

**"FINAL"**

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***  
**September 11, 2008**  
**4:30 p.m.**

**Commissioner**  
CRAIG VIOLANTE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
RONNIE BEHNKE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Price, Warfel and Ryan. Also attending were Secretary Gratzner, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Van Horne, Captain Johnson, Glen Conaway and Lisa Garvich.

Commissioner Violante was excused by prior Board action.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

There was no correspondence.

**FIRE CHIEF'S REPORT - Presented by Deputy Chief Van Horne:**

**Personnel:**

BC Jensen continues to be off due to a work related injury. He has been granted a Leave of Absence through December 31, 2008.

The City of Renton held its 2<sup>nd</sup> Captains Test this year. Five former District 40 Lieutenants participated in the Captain's written test. Four moved on to the assessment center. Results of the test will be available soon.

## "FINAL"

Captain Proulx sustained a burn injury off duty. He is currently at Harborview and is doing well.

Chief Van Horne has reported that no additional work has been done on the asset transfer since the last meeting.

Chief Van Horne and Chief Daniels are planning to attend the King County Fire Commissioners Meeting on September 17. This meeting is being hosted by the District 40 Commissioners at Station 13.

Chief Daniels and Mayor Law will be attending the Commissioner Meeting on October 9, 2008.

### **Significant Incidents:**

There were no significant incidents.

Commissioner Ryan inquired if the Board would be interested in sending a card to Captain Proulx. The Board agreed. Commissioner Ryan will facilitate this.

Kinnon Williams reiterated the sense of urgency in completing the asset transfer due to time limitations in completing this task.

### **UNFINISHED BUSINESS:**

#### **Station 17/Repairs:**

Commissioners Violante and Warfel prepared a draft detailing the scope of work for the proposed maintenance/repair project at Station 17.

Kinnon Williams is researching if King County Housing has a policy that allows them to provide services to other agencies without an interlocal agreement.

#### **Station 17 Phones – 911:**

Paul Witt reported that Mat Jackmond has been working with XO Communications and All Phase Communications to resolve the Station 17/911 issue. A temporary fix is in place so that when 911 calls are made from Station 17, the Station 17 address will appear in the enhanced 911 system rather than the Station 13 address. This continues to be a work in progress.

#### **Civil Service Secretary:**

Kinnon Williams prepared a professional services agreement between the District and the Civil Service Secretary. This agreement details the scope of responsibility and compensation of that position.

## "FINAL"

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to sign the Civil Service Secretary Professional Services Agreement. The **MOTION CARRIED.**

### **NEW BUSINESS:**

#### **Resolution 457:**

Commissioner Behnke presented Resolution 457 – Setting the Hearing Date on Revenue Sources, Including the Benefit Charge for Year 2009.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to adopt Resolution 457 Setting the Hearing Date on Revenue Sources, Including Benefit Charge for Year 2009. The **MOTION CARRIED.**

#### **WFOA Conference:**

Commissioner Behnke reminded the Board the 2008 WFOA Annual Conference is October 23-25, 2008. Brian Snure will also be hosting a Snure Seminar during the conference. The Snure Seminar is an additional cost. Commissioners interested in attending the WFOA Conference and/or the Snure Seminar should email Deanna Gratzner with your registration information.

#### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – August 28, 2008
- b. Expense Fund Vouchers No. 02814 through 02827 -- Amount \$39,764.01
- c. Bond Fund Voucher No. 01203 – Amount \$450.00

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED.**

#### **WORKGROUP REPORTS:**

##### **Capital Facilities / Equipment:**

Commissioners Price and Warfel met with Deputy Chief Van Horne to address the citizen request of putting a sticker on District 40 apparatus indicating that services are being provided by the City of Renton. Deputy Chief Van Horne reported that District 25 did not do this until such time that apparatus were replaced. The Workgroup decided not to take action on this request. However, they will keep it in mind when new apparatus is purchased.

Commissioner Warfel reported that he, Commissioner Price and Paul Witt met with representatives of Franklin Fire District #5. They are very interested in some of the Districts apparatus and gear. They will identifying items they are interested in and how much they can pay.

## "FINAL"

Paul Witt indicated that he worked with Captain Hettick and identified apparatus the City of Renton is not interested in.

Paul Witt said the Workgroup has not met to make a determination on the request for striping for a Pickle ball court in the bay.

### **Community Relations:**

Commissioner Warfel met with Deputy Chief Van Horne and Lisa Garvich to discuss newsletter ideas. Lisa Garvich stated the City is willing to assist the District in producing a newsletter.

Paul Witt stated the Community Relations Workgroup will need to determine if they are interested in a newsletter and how many so the cost could be included in the 2009 Budget preparation.

Commissioner Warfel stated the Fairwood Flyer has a list of HOA's. The Workgroup intends to meet to come up with a plan for District representation at these meetings.

### **Finance:**

Commissioner Violante prepared a letter to Bryce Nelson in response to a recent email received from Bryce Nelson with unsubstantiated statements in regards to fire district staffing and funding. The letter explains the reason Fire District 40 is able to retain its staffing is because they have local control and the Benefit Service Charge. The Board authorized Commissioner Violante to send the letter as presented.

### **Policy:**

Commissioners Behnke and Ryan continue to review the Department Policy and Procedure Manual. There are quite a few policies and procedures that can be deleted from the manual. Commissioner Behnke will email Commissioner Ryan to coordinate this effort.

### **Intergovernmental Relations:**

There is nothing new to report at this time.

### **Risk Management:**

There is nothing new to report at this time.

### **CITIZEN COMMENTS:**

There were no citizen comments.

### **ONCE AROUND THE TABLE:**

"FINAL"

Commissioner Warfel commented he is excited to attend the WFCM Conference in October.

Commissioner Behnke reminded the Board that she will be attending the NAEFO annual conference next week. She will report on the conference at the next meeting.

**EXECUTIVE SESSION:**


There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 5:10 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday September 25, 2008 at 4:30 P.M.**


  
\_\_\_\_\_  
Craig Violante, Chair

  
\_\_\_\_\_  
Charlotte Ryan, Commissioner

  
\_\_\_\_\_  
Ronnie Behnke, Vice Chair

  
\_\_\_\_\_  
Russ Price, Commissioner

  
\_\_\_\_\_  
Mike Warfel, Commissioner

  
\_\_\_\_\_  
Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Chief's Report  
Resolution #457  
Bryce Nelson letter