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**KING COUNTY FIRE PROTECTION DISTRICT 40**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**07/13/2017**

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**DATE:** July 13, 2017  
**TIME:** 5:00 p.m.  
**PURPOSE:** Regular Meeting  
**LOCATION:** Fire Station 13, 18002 – 108<sup>th</sup> Ave SE, Renton

**ATTENDANCE:**

<b>KCFD #40</b> Commissioner Sartnurak Commissioner Ryan Commissioner Parsons Commissioner Nichelson Commissioner Little Nicole Castilliano, DS Eric Quinn, Attorney	<b>RENTON RFA</b> Rick Marshall, Fire Chief Chuck DeSmith, DC Ryan Simonds, LT Benjamin Garretson Robert Hyslop Steve Winter, LT Larry Welch, CPT Steven Trujillo Jacob Smith Nicholas Bushnell
<b>PUBLIC</b> Alan Folmar	

**CALL TO ORDER:**

Board Chair Sartnurak called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Nichelson, Parsons, Ryan and Little present.

No Commissioners expect to be absent for the next regular meeting.

**CORRESPONDENCE:**

None

**FIRE CHIEF'S REPORT:**

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Fire Chief Rick Marshall presented the Chief's Report.  
A copy of Chief Marshall's report is attached.

In addition to the Chief's Report, Chief Marshall informed the Board of Commissioners that he had a voicemail from a citizen concerned about fireworks safety, as this individual lived close to a house that caught fire. The individual expressed that our commissioners should keep the community safe. Chief Marshall facilitated a phone conversation and then encouraged this citizen to write a letter to him personally and he will then deliver it to the appropriate personnel, and/or entity that can assist with his concern. The Board of Commissioners thanked Chief Marshall on how he took the time to assist our citizen.

**UNFINISHED BUSINESS:**

**Reserve Engine F432**

Commissioner Parsons explained that during discussions with Deputy Chief Chuck DeSmith regarding the issues of F432, it was discovered that Renton Regional Fire Authority (RRFA) already has a vehicle maintenance inter-local agreement (ILA) with Puget Sound Regional Fire Authority (PSRFA), and that the RRFA has been very pleased with the PSRFA services, and that the shop was confident in the repair of F432. The previous motion at the meeting of June 8 authorizing Chief Marshall to move forward with the Cascade Fire + Equipment bid was no longer necessary, due to Deputy Chief Chuck DeSmith's recommendation to move forward with PSRFA troubleshooting F432. Discussion ensued.

**Conclusion:** Commissioner Parsons made a **motion** to approve the Inter Local Agreement with Puget Sound Regional Fire Authority as written authorizing up to \$20,000 for the troubleshoot and repair efforts of F432; **seconded** by Commissioner Little. With no further discussion, **motion passed unanimously.**

**Call for Limited GO Bond of 2012**

District Secretary Nicole Castilliano stated the call for Limited GO Bond of 2012 was successful and will be reflected in the July Treasurers report which will be presented at the August regular meeting.

**NEW BUSINESS:**

None

**FINANCIAL REPORTS:**

District Secretary Nicole Castilliano presented the June 2017 Treasurers Report. Commissioner Ryan questioned the line item for 'Medicare Payments' and asked if all

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Medicare payments for LEOFF I were complete for the year as the budget item is reflecting 98%; District Secretary Nicole Castilliano confirmed.  
A copy of the Treasurer's Report is attached.

**CONSENT AGENDA:**

Approval of Minutes – June 08 Regular Meeting  
July Payroll EFT \$982.49 From Expense Fund  
Voucher #170602001 \$7,640.19 From Reserve Fund  
Voucher #170701001- #170701003 \$4,354.44 From Expense Fund

**Conclusion:** Commissioner Nicholson made a **motion** to approve the Consent Agenda; **seconded** by Commissioner Ryan. Discussion ensued as Commissioner Ryan verified that the \$7,640.19 from the Reserve Fund was for the repair of Station 17, District Secretary Nicole Castilliano confirmed. With no further discussion, the **motion passed unanimously.**

**WORKGROUP REPORTS:**

**Renton RFA** (Sartnurak, nonvoting Board member)

- Nothing new to report.

**Finance** (Ryan + Little)

- Budget season will start in late September

**Communication** (Nichelson + Sartnurak)

- Having a bit of trouble with InDesign through the City of Renton and found that it is cheaper if we purchase it ourselves. District Secretary will forward what she has been working on through publisher. Commissioner Parsons will contact other sources who've worked with newsletter programs.

**Facilities/Equipment** (Parsons + Sartnurak)

- There are a lot of keys in the FD40 office that do not have homes and need to know if they are still in use. District Secretary asked permission to contact the RRFA maintenance personnel to assist in this project. Chief Marshall agreed that would be the best avenue.

**Special Projects** (Nichelson + Little)

- Commissioner Little expressed concern that the IAFF Local 864 posted concerns regarding the change from a 4-person engine company to a 3-person engine company, the notification of which was set for July 1, to Local 864's Facebook page, before the Board of Commissioners released notification to the citizens. Commissioner Little stated that the notification should have come from the Board

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of Commissioners first, if not in newsletter due to delay, then at least on the website. The Board of Commissioners agreed.

**Conclusion:** Commissioner Nicholson and Little will write an article by early next week explaining the decision of the Board of Commissioners that the District could only afford to pay for a 3-person engine company, rather than a 4-person engine company, and Commissioner Nicholson will meet with Commissioner Ryan to post it to the website.

**Renton RFA Contract (Ryan + Parsons)**

- Meeting with Chief Marshall on August 15 at 5pm at Station 13. District Secretary to schedule the meeting room.

**PUBLIC COMMENT**

- Allan Folmar addressed the Board of Commissioners, and requested clarity regarding the decision of the Board of Commissioners that the District could only afford to pay for a 3-person engine company, rather than a 4-person engine company. Commissioner Parsons explained how levy monies and the fire benefit charge work, and that this decision was made last budget season, in order to assist Chief Marshall with his budgeting and staffing model. Commissioner Parsons further stated that the district could not sustain the cost of a 4-person engine company long term, due to the fire benefit charge being approximately 51% of the 60% cap that is collectible. Commissioner Sartnurak recapped Commissioner Parsons explanation. Discussion ensued.

**EXECUTIVE SESSION**

None

**GOOD OF THE ORDER:**

The Commissioners thanked and commended the firefighters for their professionalism during their many responses during the July 4<sup>th</sup> holiday. The Commissioners recognized the crews were very busy this holiday and expressed their appreciation.

**ADJOURNMENT:**

There was no further business or discussion and the meeting was adjourned at 5:55 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday**,

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August 10, 2017 at 5:00 p.m. at Station 13.


  
Cheryl Nicholson, Commissioner

  
Linda Sartnurak, Chair

  
Steve Parsons, Commissioner

  
Ronnie Little, Commissioner

  
Charlotte Ryan, Commissioner

  
Nicole Castilliano, Board Secretary

Attachments: Fire Chief's Report  
PSRFA ILA  
Treasurer's Report

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