

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
November 12, 2010
4:30 p.m.

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
ERIK WALLGREN

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Warfel called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:31 p.m. Commissioners present for the Call to Order: Warfel, Ryan, Little, Price and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Fire Chief Mark Peterson, Deputy Chief Erik Wallgren and Lieutenant Craig Soucy.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,469.00 deposited to the Expense Fund.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Safety/Support Services:

Facilities Director Peter Renner continues to inquire with Verizon Wireless about the possibility of attaching an 80' amateur radio antenna to their cell tower. Emergency Manager Director Deborah Needham may be able to secure EMPG grant funds to assist with the cost of the antenna.

The new District aid unit is on schedule to be delivered on November 17, 2010. Representatives from Renton Fire and Emergency Services will perform a final inspection, and if accepted, take delivery and drive the aid unit to Station 13 that same afternoon.

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Lieutenant Craig Soucy provided an overview of the King County Emergency Medical Services Strategic Initiatives – Taxi Transport Voucher Pilot Project. A copy of the handout is on file with the minutes.

Response Operations:

At approximately 12:46 p.m. on November 1, 2010, Engine 12 and Engine 11 along with Medic 5 and Medic 7 were dispatched to a two car head on collision at 15800 140th Way SE. Two patients were transported to Harborview.

Office of the Fire Chief:

King County Department of Development Services has approached the King County Fire Chief's in regards to taking over Fire Prevention duties from the county. The proposal is to be done in phases. In the first phase, the fire districts would conduct annual fire code inspections in commercial occupancies and issues fire code permits. The second phase would bring in certification of fire suppression systems. Plans review for all construction would be introduced in the third phase.

Currently, the city does not have the resources or personnel to take on this extra workload. However, there may be opportunity to partner with Fire District 23 and 40 to hire an inspector to do this work. There are still many questions to be answered regarding authority and liability before an agreement is reached.

Attorney Kinnon Williams stated KCDDDES may not understand the authority of fire districts and their ability to charge fees. Fire districts have no enforcement authority or statutory ability to charge fees for permitting; the legislature has not allowed this. Fire Prevention duties cost a lot. There is no funding at the fire district level to cover those costs.

UNFINISHED BUSINESS:

Commissioner Position 1 - Vacancy

Attorney Kinnon Williams recommended that no action is taken on filling Position 1 until Commissioner Violante formally resigns.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – October 28, 2010
- b. Expense Fund Vouchers No. 11005 through 11014 – Amount \$28,336.32

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Little to approve the consent calendar as presented. The **MOTION CARRIED (5-0)**.

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NEW BUSINESS:

Consultant Paul Witt presented two resolutions and explained the purpose prior to Board action. The resolutions were discussed during the October 28, 2010, Public Hearings for Revenue Source (RCW 84. 55.180) and Benefit Charge (RCW 52.18.060).

Resolution 474 – 2011 Property Tax Levy:

Resolution No. 474 sets the 2011 Tax Levy amount at \$2,826,811.00; \$2,074,246.00 to the Expense Fund (10-040-0010) and \$752,565.00 to the Unlimited Bond Fund (10-040-8510).

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Violante to adopt Resolution 474. **MOTION CARRIED (5-0).**

Resolution 475 – 2011 Benefit Service Charge Amount:

Resolution No. 475 sets the 2011 Benefit Charge amount at \$1,929,222.00.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to adopt Resolution 475. **MOTION CARRIED (5-0).**

Regular Meetings:

A recommendation was made to cancel the November 29, 2010 and December 30, 2010 Regular Meetings.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Ryan to cancel the November 29, 2010 and December 30, 2010 Regular Meetings. **MOTION CARRIED (5-0).**

NAEFO Annual Membership Meeting – January 15, 2010:

Commissioner Little requested approval to attend the NAEFO Annual Membership Meeting on January 15, 2010. The NAEFO is a national organization that represents and informs elected officials of national issues.

Commissioner Warfel stated that he feels that a national organization has too broad of a scope and is not within our realm of influence.

Commissioner Ryan stated that she is unsure how she feels about attendance at the NAEFO meeting.

This topic will remain on the agenda for consideration at the December 9, 2010 meeting.

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Contracts/Agreements:

Paul Witt's consulting contract was presented for approval. There are no changes to the contract. The duration of the contract is January 1, 2011 through December 31, 2011.

Kinnon William's 2011 Professional Services Agreement was presented for approval. There are no changes to the contract. The duration of the contract is January 1, 2011 through December 31, 2011.

The Civil Service Secretary Professional Services Agreement between the District and Sandy Haydock was presented for review. The duration of the contract is January 1, 2011 through March 3, 2011.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Little to approve the Paul Witt Consulting contract, the 2011 Professional Services contract with Kinnon Williams and the Civil Service Secretary Professional Services Agreement as presented. **MOTION CARRIED (5-0).**

District Secretary Deanna Gratzler is a part time employee of the District and does not have an agreement or contract.

WORKGROUP REPORTS:

Capital Facilities / Equipment:

Consultant Paul Witt will prepare a surplus resolution for approval at the next meeting in anticipation of taking the surplus aid unit out of service.

Commissioner Warfel reported that hazardous waste stored in the maintenance building has been properly disposed of.

Commissioner Warfel reported that Renton's amateur radio group has expressed interest in acquiring the surplus aid unit.

Community Relations:

There was nothing new to report at this time.

Finance:

The 2011 Spending Guidelines will be presented for approval at the next meeting.

Policy:

There was nothing new to report at this time.

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Risk Management:

There was nothing new to report at this time.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Commissioner Violante announced his resignation as commissioner of King County Fire District 40. Commissioner Violante has relocated his residence outside of the jurisdictional boundaries of the District.

Consultant Paul Witt will present a recommendation to the Board to assist in making an appointment to the vacant commissioner position at the next meeting. The proposal will include timeline for ads, accepting applications, interviews, etc.

Commissioner Little reported on the Washington Fire Commissioners Association she recently attended in Pasco.

Commissioner Little announced the King County Fire Commissioners Meeting to be held at Woodinville Fire Department on November 17, 2010.

Attorney Kinnon Williams reviewed the recommendations memo presented to the Board via email. Recommendations include reducing the monthly meeting to one per month, the process for filling the vacant commissioner position, contacting Jim Nelson as soon possible to affect the pay off of the callable 2003 councilmatic bonds, options for further improvements at Station 17, disbanding civil service and future service levels.

The Board will discuss the recommendations at a future meeting.

There were no additional Board comments.

EXECUTIVE SESSION:

The Board went into a five minute Executive Session at 5:52 p.m. to discuss potential litigation and disposition of real estate under guidelines of RCW 42.30.110. The Executive Session ended at 5:52 p.m.

There was no further business or discussion and the meeting was adjourned at 5:52 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 9, 2010 at 4:30 P.M.**

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Mike Warfel, Chair


Charlotte Ryan, Commissioner


Ronnie Little, Commissioner


Russ Price, Commissioner


Deanna Gratz, District Secretary

Attachment Meeting Agenda
Chief's Report
Taxi Transport Voucher Pilot Project
Resolution 474
Resolution 475