



KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
05/11/2017

DATE: May 11, 2017
TIME: 5:00 p.m.
PURPOSE: Regular Meeting
LOCATION: Fire Station 13, 18002 – 108th Ave SE, Renton

ATTENDANCE: **KCFD #40**
Commissioner Sartnurak
Commissioner Ryan
Commissioner Parsons
Commissioner Nichelson
Commissioner Little
Eric Quinn, District Attorney
Nicole Castilliano, District Secretary

RENTON RFA
Rick Marshall, Fire Chief

PUBLIC
None

CALL TO ORDER:

Board Chair Sartnurak called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:05 p.m. with Commissioners Nichelson, Parsons, Ryan and Little present.

No Commissioners expect to be absent for the next regular meeting.

CORRESPONDENCE:

A 'Thank You' card from the Windermere Team who assisted in the sale of Station 42.
A copy of the card is attached.

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FIRE CHIEF'S REPORT:

Fire Chief Rick Marshall presented the Chief's Report. A copy of Chief Marshall's report is attached.

He also briefed the board on the following subjects:

- Red Safety Briefing – Jesse Jones Report K5
- Fraudulent Contractor promoting Hood System Replacement + Maintenance

UNFINISHED BUSINESS:

Apparatus F432 Pump Repair

Chief Marshall stated he is still working on this issue as the Renton shop doesn't think they are equipped to complete the repair. He further stated he is looking for information from other local sources (i.e. Cascade or PSRFA).

Conclusion:

Chief Marshall will have an update prepared for the next regular board meeting.

Station 17 Sewer Leak Repair

Covered in Chief's Report

Conclusion:

Chief Rick Marshall reported the repair was under budget. Commissioner Sartnurak requested Chief Marshall forward the invoices to Nicole Castilliano, District Secretary, for payment processing.

Small + Attractive Asset Policy

Commissioner Nicholson presented a detailed policy that District Attorney Eric Quinn prepared. The Board agreed that the presented policy suited the district's needs.

Conclusion:

Commissioner Nicholson will format the policy in accordance with KCFD40 branding, assign a policy number and present at the next regular board meeting.

NEW BUSINESS:

Bond Payoff

Commissioner Little stated that since the sale of station 42 is complete, she will be in contact with Jim Blumenthal who would be drafting the final papers for the bond payoff. She also stated that she will copy Commissioner Ryan and District Attorney Eric Quinn in her correspondence. She questioned if a resolution was needed. District Attorney Eric Quinn responded with bond resolutions are drafted by Bond Council.

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Conclusion:

Commissioners Ryan and Little will proceed with gathering the information needed and present at the next board meeting.

FINANCIAL REPORTS:

Nicole Castilliano, District Secretary, presented the April 2017 Financial Report. A copy of the Treasurers Report is attached.

CONSENT AGENDA:

Approval of Minutes – April 13 Regular Meeting
May Payroll EFT \$1,339.87 From Expense Fund
Voucher #170403001- #170403002 \$2,838.94 From Expense Fund
Voucher #170501001- #170501008 \$7,358.19 From Expense Fund
Voucher #170502001 \$2,448,789.00 From Expense Fund on May 15

Conclusion: Commissioner Little made a **motion** to approve the Consent Agenda; **seconded** by Commissioner Ryan. Nicole Castilliano addressed the Board stating an error in the meeting minutes as Eric Quinn, Attorney, was not listed as an attendee, but in fact was at the meeting of April 13. Call for the question, **Motion passed unanimously (5-0) as revised.**

WORKGROUP REPORTS:

Finance (Ryan + Little)

- focusing on bond payoff + annual report with District Secretary

Communication (Nichelson + Sartnurak)

- gathering content for newsletter, contacting the City of Renton for the newsletter template and would like to start learning the website with Commissioner Ryan.

Facilities/Equipment (Parsons + Sartnurak)

- nothing new to report.

Special Projects (Nichelson + Little)

- nothing new to report.

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Renton RFA Contract (Ryan + Parsons)

- Still in progress and setting a meeting with Chief Marshall - see chief's report above.

Renton RFA (Sartnurak, nonvoting Board member)

- gave a brief report on the happenings of the RRFA which coincided with Chief Marshall's report. Commissioner Sartnurak is a non-voting Board member which meets the second and fourth Monday of each month on Renton Regional Fire Authority business.

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

GOOD OF THE ORDER:

District Secretary

- WFAS conference overview.

Commissioner Ryan

- May 17 at Skyway King Co Fire Commissioners Meeting

Commissioner Parsons

- May 15 at River Life Church, New FF Recruit Graduation, 6pm

Commissioner Sartnurak

- town meeting for unincorporated king county briefing

Commissioner Little

- Attending WFCFA Seminar in Chelan June 3. She will not be collecting per diem, mileage and only reimburse one night hotel accommodations per her request.

District Attorney

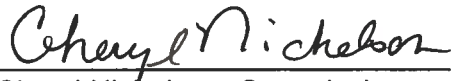
- quote "Primitive nations are ruled by customs and opinions alone." Alexis de Tocqueville, from Democracy in America

ADJOURNMENT:

There was no further business or discussion and the meeting was adjourned at 6:13 p.m.

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The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, June 8, 2017 at 5:00 p.m. at Station 13.**



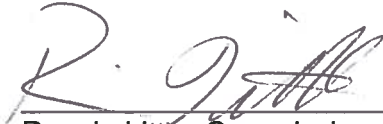
Cheryl Nicholson, Commissioner



Linda Sartnurak, Chair



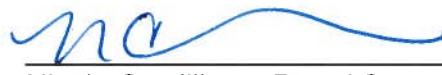
Steve Parsons, Commissioner



Ronnie Little, Commissioner



Charlotte Ryan, Commissioner



Nicole Castilliano, Board Secretary

Attachments: Correspondence
Fire Chief's Report
Financial Report

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