
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES



09/13/2018

DATE: September 13, 2018
TIME: 5:00 p.m.
PURPOSE: Regular Meeting
LOCATION: Fire Station 13: 18002 – 108th Ave SE, Renton

ATTENDANCE:

KCFD #40	RENTON RFA
Commissioner Parsons	Fire Chief Marshall
Commissioner Little	Chris Krystofiak
Commissioner Sartnurak	Robbie Hyslop
Commissioner Ryan	Dan Alexander
Commissioner Nichelson	Marcus Rismiller
Eric Quinn, District Attorney	
Cindy McMahan, Secretary	PUBLIC
	None

CALL TO ORDER:

Commissioner Chair Parsons called the meeting of King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Ryan, Sartnurak, Little and Nichelson present. Commissioner Parsons will not be available for the November 8, 2018 board meeting.

Conclusion: Commissioner Little moved to excuse Commissioner Parsons from the November 8, 2018 regular board meeting. Seconded by Commissioner Sartnurak. Motion Carried. (5-0)

Commissioner Parsons led the Pledge of Allegiance.

CORRESPONDENCE:

- We received a phone call from a company that will purchase outdated electronics to recycle. This information will be held and possibly used for the items found while archiving records.

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CHIEFS REPORT:

Chief Marshall gave an overview of his written report.

- New RRFA members
 - Citizen Advisory Panel
 - Salvation Army Advisory Panel
 - WA Survey & Rating Bureau
 - Budget and Labor Agreements optimistic will be finalized by Nov.
 - Station 15 Update 80-85% complete
 - Significant Incidents
- Commissioners asked for all information of events so they are kept up to date on any events happening within King 40 service area.

A copy of the Chief's report is on file with the minutes.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

The Budget Timeline was dispersed and discussed. It was decided to set the Public Hearing for Thursday, October 11. We should receive a preliminary budget amount from RFA prior to October 11.

The Fire Benefit Charge contract renewal was then discussed. It was agreed to place the renewal on the 2019 April special election ballot.

As we continue archiving, we will compose a Surplus Items list for the Board's consideration.

The attorneys for the King County fire districts will sit down with King County to discuss the proposed King County Interlocal Agreement, as it is a work in progress.

FINANCIAL REPORTS:

The Board was given the September Cash Flow Statement and August Treasurers Report for their review.

CONSENT AGENDA:

The consent agenda consisted of:

- August 9, 2018 regular meeting minutes

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- September Vouchers 180902001-180902006 in the amount of \$7,531.75 (accounts payable), and September payroll in the amount of \$2,201.91
- August financial reports

It was moved by Commissioner Little and seconded by Commissioner Sartnurak to approve the consent agenda as presented. Motion Passed (5-0). Copies of the consent agenda are on file with the minutes.

WORKGROUP REPORTS:

- Finance (Ryan + Little)
None
- Communications (Nichelson + Ryan)
The final copy of the Fall newsletter was reviewed and approved for mailing.
- Facilities + Equipment (Parsons + Sartnurak)
Deputy Chief DeSmith informed us that the Station 17 drain is not properly working in the bay. He will have the drain scoped and get back with the results.
Commissioner Little asked if we were planning to purchase an engine next year. We are planning to do so, but it will take at least a year for delivery.
- Special Projects (Nichelson + Little)
None
- Renton RFA Contract (Sartnurak + Parsons)
None
- Renton RFA Representative (Sartnurak)
Everything was covered in the Chiefs report

PUBLIC COMMENT

None

GOOD OF THE ORDER

We have been able to get more archiving and cleaning done over the past month. Another 25 boxes of archived documents have been shredded.

Cindy gave the “Bells across America” information to the union representatives attending in case they were interested in participating. It is a ceremony that coincides with the Fallen Firefighter memorial service in Emmitsburg at the National Fire Academy.

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EXECUTIVE SESSION

Pursuant to RCW 42.30.110 (1) (i), the Board convened into executive session for 15 minutes to discuss with legal counsel representing the District litigation or legal risks of a proposed action or current practice that the District had identified, when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the District.

At 6:00 pm Executive Session was extended for 15 minutes.

At 6:15 Executive Session was extended 5 minutes.

At 6:20 Executive session ended and the regular meeting reconvened.

ADJOURNMENT

With no further business the meeting was adjourned at 6:23 p.m.

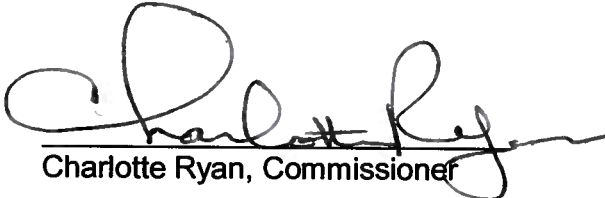
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday October 11, 2018 at 5:00 p.m. at Station 13.**



Cheryl Nicholson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Chair


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Cindy McMahan, Board Secretary

Attachments: Fire Chief's Report
Copies of Correspondence
September Financial Reports
Consent Agenda Items
Copy of Budget Timeline

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