

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

July 28, 2011

4:30 p.m.

Commissioner
STEVE PARSONS

Commissioner
CHARLOTTE RYAN

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
LINDA SARTNURAK

Deputy Chief
ERIK WALLGREN

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Little, Parsons and Sartnurak. Also attending were Secretary Gratzler, Consultant Paul Witt, Chief Mark Peterson, Deputy Chief Erik Wallgren, Battalion Chief John Lecoq, Deputy Fire Marshal Dave Pargas, Inspector Sandy Haydock, Inspector Ted Hickey, Inspector Corey Cappelletti, Erin Parsons and Mark Parsons.

Commissioner Warfel requested an excused absence from the July 28, 2011, regular meeting.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to allow Commissioner Warfel an excused absence for the July 28, 2011 regular meeting. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,479.00 deposited to the Expense Fund; and a letter from the Washington State Boundary Review Board for King County in regards to the Tess Area Annexation. The Tess area resides in District 25.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

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Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Safety/Support Services:

Deputy Chief Erik Wallgren will provide the Equipment Workgroup with an inventory of the items in the storage sheds and storage container at Station 17. Most of the items are broken and/or outdated and should be disposed of. The storage units have dry rot throughout and broken doors.

The Equipment Workgroup will discuss the most efficient manner in which to dispose of the hose and remaining items.

Deputy Chief Erik Wallgren reported that Renton Fire & Police Departments will conduct a Mass Casualty Drill in the area of 200 Mill Ave S on July 27 through 29, 2011.

Deputy Chief Erik Wallgren reported that Captain Brian McGee has been attending many of the HOA meetings. Topics Captain McGee is addressing include emergency preparedness and outdoor burning.

Response Operations:

Deputy Chief Erik Wallgren presented the Fire District 40 Incident Type Report for June and 2nd Quarter 2011. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

There was nothing new to report at this time.

Office of the Fire Chief:

On July 20, 2011, Chief Peterson attended an EMS Stakeholder Summit to discuss the EMS levy reauthorization vote in 2013. The summit was an overview of the work plan for the EMS Advisory Task Force and a brain storming session to develop marketing strategies.

The Director of Valley Communications, Steve Reinke, is retiring. There will be an Open House in his honor on August 12, 2011.

The King County Fire Investigation Status Report for the month of June and 2nd Quarter 2011 was presented for review.

A copy of the King County Fire Investigation Status Report is on file with the minutes.

UNFINISHED BUSINESS:

Regular Meeting Schedule:

The established regular meeting schedule continues to meet the needs of the Board. The meeting dates and time will remain unchanged.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – July 14, 2011

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

NEW BUSINESS:

King County DDED Inter local Agreement - Inspections

Chief Mark Peterson reported that King County DDES has been in discussion with the Kent Fire Department Regional Fire Authority to enter into an inter-local agreement (ILA) to provide inspection services in jurisdictions (i.e. 40, 20, and 25) that are currently not covered in other inter-local agreements. Chief Peterson requested the ILA be put on hold to allow Renton the opportunity to address the inspection dilemma.

Chief Peterson stated that Renton does not have the capacity with the current number of inspectors. The inspectors and the firefighters are in different unions; however, both unions agreed that the inspectors and firefighters could work cooperatively to conduct inspections. This would require the District to enter into an ILA with King County to conduct inspections and adopt a fee schedule.

Chief Peterson reminded the Board that they passed a resolution opposing King County DDES's proposal to enter into inter-local agreements which circumvents the County's statutory responsibility to conduct annual fire and life safety inspections in unincorporated King County. Additionally, the Board sent letters to Dow Constantine and Regan Dunn opposing the inter-local agreements.

Consultant Paul Witt stated that performing inspections would increase the District's liability as well as the fact that inspections are not statutorily the District's responsibility.

Chief Peterson questioned whether providing services for other agencies could be considered a gift of public funds.

Commissioner Sartnurak stated that perhaps District 40, 25 and 20 could work together to provide funding for inspections.

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King County has not approved the inter-local agreement between Woodinville Fire and Bellevue due to an unfair labor practice that has been filed. The issue of inspections is expected to be tied up in the court system for quite some time. Chief Peterson will keep the Board up to date with the status of the inter-local agreement and inspections.

WFCFA Conference - October 27 - 29, 2011

Commissioner Little expressed interest in attending the WFCFA Conference on October 27 - 29, 2011. Commissioner Little presented an analysis for the cost of attending the WFCFA and NAEFO conferences.

A copy of the analysis is on file with the minutes.

The WFCFA will present their conference agenda in mid August. The WFCFA conference will be added to unfinished business for consideration at a future meeting.

NAEFO Conference - September 19 -20, 2011

Commissioner Little expressed interest in attending the NAEFO Conference on September 19 -20, 2011.

Board members stated they felt the NAEFO conference addressed topics at a national level and do not relate to the needs of the citizens and the needs of the District as a contracting agency.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Ryan to authorize Commissioner Little to attend the NAEFO Conference on September 19-20, 2011. The **MOTION FAILED (1-3)**.

Interface Systems Management Consultants

The agreement between the District and Interface Systems Management Consultants relating to the computation of the Benefit Service Charge amounts, preparation of notices and related tasks was presented for approval.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Parsons to approve the Benefit Service Charge Agreement between Interface Systems Management Consultants and the District as presented. The **MOTION CARRIED. (4-0)**

WORKGROUP REPORTS:

Capital Facilities:

Commissioner Sartnurak reported that a meeting is scheduled with TCA Architectural and Planning, Consultant: Paul Witt, Facilities Director Peter Renner,

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Chief Mark Peterson and Deputy Chief Erik Wallgren on August 3, 2011 to discuss the next steps for the remodel and budget considerations.

Commissioner Sartnurak reported the workgroup will discuss options for the storage sheds at Station 17.

Equipment:

The drawings have been approved for the slip in pump tank for the brush rig. The City of Renton will invoice the district for the 30% that is due upon construction of the unit.

Commissioner Parsons reported that he will contact a non-profit organization that might be interested in the surplus hose at Station 17.

Community Relations:

There was nothing new to report at this time.

Finance:

Commissioner Ryan reported that she signed the Notice of Redemption in anticipation of paying off the 2003 councilmatic bonds. The amount to be called is \$700,000.00; the call premium and interest is \$13,771.25. King County will facilitate a wire transfer from the expense fund on September 1, 2011.

A copy of the Notice of Redemption is on file with the minutes.

Special Projects:

There was nothing new to report at this time.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

There were no additional Board comments.

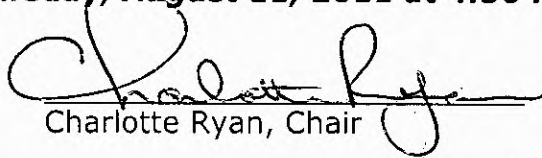
EXECUTIVE SESSION:

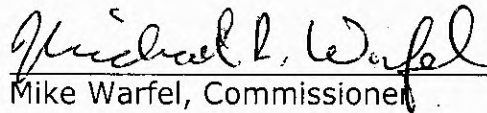
The Board went into a two minute Executive Session at 5:41 p.m. to discuss disposition of real estate under guidelines of RCW 42.30.110(g). The Executive Session ended at 5:43 p.m.

There was no further business or discussion and the meeting was adjourned at 5:44 p.m.

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The next regular meeting of the Board of Fire Commissioners will be held on
Thursday, August 11, 2011 at 4:30 P.M.

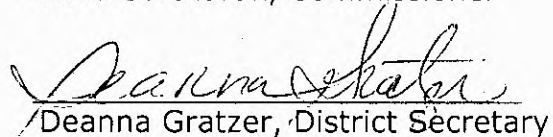

Charlotte Ryan, Chair


Mike Warfel, Commissioner


Ronnie Little, Commissioner


Linda Sartnurak, Commissioner

Steve Parsons, Commissioner


Deanna Gratzler, District Secretary

Attachment Meeting Agenda
Cash Transmittal
Boundary Review Board correspondence
Chief's Report
Travel Cost Analysis
Interface Systems Management Consultants Contract
Notice of Redemption