiction etc. which will determine cost of mailers to citizens and a tentative location scheduled to hold the community meeting as previously discussed (see Regular Board Meeting Minutes of March 9). Discussion ensued with the following topics being discussed:

- Dates, venue, total cost + agenda
- Legal obligation to hold meeting, engagement + affordability of current staffing model
- Keeping current staffing levels VS. Loss of aid car
- Positively impacting controlled retirements + RRFA Chief's long term plan
- Timing of reduced staffing levels will prevent layoffs
- Alternative community outreach such as newsletter + website

Conclusion: Commissioner Sartnurak tasked Commissioner Nicholson and Little to bring the following information to the next meeting: total cost, dates, venue and complete agenda. Now with limited information, the majority of the Board would like to move forward via community newsletter. Chief Rick Marshall stated he would like to revisit the 4-person engine company staffing model in the future should funds allow it.

NEW BUSINESS:

Small + Attractive Assets Policy

Commissioner Nicholson presented a draft small and attractive asset policy. District Attorney Eric Quinn stated that he would like to opportunity to add detail to policy. The Board of Commissioners agreed.

Conclusion: District Attorney Eric Quinn to draft final policy and send to Commissioners Nicholson and Little for review.

FINANCIAL REPORTS:

Nicole Castilliano, District Secretary, presented the March 2017 Financial Report. A copy of the Treasurers Report is attached.

CONSENT AGENDA:

Approval of Minutes – March 9, Regular Meeting
April Payroll EFT \$1,886.42 from the Expense Fund
Voucher #170401001 - #170401006 \$5010.23 From the Expense Fund
Voucher #170402001 - #170402003 \$821.98 From the Expense Fund

Conclusion: Commissioner Little made a **motion** to approve the Consent Agenda; **seconded** by Commissioner Parsons. Discussion ensued as to an error reported by Commissioner Little that Commissioner Ryan's Payroll was off. The error was confirmed and District Secretary Nicole Castilliano assured the board the error would be corrected next payroll. Call for the question, **Motion passed unanimously (5-0).**

WORKGROUP REPORTS:

- Finance – (Ryan + Little) - none
- Communications – (Nichelson + Sartnurak) - none
- Facilities/Equipment – (Parsons + Sartnurak) – see station 42 report above.
- Special Projects – (Nichelson + Little) – see small + attractive assets policy above.
- Renton RFA Contract – (Ryan + Parsons) – still in progress, setting a meeting with Chief Marshall.

PUBLIC COMMENT

- Scott Harter addressed the board stating he is in favor of the community meeting, and challenged the board to make the harder decision to listen to the citizens and hold the meeting.
- Cory Cappelletti, who is also a Renton RFA employee and a citizen of FD40, addressed the board suggested the board utilize the newsletter platform to announce the community meeting to save cost.
- Marc Donnell addressed the board inquiring if the board considered social media as an avenue to reach the community. The board stated that due to limited personnel on behalf of FD40, the records retention and upkeep exceeded the current budget.

EXECUTIVE SESSION

None

GOOD OF THE ORDER:


- Commissioner Ryan says, “Sale [Station 42] Yay!”
- Commissioner Little announced she is celebrating her 60th birthday this month.

ADJOURNMENT:

There was no further business or discussion and the meeting was adjourned at 6:25 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, May 11, 2017 at 5:00 p.m. at Station 13.**


 Cheryl Nicholson, Commissioner


 Linda Sartnurak, Chair


 Steve Parsons, Commissioner


 Ronnie Little, Commissioner

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Charlotte Ryan, Commissioner



Nicole Castilliano, Board Secretary

Attachments: Correspondence
Fire Chief's Report
Financial Report

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