

"FINAL"

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***

**August 27, 2009**

**4:30 p.m.**

**Commissioner**  
RONNIE BEHNKE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
CRAIG VIOLANTE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Warfel, Price, and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Mark Peterson, Communications Specialist Lisa Garvich, and citizens Beverly Giberson and John Wruble.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipts in the amount of \$1,986.00 deposited to the Expense Fund; a letter from Nick Bujanovich and an email from Richard Seracka regarding Proposition 1, Fairwood Incorporation.

The letter and email are on file with the minutes.

**FINANCIAL REPORTS:**

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

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## **FIRE CHIEF'S REPORT - Presented by Deputy Chief Mark Peterson:**

### **Safety/Support Services:**

Station 17 experienced a broken sewer pipe in the four-inch line that came out of the building. The break was due to the earth not being properly prepared and in time, the line broke because it was no longer supported. The repair required the sewer line to be exposed, preparation of good sand and gravel support, and replacement of the four-inch line with a six-inch line. The cost of the repair is \$9,384.15. The invoice has been submitted for payment.

Work is progressing on the new District aid unit. Captain John Hettick and Firefighter Tom Sowards presented the Capital Facilities/Equipment Workgroup with a progress report prior to the meeting.

### **Community Risk Reduction:**

There is nothing new to report.

### **Response Operations:**

There were no significant incidents.

### **Office of the Fire Chief:**

Chief I. David Daniels and Deputy Chief Van Horne are scheduled to meet with the Inter-Governmental Relations Workgroup prior to the September 10, 2009 commissioner meeting.

The meeting will assist in determining the performance measurements; and the presentation of those measurements in the form of reports and statistics to be presented to the Commissioners at future meetings.

### **UNFINISHED BUSINESS:**

There was no Unfinished Business.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Regular Meeting – August 13, 2009
- b. Expense Fund Vouchers No. 09001 through 09009--Amount \$6,361.83
- c. Bond Fund Vouchers No. 09001—Amount \$5,340.00

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan for approval of the minutes of the August 13, 2009 meeting and the Expense Fund Vouchers as presented. The **MOTION CARRIED (5-0)**.

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A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to approve the Bond Fund Vouchers as presented. The **MOTION CARRIED (4-0)**.

Commissioner Violante abstained from the vote to approve the Bond Fund Vouchers.

### **NEW BUSINESS:**

#### **Interface Systems Management Consults - Benefit Service Charge Agreement:**

The agreement between the District and Interface Systems Management Consultants relating to the computation of Benefit Charge amounts, preparation of notices and related tasks was presented for approval.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Price to approve the Benefit Service Charge Agreement between Interface Systems Management Consultants and the District as presented. The **MOTION CARRIED (5-0)**.

### **WORKGROUP REPORTS:**

#### **Capital Facilities/Equipment:**

Peter Renner, City of Renton Facilities Director, should be presenting the Workgroup with a report on the roof inspection conducted at Station 17 prior to the next meeting.

Commissioner Warfel stated the City of Renton provided a quick response to the roof issue. They did excellent work in short time frame.

Commissioners Price and Warfel met with representatives from the Salvation Army to view surplus equipment and supplies at Station 42 and Station 17. They have agreed to accept the donation of most of the items. Commissioners Price and Warfel will insure that all items are inventoried and the list of items will be attached to surplus Resolution #465 for documentation.

Commissioner Price will arrange for a representative from the Salvation Army to attend the September 10, 2009 meeting to obtain photos for the District website.

Commissioner Warfel reported the workgroup met with Captain John Hettick and Firefighter Tom Sowards prior to the meeting to review the progress of the proposal for the new Aid Unit for Station 17.

Commissioner Violante inquired of the service life of the current aid unit. He stated that if annexation occurs, the City has stated there will not be an aid unit at Station 17.

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Deputy Chief Peterson said that the City of Renton can look into the life expectancy of the Aid Unit.

Commissioner Warfel said he will follow through on this issue.

Consultant Paul Witt reported that he has received numerous inquiries on the RFQ for Architectural and Engineering Services. There is a lot of interest and activity; and several tours have been conducted.

### **Community Relations:**

There is nothing new to report at this time.

### **Finance:**

Commissioner Violante and Consultant Paul Witt met to discuss the Assessed Valuation decrease in the fire district boundaries, potential decreases in Valley Medical Funds and Emergency Medical Center Funds; and the impacts of these decreases on the Benefit Service Charge, as well as various options for the 2010 District budget. All options will require a Benefit Charge increase, whether the current level of service is maintained or changes.

Commissioner Violante recommended highly publicizing the Benefit Charge Hearings to inquire of the service levels citizens are interested in funding.

Consultant Paul Witt inquired as to when the District will be presented with the contract costs.

Attorney Kinnon Williams stated that the contract requires the City to deliver a proposal so the District can make a decision on service levels.

Deputy Chief Peterson stated that he is working with Chief Daniels to determine the contract costs.

Commissioner Ryan inquired on the effect of Initiative 1033 on fire districts.

Attorney Kinnon Williams will research the initiative and present a report on the impacts to the fire district.

Commissioner Violante stated a public meeting could be an option for citizens to provide input on services they are willing to pay for.

The remaining Board members agreed.

### **Policy:**

Commissioner Ryan presented the Board with Policy 2600 and 2750 from the District Policy and Procedure Manual for approval.

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A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Ryan to Policy 2600 and 2750 as presented. The **MOTION CARRIED. (5-0)**

Commissioners Behnke and Ryan will now review Section 1000 of the District Policy and Procedure Manual.

### **Intergovernmental Relations:**

Commissioner Violante stated the Workgroup is meeting with Chief Daniels and Deputy Chief Van Horne on September 10, 2009. The meeting will identify expectations and reporting.

Commissioner Violante stated that he would like input, ideas and feedback from the other Board members.

### **Risk Management:**

There is nothing new to report at this time.

### **CITIZEN COMMENTS:**

Citizen Beverly Giberson inquired if the Board was going to hold a meeting on the Fairwood Incorporation.

Commissioner Behnke stated that at the last meeting, the Board agreed to provide a representative at a meeting, however, the Board would not be hosting a meeting.

Citizen John Wruble asked for a copy of the contract for services between the District and the City of Renton.

Commissioner Behnke stated that the contract is posted on the City of Renton website.

### **ONCE AROUND THE TABLE:**

Commissioner Violante inquired of the impacts of the Howard Hanson Dam issues on the City of Renton.

Deputy Chief Peterson reported that the City of Renton Emergency Management, Public Works and Fire and Emergency Services are working cooperatively with the Army Corp of Engineers, and the Cities of Tukwila and Kent on an incident action plan.

Communications Specialist Lisa Garvich stated the Communications Division is working cooperatively with Emergency Management to get the message out to citizens and provide information.

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There were no other Board comments.

**EXECUTIVE SESSION:**

The Board went into a ten minute Executive Session at 5:22 p.m. to discuss Potential Litigation under guidelines of RCW 42.30.110(i). The Executive Session was extended an additional 5 minutes at 5:32 p.m. The Executive Session ended at 5:37 p.m.

The meeting was adjourned at 5:37 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 10, 2009 at 4:30 P.M.**

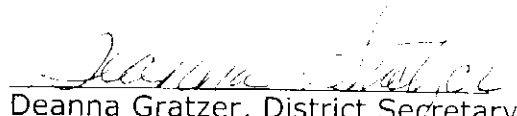
  
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Ronnie Behnke, Chair

  
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Charlotte Ryan, Vice Chair

  
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Craig Violante, Commissioner

  
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Russ Price, Commissioner

  
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Mike Warfel, Commissioner

  
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Deanna Gratzer, District Secretary

Attachments:

- Meeting Agenda
- Cash Transmittals
- Letter/Nick Bujanovich
- Letter/Richard Seracka
- Chief's Report
- Interfact Systems Management Consulting