

**"FINAL"**

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***

**January 29, 2009**

**4:30 p.m.**

**Commissioner**  
RONNIE BEHNKE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
CRAIG VIOLANTE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Price, Violante, Warfel and Ryan. Also attending were Secretary Gratzler, Attorney Kinnon Williams, Deputy Chief Bob Van Horne, Chief David Daniels, Captain Erik Wallgren, Firefighter Josh Baker, Inspector Sandy Haydock and Citizen Vaughn Miles.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipt in the amount of \$5,024.40 deposited to the Expense Fund.

**FINANCIAL REPORTS:**

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

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### **FIRE CHIEF'S REPORT - Presented by Chief David Daniels and Deputy Chief Bob Van Horne:**

#### **Fire District 40 Response Time – 4th Quarter:**

Chief Daniels presented the Fire District 40 response times for the 4th Quarter of 2008. The report includes response measurements, factors affecting response times and the plan of action to improve response times.

A copy of the Response Time report is on file with the minutes.

#### **Personnel:**

Four recruit firefighters are scheduled to complete EMT school tomorrow and will be on shift as soon as Monday.

Captain John Hettick has been admitted to the hospital for a medical issue. It is anticipated that he may be off duty for while.

#### **Miscellaneous:**

Consultant Paul Witt has been presented with the bid to insulate and heat the storage room at the southeast corner of Station 13. The storage room was not finishing during the construction phase of the station.

The promotional ceremony previously scheduled for January 29 has been postponed.

Deputy Chief Van Horne and Deanna are working cooperatively to get an invoice for the former District employees plotted leave.

The new RFESD patches and badges are now in circulation. The deadline to replace these items is by year end; however, most personnel are replacing their patches and badges now. Additionally, blue coats issued to suppression personnel will be replaced with red coats. The change in color will assist citizens in differentiating between fire personnel and police.

Chief Daniels thanked the Board for their attendance at the King County Commissioners/Chiefs Installation Banquet that was hosted by RFESD.

#### **Significant Incidents:**

A 15 year old male was shot in the buttocks at SE 179 St and 151 Pl SE.

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### **UNFINISHED BUSINESS:**

#### **Station 17/Repairs:**

The inter-local agreement between King County Housing and the District has been signed. Future Station 17 issues will be addressed through the workgroup.

#### **Scrapbook:**

The scrapbooks are being scanned to a CD. Future scrapbook requests and issues will be addressed through the workgroup.

Citizen Vaughn Miles shared his concern that the scrapbooks and pictures may not be copied in their entirety. Additionally, he does not have computer to access the photos once copied.

Commissioner Ryan reported that prior to copying all the scrapbooks; they will review the quality of one scrapbook to insure its acceptability.

If the quality of the pictures is not acceptable, Vaughn Miles said he would like to take pictures of the pictures.

#### **Retreat/Workshop:**

Commission Behnke has been provided with numerous topics for a retreat/workshop. February 28 has been set as the tentative date. Commissioners will confirm via email.

#### **Kinnon Williams Professional Services Agreement:**

Kinnon Williams will bill the District an hourly rate rather than per the professional services agreement that was presented. It was anticipated that his services would be more infrequent in 2009; however, due to ongoing litigation and the disposal of real estate, his services are still in demand.

### **CONSENT CALENDAR**

- a. Minutes of the Previous Meeting – January 8, 2009
- b. Minutes of the Previous Meeting – January 22, 2009
- c. Expense Fund Vouchers No. 01014, 02001 through 02014--Amount \$6,160.51
- d. Bond Fund Vouchers No. 1211 through 1212 – Amount \$607.00

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED.**

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### **NEW BUSINESS:**

#### **WFOA 2009 Saturday Seminar Series Brochure:**

The WFOA has presented the 2009 Saturday Seminar Series Brochure. Commissioners interested in attending should notify Secretary Gratzner to register.

#### **Resolutions 465:**

Commissioner Behnke presented Resolution 465 – Resolution to Surplus and Dispose of Equipment, Furnishings and Supplies.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to adopt Resolution 465 – Resolution to Surplus/Dispose of Obsolete Equipment. The **MOTION CARRIED**.

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioner Warfel reported that the passing of Resolution 465 will assist the workgroup to begin disposal of items not included in the asset transfer.

Commissioner Warfel reported the workgroup will meet with King County Housing on February 10 at Station 17 to begin the repair process. Captain Erik Wallgren will also be in attendance at the meeting.

Commissioner Warfel will contact Franklin #5 to inquire of the current status of their interest in District equipment and apparatus.

Commissioner Price will verify that ads have run on the WFOA website for the sale of district apparatus.

Consultant Paul Witt was not in attendance to provide an update of his communications with Draeger for the possible sale of SCBA's.

#### **Community Relations:**

The Workgroup is considering providing articles and information on the District website and/or the Fairwood Flyer rather than a newsletter.

The sale of the antique engine to IAFF Local 864 was presented as a possible topic for an article.

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### **Finance:**

Commissioners Behnke and Violante; and Attorney Kinnon Williams are meeting on Friday with representatives from the City of Renton to discuss the status of the asset transfer.

### **Policy:**

Commissioners Behnke and Ryan continue to review the Department Policy and Procedure Manual. However, there is nothing new to report at this time.

### **Intergovernmental Relations:**

There is nothing new to report at this time.

### **Risk Management:**

There is nothing new to report at this time.

### **CITIZEN COMMENTS:**

There were no citizen comments.

### **ONCE AROUND THE TABLE:**

Commissioner Behnke reported that she attended a Legislative Committee meeting in Olympia. There are a lot of bills that effect fire districts, including an annexation bill.

Commissioner Ryan congratulated Commissioner Behnke on her recognition at the King County Chiefs/King County Commissioners Installation Banquet.

Commissioner Warfel commented on the new patch.

Deputy Chief Van Horne reported the new badge and patch has been beneficial in bringing the department together.

There were no other Board comments.

### **EXECUTIVE SESSION:**

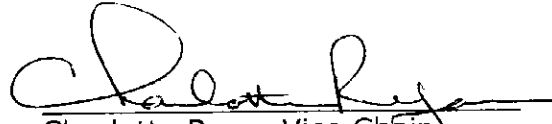
The Board went into a twenty minute Executive Session at 5:23 p.m. to discuss Potential Litigation and Disposal of Real Estate under guidelines of RCW 42.30.110. The Executive Session was extended an additional 5 minutes at 5:43 p.m. The Executive Session ended at 5:48 p.m.

The meeting was adjourned at 5:48 p.m.

"FINAL"

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, February 12 at 4:30 P.M.**


  
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Ronnie Behnke, Chair

  
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Charlotte Ryan, Vice Chair

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Craig Violante, Vice Chair

  
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Russ Price, Commissioner

  
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Mike Warfel, Commissioner

  
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Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Cash Transmittal  
Chief's Report  
1756 Report  
Kinnon Williams Agreement  
Resolution 465