

"FINAL"

**King County Fire Protection District 40**

**Regular Commissioners' Meeting  
August 11, 2011  
4:30 p.m.**

**Commissioner**  
STEVE PARSONS

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RONNIE LITTLE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
LINDA SARTNURAK

**Deputy Chief**  
ERIK WALLGREN

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Warfel, Little and Sartnurak. Also attending were District Secretary Deanna Gratzler, Deputy Chief Erik Wallgren, Facilities Director Peter Renner, Firefighter Ryan Simonds and Rachelle Weiler.

Commissioner Parson requested and excused absence from the August 11, 2011 regular meeting.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to excuse Commissioner Parsons from the August 11, 2011 regular meeting. The **MOTION CARRIED (4-0)**.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments.

**CORRESPONDENCE:**

Correspondence received consisted of a Special Candidate Filing Notice from King County Elections for Commissioner Position No. 4. The 3 day candidate filing period is August 17 - 19, 2011. Citizens that were interested in appointment to the vacated position were notified of the special filing period via email.

## "FINAL"

### **FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:**

#### **Safety/Support Services:**

Deputy Chief Erik Wallgren reported that units from Station 17 attended an MCI Drill at the old Renton City Hall. This drill included many other agencies including Tukwila, VRFA, KCFD 20, King County Medic One, Kent Regional Fire Authority and the Renton Police. Live "actors" were used to create a very realistic 8-12 patient scenario and added value to the training. Positive feedback was received from all who participated.

Deputy Chief Erik Wallgren reported the Renton Fire and Emergency Services currently has 10 red card certified members. The fire shelters are part of the minimum personal protective equipment as outlined in the WAC.

Deputy Chief Erik Wallgren reported that he will arrange for decommissioning of the brush rig. Renton Fire and Emergency Services will retain the parts to see if any of them are usable. He will notify the Commissioners prior to disposing of any parts or equipment.

The Equipment Workgroup should contact DNR to arrange for the return of the brush rig.

#### **Response Operations:**

There is nothing to report at this time.

#### **Significant Incidents:**

There is nothing to report at this time.

#### **Office of the Fire Chief:**

There is nothing to report at this time.

#### **UNFINISHED BUSINESS:**

The WFCFA will present their conference agenda in mid August. The WFCFA conference will remain as unfinished business and attendance will be considered once the conference agenda is presented.

#### **CONSENT CALENDAR:**

- a. Minutes of the Regular Meeting - July 28, 2011
- b. Expense Fund Vouchers No. 08001 through 08016 - Amount \$21,305.21
- c. Capital Equipment Fund Vouchers No. 08001 - Amount \$7,916.85
- d. Bond Fund Vouchers No. 08001 through 08002 - Amount \$2,197.41

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

**NEW BUSINESS:**

**WA State Dept of Revenue /Basic Levy Training – Sept 13 -14, 2011**

Commissioner Sartnurak expressed interest in attending the WA State Department of Revenue Basic Levy Training.

Commissioner Little stated the District hasn't done a special levy in years and questioned the relevance of the training.

Commissioner Sartnurak stated the training covers all taxation, including the regular levy and benefit service charge, however she will confirm the agenda with The Department of Revenue and report at the next meeting.

**WORKGROUP REPORTS:**

**Capital Facilities:**

Commissioner Sartnurak reported the workgroup, Deputy Chief Wallgren, Facilities Director Peter Renner and others met with TCA Architecture to review the remodel timeframe and estimate of total cost.

The timeframe outlines construction to begin in June 2012 with estimated construction costs of \$1.7M; a City of Renton contract administration fee of 5%; survey costs; plus miscellaneous costs for an estimated total of \$1.9M.

The workgroup met with Consultant Paul Witt to explore various funding options. If the sale of the old Station 42 facility goes through the proceeds will provide the needed funding for the remodel. The project fund balance is currently just under \$800,000.

Commissioner Warfel reported that various options were discussed to decrease the cost of remodel, such as reducing the quality and/or grade, as well as remodeling in stages. The options are inefficient and/or make remodeling difficult and cumbersome.

Commissioner Warfel reported that TCA provided a timeline and cost estimated for each stage of the remodel. Commissioner Warfel stated the workgroup recommends to keep the ball rolling on the remodel and approve each stage of the remodel individually, realizing that we can stop the process at any time to evaluate funding needs and requirements. Certain aspects of the remodel are time sensitive (i.e. permits). Delaying the initial stages could delay the entire project if timelines are not met.

The timeline and cost estimates are as follows:

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	Design/Development	Construction Documents	Permits	Bidding
Completion Date	10/1/11	7/12/12	5/12/12	6/14/12
Cost Total	\$53K	\$94K	\$80K	\$17K
Cumulative Total	\$53K	\$147K	\$227K	\$244K

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Sartnurak to authorize TCA Architecture and Planning to proceed through the design/development phase of the Station 17 remodel. The **MOTION CARRIED (4-0)**.

**Equipment:**

Commissioner Little reported the workgroup met with Deputy Chief Erik Wallgren and went through the equipment in storage at Station 17.

Commissioner Parsons will contact a non-profit to facilitate disposing of hose and any other usable items. All remaining items will be disposed of.

Facilities Director Peter Renner will manage a dumpster through the public works division. He will bring a cost estimate to the next meeting.

**Community Relations:**

Commissioner Little reported the workgroup is collecting newsletters and will meet in September to review.

**Finance:**

Commissioner Ryan reported the wire transfer has been facilitated to pay off the 2003 councilmatic bonds. \$713,771.25 will be wired from the Expense Fund on September 1, 2011.

**Special Projects:**

There was nothing new to report at this time.

**CITIZEN COMMENTS:**

Rachelle Weiler introduced herself. Rachelle is running for a Soos Creek Water and Sewer commissioner position and is attending public meetings in the area.

There were no additional citizen comments.

**ONCE AROUND THE TABLE:**

Deputy Chief Erik Wallgren announced that he will be out of town next week and available by phone and email.

"FINAL"

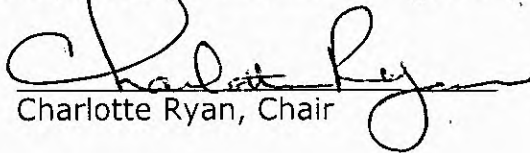
There were no additional Board comments.

**EXECUTIVE SESSION:**

There was no executive session.

There was no further business or discussion and the meeting was adjourned at 5:14 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, August 25, 2011 at 4:30 P.M.**

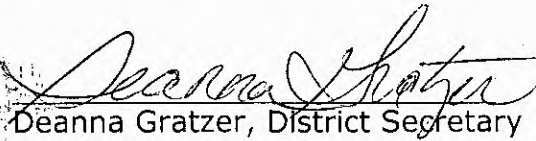
  
Charlotte Ryan, Chair

  
Mike Warfel, Commissioner

  
Ronnie Little, Commissioner

  
Linda Sarthurak, Commissioner

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Steve Parsons, Commissioner

  
Deanna Gratzer, District Secretary

Attachment Meeting Agenda  
King County Elections Special Filing Notice  
Chief's Report