

"FINAL"

King County Fire Protection District 40

*Regular Commissioners' Meeting*

July 29, 2010

4:30 p.m.

Commissioner  
MIKE WARFEL

Commissioner  
RONNIE BEHNKE

Commissioner  
CHARLOTTE RYAN

Commissioner  
RUSS PRICE

Commissioner  
CRAIG VIOLANTE

Fire Chief  
MARK PETERSON

Board Secretary  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Behnke, Price and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Fire Chief Mark Peterson, Deputy Chief Erik Wallgren, Lieutenant Craig Soucy and citizen Linda Sartnarek.

Commissioner Violante requested an excused absence for the August 26, 2010, meeting.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to allow Commissioner Violante an excused absence for the August 26, 2010 meeting. The **MOTION CARRIED (4-0)**.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,469.00 deposited to the Expense Fund; a letter from Faith Roland/Roland Resources, Inc. with an update on the progress of the sale of the fire station; and a letter from Williams and Williams requesting the District make arrangements to transfer approximately 39 boxes of records from their office to the District archives.

Secretary Gratzler will contact a courier or moving company to arrange the move of the records from Williams and Williams to the District archives.

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### **FINANCIAL REPORTS:**

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

### **FIRE CHIEF'S REPORT:**

#### **Safety/Support Services:**

Deputy Chief Erik Wallgren met with Facilities Director Peter Renner regarding the roof replacement at Station 17. Nine contractors submitted bids; a decision will be made by August 11.

Progress photos of the new aid unit can be viewed at [www.braunnorthwest.com](http://www.braunnorthwest.com). The wiring harness is in, the insulation is being installed and the floor has been installed.

#### **Response Operations:**

Chief Mark Peterson presented the Fire District 40 Incident Type report for June 2010. The report includes the number of responses by responses type and transport data.

A copy of the Incident Type report is on file with the minutes.

Chief Mark Peterson presented the Fire District 40 response times for the 2nd Quarter of 2010. The report includes response measurements.

A copy of the Response Time report is on file with the minutes.

Crews responded to two motor vehicle accidents with injuries between 7/13 and 7/24. On 7/25 at approximately 1:47 p.m., Engine 17 and Aid 17 were dispatched to a vegetation fire at 17250 140<sup>th</sup> Ave SE. A 12' x 12' landscape patch of junipers were on fire in front of a bank. The fire was extinguished and a King County investigator was called. Flame had damaged both a large and small sign, the glass structure to the ATM as well as paint damage to the building itself. Cigarette butts were found in the area; it was assumed by Engine 17 this was the cause.

#### **Office of the Fire Chief:**

Chief Peterson distributed an article "For Fire Crews Size Matters" which gives an overview of a study conducted by the National Institute of Standards and Technology. They investigated the effect of varying crew size, first apparatus arrive time, and response time on firefighter safety, overall task completion, and interior residential tenability using realistic residential fires.

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On July 27, 2010, Engine 17 and Battalion 13 attended the Elliott Farm and Fairwood Homeowners Association meetings.

### **UNFINISHED BUSINESS:**

There was no unfinished business.

### **CONSENT CALENDAR:**

- a. Minutes of the Regular Meeting – July 8, 2010
- b. Expense Fund Vouchers No 07016, 08001 -08011 Amount \$7,112.60
- c. Bond Fund Vouchers No 08001 Amount \$3,702.00

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

### **NEW BUSINESS:**

#### **Interface Systems Management**

The agreement between the District and Interface Systems Management Consultants relating to the computation of the Benefit Service Charge amounts, preparation of notices and related tasks was presented for approval.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke to approve the Benefit Service Charge Agreement between Interface Systems Management Consultants and the District as presented. The **MOTION CARRIED. (4-0)**

#### **Proposed Public Hearing – 3 vs. 4 persons staffing**

Commissioner Violante added that budget considerations (i.e. budget with annexation vs. budget without annexation) should be included if a decision is made to conduct a public hearing.

Agenda item will remain on the agenda for further discussion when entire Board is present.

#### **WFCFA Conference - Pasco**

Commissioner Behnke reminded the Board of the Washington Fire Commissioners Association conference in October. For anyone interested in attending, hotel reservations should be made early.

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### **WORKGROUP REPORTS:**

#### **Capital Facilities/Equipment:**

Consultant Paul Witt reported the he met with American Red Cross representatives to go over access, etc at the maintenance building where ARC will be storing vehicles and equipment. The water to the maintenance building has been shut off due to plumbing issues. Consultant Witt reiterated to ARC that the Board is not interested in funding any repairs to the building.

Consultant Paul Witt is working with Faith Roland/Roland Resources to complete Form 17. Form 17 is a disclosure form that is required for commercial property. Faith Roland reported there is a fair amount of interest in the facility.

Consultant Paul Witt reported that Kent Kennedy/Draeger is interested in purchasing the remaining SCBA. Consultant Witt has presented Draeger with an invoice and is awaiting approval.

#### **Community Relations:**

Commissioner Ryan reported the website is back up. A link to Braun Northwest has been added to the website.

#### **Finance:**

There is nothing new to report at this time.

#### **Policy:**

There is nothing new to report at this time.

#### **Risk Management:**

There is nothing new to report at this time.

### **CITIZEN COMMENTS:**

Linda Sartnarek stated she had budget questions that were answered during the Public Hearing agenda item.

### **ONCE AROUND THE TABLE:**

Commissioner Behnke reported on the recent King County Fire Commissioners meeting that was hosted by Mountain View Fire and Rescue. State Fire Marshal Chuck Duffy was the speaker and presented information on recent legislative proposals.

Consultant Paul Witt announced that Vancouver Fire Chief Don Bivens is retiring. Don Bivens started his career at Fire District 40.

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Consultant Paul Witt reported that he will not be in attendance at the August 12, 2010 Commissioner Meeting.

There were no additional Board comments.

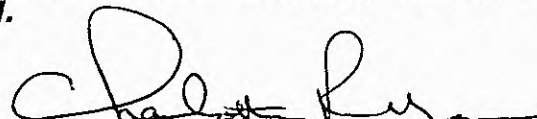
**EXECUTIVE SESSION:**

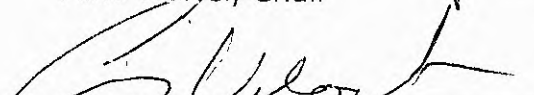
There was no Executive Session.

The meeting was adjourned at 4:56 p.m.

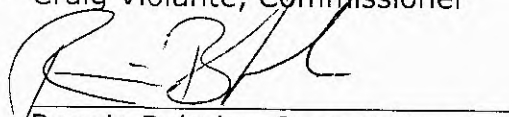
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, August 12, 2010 at 4:30 P.M.**

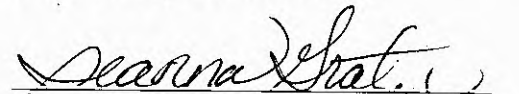
  
Mike Warfel, Chair

  
Charlotte Ryan, Vice Chair

  
Craig Violante, Commissioner

  
Russ Price, Commissioner

  
Ronnie Behnke, Commissioner

  
Deanna Gratzner, District Secretary

Attachments:

- Meeting Agenda
- Cash Transmittal
- Roland Resource correspondence
- Williams and Williams correspondence
- Chief's Report