

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
August 14, 2008
4:30 p.m.

<u>Commissioner</u> CRAIG VIOLANTE	<u>Commissioner</u> MIKE WARFEL	<u>Commissioner</u> CHARLOTTE RYAN
<u>Commissioner</u> RUSS PRICE		<u>Commissioner</u> RONNIE BEHNKE
<u>Deputy Chief</u> BOB VAN HORNE		<u>Board Secretary</u> DEANNA GRATZER

CALL TO ORDER:

Commissioner Violante called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Violante, Price, Warfel and Behnke. Also attending were Secretary Gratzel, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Peterson and Captain Hettick.

Commissioner Ryan was excused by prior Board action.

Commissioner Violante requested an excused absence for the September 11, 2008 meeting.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to allow Commissioner Violante an excused absence for the September 11, 2008 meeting. The **MOTION CARRIED**.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no Citizen comments for agenda items.

CORRESPONDENCE:

There was no correspondence.

FIRE CHIEF'S REPORT - Presented by Deputy Chief Peterson:

Personnel:

Bob Jensen's medical leave ended August 11, 2008. He requested a Leave of Absence. However, the request was denied due to budgetary constraints. The only remaining option is for Bob Jensen to return to work.

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Miscellaneous:

The City of Renton's revenues have come in well below projections. The mayor has asked each department to reduce their budget by \$1 million by the end of the year. To achieve this savings, the fire department is cutting back on staffing through overtime. This will result in placing Aid 14 and Aid 11 out of service along with reassigning Battalion 13's staff aide when staffing drops below predetermined levels. This will not impact staffing at Station 17. Both of those units will remain staffed as outlined in the contract. It is Chief Daniels intention to return to full staffing of 32 on January 1, 2009, assuming adequate resources are available in the 2009 budget.

Commissioner Violante inquired on Chief Daniels goal of transporting 90% of the time. Chief Peterson reported that goal is unattainable at this time.

Station 17 has a roof leak. City of Renton facilities is requesting direction from the Commissioners on how to proceed. Captain Hettick explained the roof system and suggested a long term fix to the roof. This will be addressed through the potential inter-local agreement with King County Housing.

The City is celebrating the arrival of the Seahawks. Each City facility is displaying the 12th man flag under the American flag and inquired if the District would also like to display that flag. The Commissioners agreed to display the 12th man flag at Station 13 and Station 17.

The current phone system is configured so that when calling 911 from Station 17 the enhanced 911 system shows Station 13 address. The City of Renton IT department recommends the vendor be contacted see what option is available to resolve this issue. This appears to be an oversight when the system was installed. Mat Jackmond was instrumental in the coordination of the design and installation. Paul Witt will contact Mat Jackmond to see if the District can retain his services to resolve this issue.

The Reserve at Stonehaven sent a thank you note to the Commissioners for making the use of the facility available to their association.

Significant Incidents:

On July 31, 2008, E17 responded to a toast fire that extended to the kitchen cabinet. The homeowner extinguished the fire prior to our arrival.

UNFINISHED BUSINESS:

Station 17/Repairs:

Commissioners Violante and Warfel are preparing a draft detailing the scope of work for the proposed maintenance/repair project at Station 17. The proposal will be presented to King County Housing when finalized.

NEW BUSINESS:

Civil Service:

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Kinnon Williams explained the statutory need to retain a Civil Service Secretary. The Finance Workgroup will meet with Civil Service Secretary Sandy Haydock to discuss the salary structure of that position.

The Board discussed the space requirements of the Civil Service Commission and the need of the District to retain an office for that position. The Board agreed the office is rarely used and the space could be better utilized for the City's needs. Captain Hettick explained the City's plan and timeline to move 11 Risk Reduction staff to Station 13.

Benefit Service Charge Contract:

Commissioner Violante received the Benefit Service Charge Contract from Neil Blindheim/Interface Systems Management Consultants for tax year 2009.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price for Commissioner Violante to sign the Benefit Service Charge Contract for the tax year 2009. The **MOTION CARRIED**.

Fairwood:

Commissioner Violante commented there is a new effort to annex the Fairwood area into the City of Renton. He received an email from Bryce Nelson with unsubstantiated statements. Commissioners Violante and Behnke will draft a correspondence to Bryce Nelson explaining the only reason Fire District 40 is able to retain its staffing is because they have local control and the Benefit Service Charge.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting – July 31, 2008
- b. Expense Fund Vouchers No. 02790 through 02796 -- Amount \$9,485.30
- c. Bond Fund Voucher No. 01199 through 01200 – Amount \$4,312.50

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED**.

WORKGROUP REPORTS:

Capital Facilities / Equipment:

The Workgroup has been in contact with Franklin Fire District #5 (a newly incorporated Fire District) for the possible acquisition of the Districts surplus equipment. Commissioners Price and Warfel are going to invite officials from that District to visit to see if they are interested in equipment that will not be part of the asset transfer.

Commissioner Warfel expressed the need for the Districts equipment/inventory to be in a desirable format in preparation for disposition. He will look into the cost of hiring a company with expertise in preparing that type of documentation.

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Consultant Paul Witt said the Workgroup has not met to make a determination on the request for striping for a Pickle ball court in the bay.

Community Relations:

There is nothing new to report at this time.

Finance:

The Workgroup has not met. However, a date to meet will be set soon.

Commissioner Behnke suggested the WFCA insurance rebate in the amount of \$5,947.00 be deposited in to the LEOFF 1 Care Fund.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to deposit the WFCA insurance rebate in the amount of \$5,947.00 into the LEOFF 1 Care Fund. The **MOTION CARRIED**.

Policy:

Commissioner Behnke reported that she has been reviewing the Department Policy and Procedure Manual. There are quite a few policies and procedures that can be deleted from the manual. Commissioner Behnke will email Commissioner Ryan to coordinate this effort.

Intergovernmental Relations:

Commissioner Violante expressed the desire of the Board to meet with Mayor Law of the City of Renton. Topics of discussion include the asset transfer, the recent reduction in staffing due to the City's revenue shortfalls, the budget deficits' affect on public safety, and the City's plan for restoring the system the District bought into.

Risk Management:

There is nothing new to report at this time.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Paul Witt informed the Board that he spoke with Rena Hardy today. Glenn Hardy is being released from the hospital today.

Paul Will attended the memorial service for Chief Dan Packer. There was a large turnout at the service.

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Paul Witt reported the tag painting on the back side of the maintenance building has been painted over.

Commissioner Behnke recently attended the monthly King County Commissioners meeting. She reported that Tom Treaves of the WFCOA is resigning at the end of this year. Roger Ferris would like to replace him as CFO of the WFCOA.

Commissioner Behnke reminded the Board that the District is hosting the September 17 King County Fire Commissioners meeting. The King County Fire Commissioners October conference will be held at the Doubletree in Seattle.

EXECUTIVE SESSION:

The Board went into a fifteen-minute Executive Session at 5:42 p.m. to discuss disposal of real estate and potential litigation under guidelines of RCW 42.30.110. The Executive Session ended at 5:55 p.m.

There was no further business or discussion and the meeting was adjourned at 5:55 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on *Thursday August 28, 2008 at 4:30 P.M.*



Craig Violante, Chair



Charlotte Ryan, Commissioner



Ronnie Behnke, Vice Chair



Russ Price, Commissioner

Mike Warfel, Commissioner



Deanna Gratzner, District Secretary

Attachment Meeting Agenda
Chief's Report