

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

October 14, 2010

4:30 p.m.

Commissioner  
RONNIE BEHNKE

Commissioner  
MIKE WARFEL

Commissioner  
CHARLOTTE RYAN

Commissioner  
RUSS PRICE

Commissioner  
CRAIG VIOLANTE

Deputy Chief  
ERIK WALLGREN

Board Secretary  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Behnke, Price and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Fire Chief Mark Peterson, Deputy Chief Erik Wallgren, Lieutenant Craig Soucy; Facilities Director Peter Renner; Real Estate Consultant Faith Roland and Linda Sartnurak.

Commissioner Warfel was excused by prior Board action.

Commissioner Ryan requested an excused absence for the November 12, 2010, meeting.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke to allow Commissioner Ryan an excused absence for the November 12, 2010 meeting. The **MOTION CARRIED (4-0)**.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments.

**CORRESPONDENCE:**

There was no correspondence.

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### **FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:**

#### **Safety/Support Services:**

The new District aid unit chassis is to be delivered to Braun NW this week. Tentative assembly inspection is scheduled for October 20; completion and possible delivery in late November.

Facilities Director Peter Renner presented an update on the status of the Station 17 roof repair. The awning on the back of the station was removed to complete the roof repair. Peter Renner proposed removing the awning permanently to preserve the original lines of the station.

The Board approved the request. The awning does not conform to building standards and was non-permitted when it was built.

Facilities Director Peter Renner reported the amateur radio antenna created penetration issues on the roof at Station 17. The amateur radio group has proposed an 80' antenna. Verizon was approached to inquire about the possibility of attaching the 80' antenna on their cell tower. Verizon requires approximately \$6,000 to analyze the possibility; and also a lease agreement for the use of the tower.

Consultant Paul Witt stated the Fairwood annexation vote is in 4 weeks and the proposal really shifts to the City of Renton.

The antenna issue will go to the Capital Facilities/Equipment Workgroup for consideration.

#### **Response Operations:**

There were no significant incidents to report.

#### **Office of the Fire Chief:**

Deputy Chief Erik Wallgren presented the 2011 Operational Services Plan. The presentation included personnel costs; response data, 2010 accomplishments; and the 2011 prospective work plan.

A copy of the 2011 Operational Services Plan is on file with the minutes.

Deputy Chief Erik Wallgren stated that he was contacted by the Puget Sound Skills Center for a possible donation of the District's surplus aid unit. The students at the Puget Sound Skills Center provide rehab services for Zone 3 fire departments during working incidents. Deputy Chief Wallgren indicated that if that was an interest of the Board, he will facilitate the donation.

Consultant Paul Witt stated the District donated a Beck Fire Engine to the Puget Sound Skills Center that was put up for sale shortly after it was donated.

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Deputy Chief Erik Wallgren will provide the Capital Facilities/Equipment Workgroup with documentation of this request. The benefit of donating the aid unit is the fire department would receive rehab services from the Puget Sound Skills Center for free for 1 year.

Chief Mark Peterson presented a letter from Unison inquiring about the addition of antennas on the cell towers.

The cell towers are owned by Verizon Wireless; therefore they would be the point of contact.

### **UNFINISHED BUSINESS:**

#### **Commissioner Position 1 - Vacancy**

Attorney Kinnon Williams recommended that no action is taken on filling Position 1 until Commissioner Violante formally resigns.

Attorney Kinnon Williams stated that the workgroups can continue to meet when Position 1 is vacant since the workgroups do not make a quorum.

### **CONSENT CALENDAR:**

- a. Minutes of the Regular Meeting - September 30, 2010
- b. Minutes of the Special Meeting - October 7, 2010
- c. Expense Fund Vouchers No. 10014 through 10025 - Amount \$17,747.04

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

### **NEW BUSINESS:**

#### **Resolution 473**

Secretary Gratzler presented Resolution 473 - Resolution Commendation Sandra J. Haydock for 25 years of service.

The Board deferred the Resolution to a future meeting when Sandy Haydock is in attendance.

#### **Commissioner Meeting - November 12, 2010**

RCW 42.30 states that any time a meeting falls on a holiday, such meeting shall be held on the next day. The first meeting in November will be held on Friday, November 12, 2010.

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## **WORKGROUP REPORTS:**

### **Capital Facilities / Equipment:**

There was nothing new to report at this time.

### **Community Relations:**

There was nothing new to report at this time.

### **Finance:**

Commissioner Violante met with Consultant Paul Witt and the Finance Workgroup has the following recommendations:

Recommend transfer from Reserve Fund to LEOFF 1 Care Fund of approximately \$233,080.27 to meet targeted \$500,000 amount identified in the Reserve Resolution.

Recommend planning on paying off callable 2003 council matic bonds regardless of annexation election outcome, project use of funds from 2010 Expense Fund end balances.

Develop 2 finance plans; one assumes annexation vote approval, and one assuming annexation vote failure.

If annexation the annexation vote is not approved, revenues and expenditures will be developed as in the past.

If annexation vote is approved, fund for full year Station 17 operations, and use available funds (i.e. reserves) to minimize (or zero out) the 2011 benefit charge.

Both scenarios provide for the existing operational levels for Fairwood for a 12 month period.

### **Policy:**

There was nothing new to report at this time.

### **Risk Management:**

There was nothing new to report at this time.

## **CITIZEN COMMENTS:**

Craig Soucy inquired if the proceeds of the sale of old Station 42 and Station 17 improvements were considered when preparing the 2011 Budget.

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Commissioner Violante stated that proceeds of the potential sale of Station 42 were not considered in the 2011 revenues and that bond funds are still available for Station 17 improvements.

**ONCE AROUND THE TABLE:**

There were no Board comments.

**EXECUTIVE SESSION:**

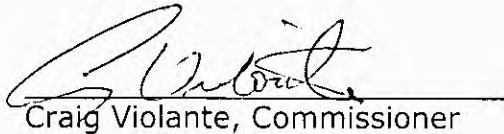
The Board went into a ten minute Executive Session at 5:27 p.m. to discuss potential litigation and disposition of real estate under guidelines of RCW 42.30.110. The Executive Session ended at 5:40 p.m.

There was no further business or discussion and the meeting was adjourned at 5:40 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, October 28, 2010 at 4:30 P.M.**

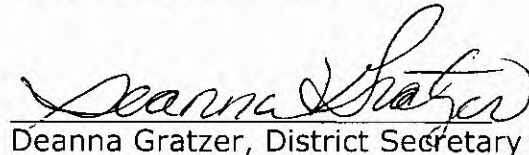
  
Mike Warfel, Chair

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Charlotte Ryan, Commissioner

  
Craig Violante, Commissioner

  
Russ Price, Commissioner

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Ronnie Behnke, Commissioner

  
Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Resolution 473  
Chief's Report  
2011 Operational Plan  
Budget Workshop Notes