

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

July 30, 2009

4:30 p.m.

Commissioner
RONNIE BEHNKE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, and Violante. Also attending were Secretary Gratzner, Consultant Paul Witt, Chief I. David Daniels, Communications Director Preeti Sridhar, Communications Specialist Lisa Garvich, Emergency Manager Deborah Needham and citizen Nick Bujanovich.

Commissioner Warfel was excused by prior Board action.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no Citizen comments for agenda items.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,469.00 deposited to the Expense Fund; a cash transmittal receipt in the amount of \$16,089.32 deposited to the Capital Equipment Replacement Fund; and a letter from Chief I. David Daniels addressing the staffing level of Engine 17 on July 4, 2009. A copy of the letter is on file with the minutes.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

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FIRE CHIEF'S REPORT - Presented by Chief I. David Daniels:

Safety/Support Services:

Peter Renner, City of Renton Facilities Director, met with Commissioners Warfel and Price; and Consultant Paul Witt to discuss Station 17 repairs and the best way to proceed with those repairs.

Response Operations:

On July 14, 2009, Engine-17 responded to a brush fire at 16015 SE 166th Street and upgraded to a full response. Initially, it was a 50 x 250 brush fire under the BPA power line right of way. It expanded to a 80 x 450 brush fire. The King County Investigator is investigating due to fireworks ignition.

On July 17, 2009, Engine-17 responded to a brush fire on the border between District 40 and District 43 with access at 17834 E Lake Desire Drive. Numerous Zone 3 personnel were called to assist along with a hand team from District 44. Personnel worked until dark and Station 17 was involved with hot spots on Saturday and Sunday.

On July 28, 2009, Engine-17 handled a 50 x 100 light brush fire.

Office of the Fire Chief:

The National Integration Center (NIC) Incident Management Systems Integration (IMSI) Division recommends that all elected official who will be interacting with multiple jurisdictions and agencies during an incident at a minimum complete IS-700. NIMS: An Introduction and ICS100: Introduction to ICS. These courses provide a basic understanding of the National Incident Management System and the Incident Command System. Everyone directly involved in managing an emergency should understand the command reporting structures, command terminology, and roles and responsibilities inherent in a response operation. Commissioners needing assistance accessing these courses are encouraged to contact Chief Daniels for assistance.

The City of Renton received letters from adjacent jurisdictions indicating an interest in exploring the formation of a Regional Fire Authority. A meeting has been scheduled for August 6 with the non-elected leadership of the City of Tukwila, City of Sea Tac, King County Fire District 20(Skyway) and King County Fire District 11 (North Highline). The meeting is a fact finding exercise to see if there is value in moving forward. A formal planning process would need to be initiated by one or more of the elected bodies of the jurisdictions involved and three elected officials from each jurisdiction would need to participate.

The Board requested that Consultant Paul Witt be in attendance at the Regional Fire Authority fact finding meeting to represent the District.

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Emergency Manager Deborah Needham gave a presentation on the AmeriCorps/VISTA position program. If the District chose to fund a AmeriCorps/VISTA position, the cost would be approximately \$5,500 per year plus the cost of workspace and supervision. However, Emergency Management and CERT are the responsibility of King County. The City and District have no Emergency Management jurisdiction in the fire district boundaries. Deborah Needham will send a link to the AmeriCorps/VISTA website to the Commissioners.

The Department will be providing members of the Board a quarterly evaluation of services that will be available on-line. The goal of the survey will be to get regular feedback regarding services provided by the Department.

UNFINISHED BUSINESS:

Donation:

Commissioner Ryan reported that the workgroup continues to look at options for the \$8,092.00 donation made to the District. The workgroup is researching the cost of a readerboard that could provide safety messages and/or provide calls for service statistics. A recommendation will be made at a future meeting.

Commissioner Violante stated the District should be mindful of the citizens perception of District spending. Citizens wouldn't know the readerboard was funded by donated funds.

CONSENT CALENDAR:

- a. Minutes of the Previous Regular Meeting – July 9, 2009
- b. Minutes of the Special Meeting – July 16, 2009
- c. Expense Fund Vouchers No. 08001 through 08010--Amount \$37,188.66

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

NEW BUSINESS:

Communications Division:

Communications Director Preeti Sridhar and Communications Specialist Lisa Garvich presented a PowerPoint on the City of Renton Communications Division. The presentation identifies the divisions Mission, Goals, communication tactics, accomplishments and future plans.

A copy of the PowerPoint Presentation is on file with the minutes.

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Security Barricades (10828/10810):

Commissioner Ryan expressed concern over the unauthorized parking of vehicles at the old Station 42 property and suggested the possibility of security barricades to prohibit parking of vehicles on the property.

Consultant Paul Witt will contact the City of Renton to inquire on current codes for placement of temporary fencing.

Commissioners Price and Violante felt that barricades and/or fencing would cause the property to look deserted and created additional issues.

Commissioner Price indicated that he drives past the property numerous times per day and rarely sees vehicles parked in the lot.

West Brothers parking in the lot continues to be an issue. Additional discussions need to be made with West Brothers.

Consultant Paul Witt stated that District policies need to be updated to give the Board and/or designee the authority to tow unauthorized vehicles.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Price to carte blanche any power that rests with Chief or designee in the districts policies and procedures, now rests with the Board. The **MOTION CARRIED (4-0)**.

WORKGROUP REPORTS:

Capital Facilities/Equipment:

The workgroup met with Peter Renner, City of Renton Facilities Director, on Monday, July 27, 2009. Peter Renner was very supportive, positive and willing to cooperate with the district to provide any services available through the city for repairs to Station 17.

Consultant Paul Witt suggested verifying with Attorney Kinnon Williams that roof repairs at Station 17 qualify as an emergency requiring immediate replacement prior to proceeding with any repairs. If the roof is determined to be non-repairable and immediate replacement is necessary, formal bids are not required due to the emergency need for replacement. However, quotes are necessary utilizing the Small Works Roster.

Community Relations:

Commissioners Ryan reported that she has received feedback from HOA's that the HOA's are interested in Battalion Chief attendance again at their monthly meetings. Commissioner Ryan will email Chief Daniels inquiring of the possibility of Battalion Chief attendance at homeowners meetings.

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Commissioner Violante reported that Chief Van Horne approved Engine 17 attendance at the August 4 National Night Out at Forest Estates.

Finance:

The workgroup needs to meet to discuss the 18.1% Assessed Valuation decrease in the fire district boundaries, potential decreases in Valley Medical Funds and Emergency Medical Center Funds; and the impacts of these decreases on the Benefit Service Charge and District budget.

Consultant Paul Witt reported that Chief Daniels anticipates the District will be presented with the contract costs in September.

Commissioner Violante stated a public meeting could be an option for citizens to provide input on services they are willing to pay for.

Policy:

Commissioners Behnke and Ryan continue to review Section 2000 and 7000 of the District Policy and Procedure Manual. Suggested policy and procedures changes will be emailed to commissioners for review.

Intergovernmental Relations:

There is nothing new to report at this time.

Risk Management:

There is nothing new to report at this time.

CITIZEN COMMENTS:

Citizen Nick Bujanovich read a letter requesting the Board set a date and hold a public hearing on King County Ordinance 2009-0416. This ordinance sets forth the Proposed Fairwood Incorporation Proposition 1 that will appear on the November 3, 2009 ballot.

Nick Bujanovich stated that this topic is critical to the citizens and community; and will have a dramatic effect on the level of services the citizens enjoy in fire and emergency services. The Fairwood citizens will now have to choose to become their own city or they will become part of the City of Renton in the near future. They can no longer remain status quo.

Nick Bujanovich hopes that after hearing public testimony, the Board will pass a resolution to endorse the Proposed Fairwood Incorporation Proposition 1.

Commissioner Behnke directed this topic to be included on the August 13, 2009 agenda.

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A copy of the letter is on file with the minutes.

ONCE AROUND THE TABLE:

Commissioner Ryan reminded the Board that the annual commissioners picnic will be held immediately following the next meeting.

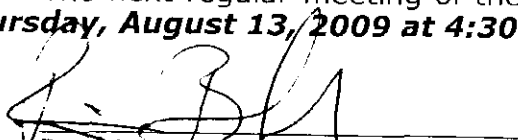
There were no other Board comments.

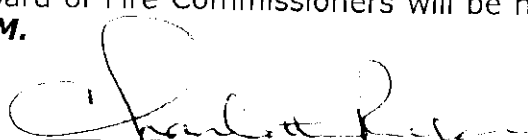
EXECUTIVE SESSION:

There was no Executive Session.

The meeting was adjourned at 6:11 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, August 13, 2009 at 4:30 P.M.**



Ronnie Bennke, Chair


Charlotte Ryan, Vice Chair


Craig Violante, Commissioner


Russ Price, Commissioner


Mike Warfel, Commissioner


Deanna Gratzer, District Secretary

Attachments:

- Meeting Agenda
- Memomorandum/Chief I. David Daniels
- Chief's Report
- Communications Division PowerPoint Presentation
- Letter/Nick Bujanovich