

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

August 26, 2010

4:30 p.m.

Commissioner

MIKE WARFEL

Commissioner

RONNIE BEHNKE

Commissioner

CHARLOTTE RYAN

Commissioner

RUSS PRICE

Commissioner

CRAIG VIOLANTE

Fire Chief

MARK PETERSON

Board Secretary

DEANNA GRATZER

CALL TO ORDER:

Commissioner Warfel called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Warfel, Ryan, Behnke and Price. Also attending were Secretary Gratzler, Consultant Paul Witt, Fire Chief Mark Peterson, Deputy Chief Erik Wallgren, Captain Jerry Johnson, Lieutenant Craig Soucy and Citizen Linda Sartnarek.

Commissioner Violante was excused by prior Board action.

CITIZEN COMMENTS FOR AGENDA ITEMS:

Linda Sartnarek requested that citizens be allowed to add items to the agenda and comment on those items for up to 5 minutes.

The Board's agenda states that anyone wishing to be added to the agenda should contact the Board Secretary one week prior to the regularly scheduled meeting to be included on the agenda. Additionally, Board policy allows 3 minutes per person for comments.

This topic was referred to New Business.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,469.00 deposited to the Expense Fund.; and several emails in support of 4 person staffing.

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FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT:

Safety/Support Services:

Deputy Chief Erik Wallgren met with Facilities Director Peter Renner regarding the roof replacement at Station 17 and the amateur radio antenna.

The contract with Stanley Roofing has been signed. A preconstruction meeting will be scheduled soon. The Capital Facilities/Equipment Workgroup will be notified and included in the preconstruction meeting.

Deputy Chief Erik Wallgren reported that the 80' antenna proposed by the Amateur Radio Group requires the approval of the hearing examiner, as well as a hearing soliciting input from neighbors surrounding Station 17. This approval process could take months to years to complete. A 60' antenna would fall within the required guidelines of the City of Renton. The approval process for a 60' antenna could be complete in 6-8 weeks.

Emergency Management Director Deborah Needham will contact Verizon Wireless to inquire of the possibility of attaching the 80' amateur radio antenna to their cellular tower located at Station 17.

Fire Chief Mark Peterson reported that former Manager of King County EMS, Tom Hearn, will be recognized by the King County Council for his contribution to emergency medical services. Tom Hearn has terminal cancer.

Fire Chief Mark Peterson reported that Finance Director Iwen Wang and Assistant Chief Administrative Officer Marty Wine have agreed that the City of Renton will enter into an agreement with the District stating that any funds the Board has earmarked for the remodel of Station 17 will continue to be dedicated to the remodel of Station 17 if the Fairwood area annexes and the District ceases to exist.

Commissioner Behnke requested a written agreement from the Renton City Council and Mayor for these dedicated funds; and also a commitment to continue staffing at the 4 person level and an aid car at Station 17 through 2011 if the District funds at that level in the 2011 budget.

Response Operations:

Fire Chief Mark Peterson presented the Fire District 40 Incident Type report for July 2010. The report includes the number of responses by response type and transport data.

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A copy of the Incident Type report is on file with the minutes.

Office of the Fire Chief:

Battalion 13 attended the Fairwood West, Woodside and Fairwood Homeowner Association meetings.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – August 12, 2010
- b. Minutes of the Special Meeting – August 19, 2010
- c. Expense Fund Vouchers No. 09001 -09009 Amount \$2,446.56

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

NEW BUSINESS:

Commissioner Proposition 1

Commissioner Behnke reported that RCW 52.14.050 states that commissioner vacancies shall be filled within 90 days of the position being vacated. Board Policy 113 states the position is to be filled within 60 days.

Commissioner Price stated that he didn't feel it made sense to go through the process of appointing a person to the Board for such a short appointment. The Board has never been split in their decisions.

Commissioner Behnke stated that she felt that since the RCW requires appointment to vacated positions, that it is the Board's responsibility to comply even it is a short term appointment.

Commissioner Price stated the Board has not complied when commissioners have moved out of the jurisdiction; if Commissioner Violante is residing within the City of Renton it should be okay for him to remain on the Board.

Commissioner Ryan stated that it will be a challenge to bring a new commissioner up to speed for such a short period of time.

Consultant Paul Witt raised the question of committees. Can committees still meet if there is a 4 member Board?

Commissioner Warfel will consult with Attorney Kinnon Williams in regards to the issues raised on the appointment of the commissioner position.

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Fairwood Informational Open House

The City of Renton is hosting an informational open house to answer community questions about the proposed Fairwood Annexation. The open house is on September 9, 2010, 6:30-8:00 p.m. at the Fairwood Community Church. The Board was invited to participate in the open house.

Commissioner Warfel will inform CAO Marty Wine that a representative of the District will not attend; however, commissioners may be in attendance and participate as citizens.

Agenda

The Board discussed requirements of citizen input during regular meetings and public hearings.

A sign up sheet will be available at future meetings for citizens wishing to comment at the meetings.

WORKGROUP REPORTS:

Capital Facilities/Equipment:

Consultant Paul Witt reported that he is working with Attorney Kinnon Williams and Real Estate Consultant Faith Roland to complete the Form 17 Disclosure Form that is required when selling commercial property. When completed, the document will be presented to Commissioner Warfel for signature.

Consultant Paul Witt reported that Kent Kennedy/Draeger has agreed to purchase the remaining SCBA's. The sale is expected to be finalized tomorrow.

Community Relations:

Commissioner Ryan requested a copy of the flyer for the City of Renton Fire and Emergency Services 9/11 event when it is available. The flyer will be posted on the District website.

Finance:

Consultant Paul Witt continues to work with Valley Medical Center (VMC) on the 2010 allocation of funds. VMC funds were not allocated properly when the Benson Hill area annexed. An adjustment will be made on the 2nd half payment for any necessary reallocating of funds.

The Finance Workgroup and Consultant Paul Witt are working on preparation of the 2011 budget. King County will provide the preliminary 2011 Tax Levy Worksheet within the next week or so.

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The Board discussed level of service funding in the 2011 Budget and agreed unanimously to keep the level of service status quo.

Commissioner Ryan stated that she agreed the Board should get a commitment in writing from the City of Renton to keep the level of staffing unchanged through 2011.

Fire Chief Mark Peterson stated that it is ultimately his decision to make recommend staffing levels. The Mayor has made it clear that the Aid Unit will remain at Station 17. It is not the intention of the City to change staffing levels.

Fire Chief Peterson reported that he is working with the City to insure that any funds remaining in the District on June 30, 2011 will be utilized in the District.

Policy:

There is nothing new to report at this time.

Risk Management:

There is nothing new to report at this time.

CITIZEN COMMENTS:

There were no Citizen Comments.

ONCE AROUND THE TABLE:

Commissioner's Behnke and Ryan reported they plan to attend the WFCM Conference in Pasco, October 28-30, 2010.

There were no additional Board comments.

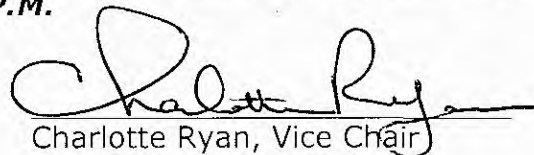
EXECUTIVE SESSION:

There was no Executive Session.

The meeting was adjourned at 5:31 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 9, 2010 at 4:30 P.M.**


Mike Warfel, Chair

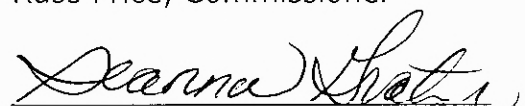

Charlotte Ryan, Vice Chair

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Craig Violante, Commissioner


Russ Price, Commissioner


Ronnie Behnke, Commissioner


Deanna Gratzer, District Secretary

Attachments:

- Meeting Agenda
- Cash Transmittal
- Email correspondence
- Chief's Report