

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

May 29, 2008

4:30 p.m.

Commissioner
CRAIG VIOLANTE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
RONNIE BEHNKE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Violante called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Violante, Price, Warfel and Behnke. Also attending were Secretary Gratzler, Attorney Kinnon Williams, Consultant Paul Witt, Deputy Chief Van Horne, Nick Bujanovich, Rena Hardy and Glen Conaway.

Commissioner Ryan had an excused absence by prior Board action.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no Citizen comments for agenda items.

CORRESPONDENCE:

Correspondence received consisted of three cash transmittal receipts in the amount of \$62,850.75 deposited to the Expense Fund; Civil Service Commission minutes from the March 6, 2008 and April 3, 2006 meetings; a request for records from Renton Fire & Emergency Services; a letter from IAFF Local 864. A copy of the correspondence will be placed on file with these minutes.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

FIRE CHIEF'S REPORT - Presented by DC Van Horne:

Personnel:

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The City's self insurance turned down Bob Jensen's claim. Human Resources is working with Bob.

Miscellaneous:

The digital projector at St. 13 will have sound capabilities.

The MOU for the Shelving Project has been signed.

Renton completed the Lieutenants promotional exam. It is anticipated that eight personnel will be promoted off the list by the end of the year.

Battalion Chief/Safety Officer Bill Flora is temporary Acting Deputy Chief of Community Risk Reduction and will be promoted on June 1.

A promotional ceremony will take place at the June 16 Council meeting for four personnel.

Significant Incidents:

On May 15, 2008, crews responded to a shooting incident. Patient was transported. KCSO is investigating.

On May 24, 2008 crews responded to a CPR. The patient was transported to VMC.

Commissioner Violante reported that crews responded to a call for service at this home. He thanked the crews for their courteous and professional response.

UNFINISHED BUSINESS:

Civil Service Commission Vacancies:

Mike Warfel will take the list of Commissioner candidates to the next meeting of the Civil Service Commission.

Station 13 Modifications:

An MOU has been signed between the District and the City of Renton for the Logistics Shelving Project.

NEW BUSINESS:

Resolution 455:

Board Chair Commissioner Violante announced that the Board has prepared a Resolution to Surplus and Authorize the Sale of Vacant Property.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke to approve **Resolution 455** as presented. The **MOTION CARRIED**.

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City of Renton Request for Incident Data:

The District is in receipt of a request from the City of Renton for incident data for the year 2007 and January through February of 2008. The District does not possess that data in the format as requested but will work in conjunction with the City of Renton IT Department in obtaining that data. Commissioner Violante suggested that one of the Districts computer hard drives be cleared and the Sun Pro incident database be copied to that computer. The computer with the data would be available to Renton personnel to prepare the requested statistics.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Price to work with the City of Renton on the retrieval of incident data. The **MOTION CARRIED**.

Deputy Chief Van Horne will coordinate this project.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting – May 8, 2008
- b. Minutes of the Special Meeting – May 24, 2008
- c. Expense Fund Vouchers No. 02734 through 02745 -- Amount \$11,522.33
- d. Bond Fund Vouchers No. 01189 through 01190 – Amount \$7,309.58

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED**.

WORKGROUP REPORTS:

Capital Facilities / Equipment:

Paul Witt was given formal authorization to prepare a letter to Heritage Bank for the release of funds in the escrow account to Babbit Neuman Construction Company.

Paul Witt suggested the Board authorize the City of Renton to move forward on the bid from EDI to repair the siding at Station 17.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke authorizing the City of Renton to accept the proposal, not to exceed \$7,000, from EDI for the repair of the siding at Station 17. This **MOTION CARRIED**.

Community Relations:

Commissioner Warfel reported the committee would like to get the dates of the HOA meetings and develop a plan to attend. Deputy Chief Van Horne indicated he will try to get a list of the HOA's in the District.

Commissioner Price voiced concern for citizens wanting a blood pressure check at Station 13. Without staff, the lobby door is locked and the door bell does not ring upstairs to alert firefighters.

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Finance:

There is nothing new to report at this time.

Policy:

Commissioner Behnke reported the commissioners agreed at their workshop to continue to follow Renton's Policy and Guidelines for facility use.

Commissioner Behnke and Commissioner Ryan requested a copy of the Districts Policy and Procedure Manual. Secretary Gratzner will provide those documents on a thumb drive.

Intergovernmental Relations:

There is nothing to report at this time.

Risk Management:

There is nothing new to report at this time.

CITIZEN COMMENTS:

Nick Bujanovich inquired of the status of the asset transfer. Kinnon Williams indicated there is a tentative understanding of the assets that Renton would like. In addition, there is a conceptual agreement on how the transfer of Station 13 will occur and the payment schedule. Kinnon Williams explained the conceptual plan for the asset transfer and payment schedule.

Nick Bujanovich asked if a decision has been made on what will be done with the proceeds of the sale of the 10810/10828 property.

Commissioner Violante indicated that a final decision has not been made on how to disperse those funds. However, the remaining bond funds will be used for repairs to Station 17.

Nick Bujanovich asked if Station 17 continues to be staffed with a 4 man engine company and 2 firefighters on the Aid unit; and if that is Renton's model.

Deputy Chief Van Horne confirmed the staffing at Station 17 is a 4-man engine company and 2 firefighters on the aid unit. He indicated that is Renton's staffing goal, however, they are not currently there.

Rena Hardy stated that if the 10810/10828 funds are used for improvements at Station 17, the Benson Hill citizens would continue to pay the bond, however, the District citizens would enjoy the benefits.

ONCE AROUND THE TABLE:

There were no Board comments.

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EXECUTIVE SESSION:

The Board went into a twenty-minute Executive Session at 5:20 p.m. to discuss potential litigation under guidelines of RCW 42.30.110(i). The Executive Session ended at 5:40 p.m.


There was no further business or discussion and the meeting was adjourned at 5:40 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on *Thursday June 12, 2008 at 4:30 P.M.*



Craig Violante, Chair

Charlotte Ryan, Commissioner

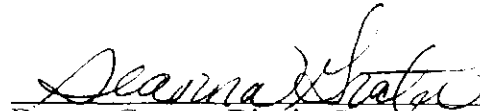


Ronnie Behnke, Vice Chair



Russ Price, Commissioner

Mike Warfel, Commissioner



Deanna Gratz, District Secretary

Attachment Meeting Agenda
Cash Transmittals
Civil Service Minutes 3/6/08
Civil Service Minutes 4/3/08
IAFF 864 letter
RFEMS Records Request
Chief's Report
MOU - Logistics Warehouse Project
Resolution 455
Heritage Bank – escrow funds