

"FINAL"

King County Fire Protection District 40

Special Commissioners' Meeting

July 16, 2009

5:00 p.m.

Commissioner
RONNIE BEHNKE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the special meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Bob Van Horne and Captain Erik Wallgren.

John Camerera was in attendance until 5:08 p.m. to thank the board for the donation of the Dodge Caravan to Vision House.

KING COUNTY HOUSING AUTHORITY NEEDS ASSESSMENT REPORT:

Commissioner Warfel reviewed the King County Housing Needs Assessment Report. The scope of work provided by King County Housing was to provide an assessment of Station 17 that identifies deficiencies; and to provide cost estimates for identified repairs. The cost estimates do not include engineering or permit costs. The report clearly identified the roof as needing immediate repair as well as seismic retrofitting as a priority.

The commissioners were in agreement that it is necessary to procure individuals with engineering, construction, architect and/or project management, etc. expertise to facilitate the project due to the complexity of the project and the interdependencies of the seismic retrofitting, heating, cooling, mechanical, etc. systems to the roof of the building; as well as provide a reassessment of project priorities and project sequencing.

Per the contract between the District and City of Renton, the City is responsible for the maintenance of District property. Deputy Chief Van Horne will contact Peter Renner/City of Renton Facilities for an initial assessment of the roof

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condition. If the roof is determined to be non-repairable and immediate replacement is necessary, formal bids are not required due to the emergency need for replacement. However, quotes are necessary utilizing the Small Works Roster.

Consultant Paul Witt will review the Districts Policies and Procedures (7000 Section - Facilities) for procuring professional services and construction and propose revisions as necessary; and insure the District remains in compliance with bid laws.

Attorney Kinnon Williams will draft and advertise an RFQ (Request for Qualifications) for architectural services. The RFQ will estimate the project cost (including engineering) as \$1M.

Attorney Kinnon Williams will contact Gottlieb Fisher to confirm requirements and timeline for spending the remaining bond funds.

EXECUTIVE SESSION:

There was no Executive Session.

The meeting was adjourned at 6:33 p.m.

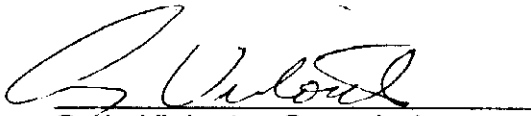
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, July 30, 2009 at 4:30 P.M.**



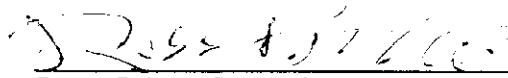
Ronnie Behnke, Chair



Charlotte Ryan, Commissioner

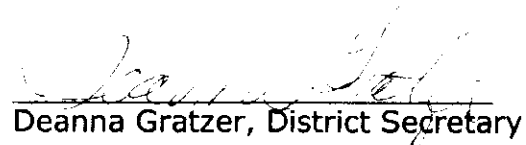


Craig Violante, Commissioner



Russ Price, Commissioner

Mike Warfel, Commissioner


Deanna Gratzner, District Secretary

Attachment Meeting Agenda