

**"FINAL"**

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***

**December 10, 2009**

**4:30 p.m.**

**Commissioner**  
RONNIE BEHNKE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
CRAIG VIOLANTE

**Deputy Chief**  
MARK PETERSON

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Deputy Chief Mark Peterson, Battalion Chief John Lecoq, Captain Erik Wallgren, Lieutenant Craig Soucy, Judy Hayward and several citizens.

Commissioner Behnke was excused by prior Board action.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipt in the amount of \$224,497.25 deposited to the Expense Fund; and an invitation from Valley Medical Center for a ribbon cutting ceremony on January 11, 2010, for the opening of the Emergency Services South Tower.

**FIRE CHIEF'S REPORT**

**Safety/Support Services:**

Specifications sheets for the Braun Aid Unit are in final review.

TAS Precision Rebuild is scheduled to evaluate Engine 17 for needed repairs. The engine sustained a scratch on driver's side passenger door and a dent in the right rear compartment door.

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### **Community Risk Reduction:**

The Fire District 40 Inspection Activity Report for the month of November was presented for review. There were no initial inspections and 5 re-inspections conducted. All inspections conducted were in non-permitted occupancies.

A copy of the report is on file with the minutes.

### **Response Operations:**

The Fire District 40 Incident Type report for November 2009 was presented for review. The report includes the number of responses by responses type and transport data.

A copy of the Incident Type report is on file with the minutes.

### **Office of the Fire Chief:**

Chief Daniels provided a summary of the effectiveness of a fourth person on Engine 17.

A copy of the summary is on file with the minutes.

Commissioner Violante stated that a fourth person is always a benefit; however, data is requested on how often the fourth person has actually made a difference on specific incidents within the District.

Chief I. David Daniels has resigned as Fire Chief with the City of Renton effective December 31, 2009. He will be moving to Woodinville Fire and Life Safety District as their Fire Chief/CEO.

### **UNFINISHED BUSINESS:**

#### **Aid Unit:**

The Capital Facilities/Equipment Workgroup will bring a recommendation to the next meeting on whether to continue with the purchase of the aid unit or to utilize those funds to pay down Bond debt incurred by the Fairwood residents prior to annexation of Fairwood into the City of Renton.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – November 30, 2009
- b. Expense Fund Vouchers No. 12001 through 12016-Amount \$9,909.48

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Violante to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

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### **NEW BUSINESS:**

#### **Civil Service Secretary – 2010 Agreement:**

The Civil Service Secretary Professional Services Agreement between the District and Sandy Haydock was presented for review. The duration of the contract is January 1, 2010 through December 31, 2010.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to sign the Civil Service Secretary Professional Services Agreement as presented. The **MOTION CARRIED. (4-0)**

A copy of the Civil Service Secretary Professional Services Agreement is on file with the minutes.

#### **Williams & Williams, PSC – 2010 Contract:**

The Williams & Williams 2010 Contract is referred to the Finance Workgroup for review.

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioner Warfel has a meeting with the Salvation Army to obtain the itemized list of donated equipment and supplies.

Commissioner Warfel reported that Captain Wallgren was contacted by a citizen interested in surplus 5" hose. The workgroup will meet to discuss this request and make a recommendation.

Commissioner Warfel stated he is drafting a response to the citizen interested in leasing the 10810 facility for construction of an airplane.

#### **Community Relations:**

Deputy Chief Peterson reported that a Battalion Chief or crew will be in attendance at all HOA meetings.

Commissioner Warfel requested the workgroup is informed of who will be in attendance at each HOA meeting prior to the meeting.

#### **Finance:**

Consultant Paul Witt reported the Final Tax Levy Worksheet was received from King County. There was a slight decrease in the tax levy from the preliminary figures provided.

The decrease in the tax levy will be offset by the decrease in the City of Renton contract costs due to the elimination of the Lead Inspector and Communications

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Specialist positions; and the credit due for reduction in 2009 Battalion Chief staffing.

### **Policy:**

There was nothing new to report at this time.

### **Intergovernmental Relations:**

Commissioner Violante met with Mayor Law and Marty Wine for an annual review of the contract.

Topics discussed include the Districts participation in the hiring of a Fire Chief; the Districts retreat which will include discussion of 3 person staffing; elimination of the Lead Inspector and Communications Specialists positions; relocation of the A17 in the event of annexation; transport within the city; annexation of Fairwood and Skyway; and Regional Fire Authorities.

### **Risk Management:**

There was nothing new to report at this time.

### **CITIZEN COMMENTS:**

Linda Sartnurak inquired why the District was purchasing a new aid unit.

Consultant Paul Witt provided an overview of the equipment replacement schedule; the life span of an aid unit and engine; and the 240+ construction window of an aid unit.

Linda Sartnurak suggested the District proceed with the plan to purchase an Aid unit stating the aid unit will continue to service the community

There were no additional citizen comments.

### **ONCE AROUND THE TABLE:**

There were no additional Board comments.

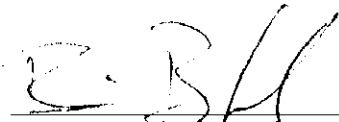
### **EXECUTIVE SESSION:**

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 5:01 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, January 14, 2010 at 4:30 P.M.**

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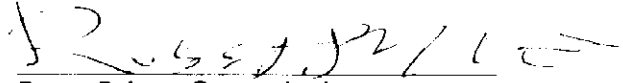
Ronnie Behnke, Chair



Charlotte Ryan, Commissioner



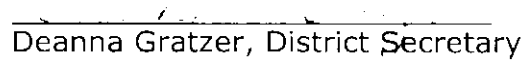
Craig Violante, Commissioner



Russ Price, Commissioner



Mike Warfel, Commissioner



Deanna Gratzer, District Secretary

- Attachment Meeting Agenda  
Cash Transmittal  
Chief's Report  
Civil Service Secretary Agreement