

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

March 11, 2010

4:30 p.m.

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RONNIE BEHNKE

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Interim Fire Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Warfel called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Warfel, Ryan, Price, and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Interim Fire Chief Mark Peterson, Judy Hayward, Captain Erik Wallgren, Lieutenant Craig Soucy, Firefighter Will Aho, Wes Nagata (Braun Northwest), Kyle Ohashi and Graham Ohashi.

Commissioner Behnke was excused by prior Board action.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments for agenda items.

CORRESPONDENCE:

Correspondence received consisted of a thank you letter from Graham Ohashi for the District's participation in Mattson Middle School's recycling event. The District's donation of surplus computer equipment allowed Graham to come in first place for the most referrals and win a 32 gig iPod Touch.

A copy of the letter is on file with the minutes.

FIRE CHIEF'S REPORT - Presented by Interim Fire Chief Mark Peterson

Safety/Support Services:

The aid unit bid submitted by Braun Northwest has been reviewed and complies with the bid specifications.

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Response Operations:

On March 9, 2010, engine 17 responded to a ruptured natural gas line at 15711 152nd Ave SE. The crew met with the general contractor, evacuated construction personnel and monitored the surrounding building's air with a 4-gas sensor. Puget Sound Energy turned off the valve and secured the site.

Office of the Fire Chief:

Engine 11 crew members Captain Mike Proulx, Lieutenant Roy Luquette, Firefighters Mike Bain, Marcus Rismiller and Nathan Blakeslee were recognized at the 2010 Red Cross Heroes Breakfast for their quick response and efforts during the Wells Avenue fire on June 11, 2009.

A legislative report of bills passed by the 2010 Legislature was included for review.

A copy of the legislative report is on file with the minutes.

UNFINISHED BUSINESS:

Faith Roland/Roland Resources:

Attorney Kinnon Williams is negotiating a time and materials contract with Faith Roland/Roland Resources to assist with the disposition of the 10810/10828 property. The contract will be finalized and presented at a future meeting.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting - February 25, 2010
- b. Expense Fund Vouchers No. 02005 through 02013 - Amount \$22,689.46

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Violante to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

NEW BUSINESS:

Investment Pool and Cash Management Services Agreement:

The King County Investment Pool Agreement was presented for consideration. The agreement allows for unexpended District funds to be pooled with funds of other special districts in the King County Investment Pool. The King County Investment Officer manages the pool investments.

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The District has participated in the King County Investment Pool since 1998. The Legislature amended the RCW to modify allowable fees thereby requiring a new agreement.

The King County Cash Management Services Agreement was presented for consideration. Cash management services included daily sweeps of cash balances and investing such balances in the investment pool, crediting bank deposits on date of deposit without regard to check float, paying warrants despite negative cash balances, executing wire and ACH payment requests and distributing property taxes to ensure the District receives its share of taxes on the same day taxes are recorded as paid by King County.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Price to approve the Investment Pool Agreement and Cash Management Services Agreement as presented. The **MOTION CARRIED. (4-0)**

The King County Investment Pool Agreement and King County Cash Management Services Agreement are on file with the minutes.

WORKGROUP REPORTS:

Capital Facilities / Equipment:

Station 17:

Commissioner Warfel reported that all surplus computer equipment and supplies were donated to the Mattson Middle School recycle event.

Commissioner Warfel reported the workgroup, Consultant Paul Witt, Chief Peterson, Peter Renner and Captain Erik Wallgren met with TCA Architecture on March 11, 2010 for a progress report. TCA continues to gather inspection reports from the various engineers.

Commissioner Warfel stated that an initial proposal will be presented to the Board at the next meeting.

Aid Unit:

Consultant Paul Witt questioned that the bid specs state the exhaust would exit on the right (drivers) side of the vehicle. The manufacturers bid places the exhaust on the left side of the vehicle. The Nederman system at Station 17 is located on the right side of the aid unit.

Chief Peterson stated there was an error on the bid specification and that Braun Northwests bid specified the correct language (left). Modifications to the Nederman system must be made to accommodate the exhaust system on the right side of the aid unit. Modifications less than \$5,000 will be made by the City. Modifications greater than \$5,000 are the responsibility of the District.

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Consultant Paul Witt stated the bid specifications state the door locks of the aid unit will activate at 100 mph. His assumption is this is a typographical error and the bid specs should state 10 mph.

Consultant Paul Witt reminded the Board of Attorney Kinnon Williams concern that the bid may have been written so exclusively that only Braun Northwest could bid. This could result in a bid protest.

The Board held a discussion on the topic and after discussion felt the bid met the legal requirements for the Fire District.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to award the bid to Braun Northwest and authorize the Board chair to execute the bid document. The **MOTION CARRIED. (4-0).**

Community Relations:

Commissioner Warfel reported the Workgroup was contacted by Communications Director Preeti Shridhar and Communications Specialist Lisa Garvich to discuss services that could be contracted through the City of Renton.

Finance:

Bonds:

Commissioner Violante reported that he contacted Jim Nelson from Martin, Nelson & Co. in regards to the redeemable bonds. The District has \$1.1M in callable bonds.

King County BLS Contract/EMS Funds:

Commissioner Violante inquired if the City of Renton submitted the King County BLS Contract as one agency.

Chief Peterson confirmed the City applied for EMS funds on behalf of the District. The City will reduce the 2nd half contract payment by the EMS funds collected.

Policy:

Consultant Paul Witt reviewed Section 100-900 of the Policies and Procedures Manual and presented the Board with a recommendation for revisions.

Commissioner Ryan stated the recommendations will be presented for approval when Commissioner Behnke is present.

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Risk Management:

There was nothing new to report at this time.

CITIZEN COMMENTS:

Firefighter Will Aho extended an invitation to the Regional Fire Authority workshop hosted by the Washington State Council of Firefighters on April 27, 2010. The workshop will include discussions and presentations on annexations, consolidations as well as a Regional Fire Authority Implementation Guide and lessons learned discussion.

ONCE AROUND THE TABLE:

Commissioner Ryan reported the Black Box computer maintenance agreement needs to be renewed. Renewal options include a 6 month, 9 month or a unit price. The computer maintenance agreement options will be included on the next agenda for consideration.

There were no additional Board comments.

EXECUTIVE SESSION:

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 5:04 p.m.

The next regular meeting of the Board of Fire Commissioner's will be held on **Thursday, March 25, 2010 at 4:30 P.M.**


Mike Warfel, Chair

Charlotte Ryan, Commissioner

Craig Violante, Commissioner


Russ Price, Commissioner


Ronnie Behnke, Commissioner


Deanna Gratzner, District Secretary

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Attachment Meeting Agenda
Chief's Report
Legislative Report
Thank you letter - Graham Ohashi
King County Investment Pool Agreement
King County Cash Management Services Agreement
WSCFF Regional Fire Authority Workshop Announcement