

"FINAL"

King County Fire Protection District 40

*Regular Commissioners' Meeting*

June 9, 2011

4:30 p.m.

Commissioner  
STEVE PARSONS

Commissioner  
CHARLOTTE RYAN

Commissioner  
RONNIE LITTLE

Commissioner  
MIKE WARFEL

Commissioner  
LINDA SARTNURAK

Deputy Chief  
ERIK WALLGREN

Board Secretary  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Little, Warfel and Sartnurak. Also attending were Consultant Paul Witt, Deputy Chief Erik Wallgren, Battalion Chief Karl Rufener, Steve Parsons and Curt Whitaker.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments.

**CORRESPONDENCE:**

There was no correspondence

**FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:**

**Safety/Support Services:**

There is nothing to report at this time.

**Response Operations:**

There is nothing to report at this time.

**Significant Incidents:**

At approximately 7:33 p.m. on Saturday, June 4, 2011. Aid 17, Engine 17, Engine 13, Ladder 11 and mutual aid units were dispatched to a residential fire at 17506 SE 186<sup>th</sup> Street. In route, the incident was upgraded to a working fire with a 2<sup>nd</sup> alarm added. The home at 17500 was burning on side D and into the attic; the

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home at 17506 was burning on side B and into the attic. It appeared the fire had started in the side yard between the structures. Several animals were rescued; there were no injuries as a result of the fire.

A neighborhood follow up meeting is planned to address questions and concerns regarding the fire.

Bartell Drug Store is including a small meeting room in their remodel. The room will be available for community use.

Deputy Chief Erik Wallgren distributed an informational card with information on making charitable contributions to the Renton Fire & Emergency Services Fund. The fund supports many fire, emergency medical and preparedness services to the community.

### **Office of the Fire Chief:**

Chief Mark Peterson is on vacation and will return to the office on Monday, June 13, 2011.

### **EXECUTIVE SESSION:**

The Board went into a ten minute Executive Session at 4:45 p.m. to discuss qualifications of elected or appointed official under guidelines of RCW 42.30.110(g). The Executive Session ended at 4:55 p.m.

### **UNFINISHED BUSINESS:**

#### **Commissioner Vacancy – Position 4:**

Curt Whitaker and Steve Parsons introduced themselves and summarized their education and work experience.

Commissioner Sartnurak stated that both applicants were well qualified and would make excellent commissioners. In the last eight months, the Board has lost two very senior commissioners. The workgroup recommends the appointment of Steve Parsons to the vacant commissioner position due to his years of experience as a Fire Commissioner in North Bend.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to appoint Steve Parsons to the vacant Commissioner Position No. 4. The **MOTION CARRIED (4-0)**.

### **VISTA/AmeriCorps:**

The VISTA/AmeriCorps program is phasing out with this next year as the last year the program is available. Additionally, the position focus recently changed to address poverty based objectives in the community. The position is designed to

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develop programs, not teach or provide attendance at community meetings. The position would be unable to assist with revitalizing the Districts CERT program.

Commissioner Sartnurak stated that Fairwood is not considered "poverty" therefore the program doesn't fit for the District. Other communities could use the VISTA/AmeriCorps position more effectively.

Commissioner Ryan stated that she will contact Emergency Management Director Deborah Needham and notify her that due to changes to the program the District will withdraw their application.

**Resolution 481 - A Resolution Opposing the Proposed Inter-Local Agreement to Conduct Annual Fire and Life Safety Inspections in Unincorporated King County:**

Resolution No. 481 opposes the proposed inter-local agreement which circumvents King County's statutory obligation to conduct annual fire and life safety inspections in unincorporated King County and urges King County to maintain an adequate number of trained staff to insure it meets its statutory obligations to administer and enforce the Fire Code in unincorporated King County.

Consultant Paul Witt drafted a letter to King County Councilmember Reagan Dunn and King County Executive Dow Constantine expressing the District's concern regarding the King County Fire Marshal's Office and fire inspections within unincorporated King County.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Little to adopt Resolution 481 as presented; and to authorize the Board Chair to sign the letters to King County Councilmember Reagan Dunn and King County Executive Dow Constantine as presented. **MOTION CARRIED (5-0).**

A copy of the Resolution and correspondence to King County Councilmember Reagan Dunn and King County Executive Dow Constantine is on file with the minutes.

**CONSENT CALENDAR:**

- a. Minutes of the Regular Meeting - May 26, 2011
- b. Expense Fund Vouchers No. 05021, 06001 through 06014 - Amount \$22,889.67
- c. Bond Fund Vouchers No. 06001 through 06002 - Amount \$10,193.11

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (5-0).**

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### **NEW BUSINESS:**

#### **Black Box Network Services:**

Commissioner Ryan presented the Black Box Network Services Monthly Maintenance Service Contract. The duration of the contract is June 1, 2011 through May 31, 2012. There is no increase in the monthly contract amount.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to authorize Board Chair Ryan to sign the Black Box Network Services Monthly Maintenance Service Contract as presented. The **MOTION CARRIED. (5-0).**

A copy of the Black Box Network Services Monthly Maintenance Service Contract is on file with the minutes.

#### **Real Estate Purchase and Sale Agreement – Amendment One:**

Commissioner Ryan presented the Real Estate Purchase and Sale Agreement – Amendment One. The amendment provides for additional development time.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Sartnurak to authorize Board Chair Ryan to sign the Real Estate Purchase and Sale Agreement – Amendment One as presented. The **MOTION CARRIED. (5-0).**

A copy of the Real Estate Purchase and Sale Agreement – Amendment One is on file with the minutes.

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioner Sartnurak reported the workgroup and Deputy Chief Erik Wallgren met with TCA Architecture to review remodel proposals. The remodel could start next spring with an estimated cost of \$1M. The workgroup is exploring options for housing the crews during the remodel.

Commissioner Warfel reported the workgroup met with Deputy Chief Erik Wallgren to review the proposals for replacing the brush rig. The most viable option is option #3 which utilizes the city owned Ford F550. The District will fund the purchase of a slide-on Wildland Fire Attack package with an estimated cost of \$35K. The City of Renton will be the purchasing agent for the slide-on Wildland Fire Attack package.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Warfel to move forward with preparing a Memorandum of



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Understanding (MOU) between the District and the City of Renton for the purchase of a slide-on Wildland Fire Attack package. The **MOTION CARRIED (5-0)**.

Consultant Paul Witt will draft the MOU for consideration at the next meeting.

### **Community Relations:**

Commissioner Warfel announced the American Radio Relay League Field Day is scheduled for June 25-26, 2011 at Liberty Park.

### **Finance:**

Consultant Paul Witt will attend a meeting on June 14, 2011 at Valley Medical Center to review the 2011/2012 contract distributions. The District has not received the 1<sup>st</sup> half distribution that was due June 1, 2011.

### **Policy:**

There was nothing new to report at this time.

### **Risk Management:**

There was nothing new to report at this time.

### **WORKSHOP:**

Commissioner Sartnurak suggested the Board hold a special workshop for the purpose of making workgroup assignments. Additional agenda items should be submitted to Secretary Gratzner to be included on the meeting notice and agenda.

The Board will hold a special workshop on June 23, 2011 at 5:00 p.m. at Station 13.

### **ELECTION OF BOARD OFFICERS:**

Commissioner Ryan called for nominations for Board Vice-Chair.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Warfel to elect Commissioner Sartnurak to the position of Board Vice-Chair for the remainder of the year 2011. **MOTION CARRIED (5-0)**

### **CITIZEN COMMENTS:**

There were no Citizen Comments.

### **ONCE AROUND THE TABLE:**

Commissioner Sartnurak reported on the WFCAs Saturday seminar that she recently attended. Attorney Brian Snure presented a seminar on commissioner

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leadership, ethics and integrity; the WFCFA provided 2011 health care information; and there was a presentation on communicating with constituents about district priorities.

Commissioner Parsons thanked the Board for appointing him to the vacant commissioner position. Commissioner Parsons stated that he met former Commissioner Russ Price many years ago at a King County Fire Commissioners meeting at Station 17 and never considered he would be a District 40 commissioner and fill his vacant position.

Commissioner Ryan reported that one of the board members has filed a grievance with the Washington Bar Association against the District's counsel.

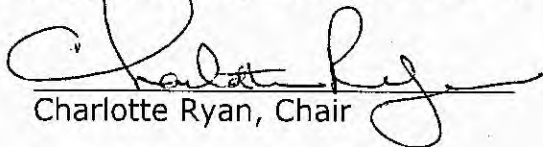
There were no additional Board comments.

**EXECUTIVE SESSION:**

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 6:42 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, June 30, 2011 at 4:30 P.M.**

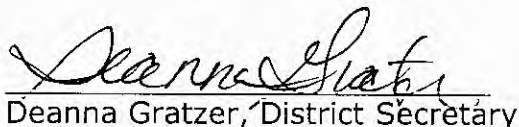
  
Charlotte Ryan, Chair

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Mike Warfel, Commissioner

  
Ronnie Little, Commissioner

  
Linda Sartnurak, Commissioner

  
Steve Parsons, Commissioner

  
Deanna Gratzner, District Secretary

- Attachment Meeting Agenda  
Chief's Report  
Black Box Network Services Contract  
Real Estate Purchase and Sale Agreement - Amendment One  
Resolution 481  
Dow Constantine letter  
Reagan Dunn letter