

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
September 29, 2011
4:30 p.m.

Commissioner
STEVE PARSONS

Commissioner
CHARLOTTE RYAN

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
LINDA SARTNURAK

Deputy Chief
ERIK WALLGREN

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:34 p.m. Commissioners present for the Call to Order: Ryan, Little and Warfel. Also attending were Secretary Gratzler, Consultant Paul Witt, Chief Mark Peterson and Deputy Chief Erik Wallgren.

Commissioner Parsons was excused by prior board action.

Commissioner Warfel requested an excused absence from the October 13 and October 27, 2011, regular meeting.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Ryan to allow Commissioner Warfel an excused absence for the October 13 and October 27, 2011 regular meeting. The **MOTION CARRIED (3-0)**.

Commissioner Sartnurak arrived at 4:39 p.m.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments.

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

"FINAL"

Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Safety/Support Services:

On Tuesday, September 20, 2011, EMS Lt. Chuck DeSmith attended a Pediatric Transportation workshop at Valley Medical Center. This was only one of two that were offered on the west coast. It featured speakers from across the nation to speak on NIOSH regulations for transport; and vendors of currently available EMS equipment. The workshop was thrilled to have the new A-17 on display (for one hour) to show off the new Guardian Safety Seat. The District aid unit is one of the few in Western Washington to have one installed and it's changing the way we transport our smaller patients.

The Logistics Unit evaluated the contents of the shed and Conex at Station 17 to determine usefulness of inventory and see what could be donated to a non-profit. The remaining items include hose; and miscellaneous office furniture and items. The cost to haul and dispose of the shed will be approximately \$500.

The slip in unit for the brush rig is near completion. More information should be available at the next meeting.

Response Operations:

Deputy Chief Erik Wallgren presented the Fire District 40 Incident Type Report for August 2011. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

Engine 17 and Aid 17 were dispatched to an unknown type fire at 13942 SE 159 St. While enroute, the incident was upgraded to a residential structure fire with a possible trapped individual. A second alarm was requested and Kent and Maple Valley Fire, Medic One along with E13, E16, E11, L11, B12, B13 and Chief 13 responded. E17 applied water to exterior fire and rescued a boy (no injuries) from and interior room. The fire started due to hot BBQ ash in a plastic container which ignited the siding extending into the attic.

Office of the Fire Chief:

The Integrated Emergency Management class on September 8, 2011 was a tremendous success. There were over 250 participants from the cities of Auburn, Kent, Renton, Tukwila and King County; along with representatives from the Red Cross and the Renton HAM radio operators. The highlights of the class were an exercise in which each jurisdiction activated their Emergency Operations Center and coordinated resources and recovery strategies amongst each other. This is the first

"FINAL"

time FEMA has administered this course on this large of a scale with this many communities participating.

Battalion Chief Stan Moe announced his retirement after 32 years in the fire service; 29 of those years with the District. BC Moe will retire effective December 1, 2011.

UNFINISHED BUSINESS:

Surplus Property:

Commissioner Ryan reported that correspondence was received from Les Schwab announcing their decision not to pursue the purchase of the old Station 42 property. Additionally, the professional services contract with Faith Roland/Roland Resources is now expired.

Commissioner Ryan suggested an appraisal on the property prior to putting it back on the market. John F. Boucher Associates could conduct a letter appraisal for approximately \$1,000. A letter appraisal would also be defensible to the auditor if there is a reduction in the sale price of the property.

Commissioner Little proposed retaining a new agent; someone within the Renton area that might have a better understanding of the local market and government.

Consultant Paul Witt recommended an updated letter appraisal as well; and indicated the current sale price was based on a letter appraisal.

Commissioner Sartnurak agreed with a letter appraisal.

The Board agreed they would not make a decision on relisting the property at this time.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Little to authorize Attorney Kinnon Williams to retain John F. Boucher Associates to conduct a letter appraisal on the old Station 42 property. The **MOTION CARRIED (4-0)**.

CONSENT CALENDAR:

a. Minutes of the Regular Meeting – September 8, 2011

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

"FINAL"

NEW BUSINESS:

RCW 42.30.070:

The RCW states that at any time a regular meeting falls on a holiday such regular meeting shall fall on the next business day.

The 2nd regular meeting in November will be on Monday, November 28, 2011.

Regular Meeting:

Commissioner Ryan inquired if there is interest in changing the time of the meetings to better accommodate work schedules. This will remain on the agenda as unfinished business for consideration of the full Board.

WORKGROUP REPORTS:

Capital Facilities:

Commissioner Sartnurak reported that TCA Architecture and Planning is on task with the remodel timeline. They are moving forward with the pre-conference with King County and are considering "over the counter" for the permitting process.

Equipment:

The Workgroup authorized Deputy Chief Wallgren to remove any remaining items in the storage container and facilitate demolition and removal of the container.

Community Relations:

Commissioner Warfel reminded the Board of the Fairwood Community Emergency Preparedness Seminar at the Fairwood Golf & Country Club on October 4, 2011 at 7:00 p.m. Commissioner Warfel and Battalion Chief Karl Rufner will attend the seminar.

Finance:

Commissioner Ryan reported the workgroup reviewed the 2012 budget proposal, as well as previous year budgets and actual expenditures. The workgroup will work with Consultant Paul Witt to finalize the 2012 spending guidelines.

Special Projects:

Commissioner Ryan presented Section 5000 of the policy and procedure manual for adoption.

"FINAL"

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Sartnurak to approve the Section 5000 policies and procedures as presented. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

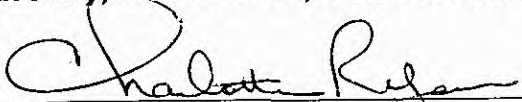
There were no additional Board comments.

EXECUTIVE SESSION:

There was no executive session.


There was no further business or discussion and the meeting was adjourned at 5:29 p.m.

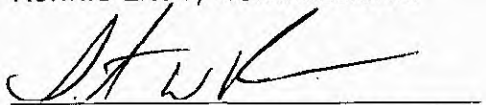
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, October 13, 2011 at 4:30 P.M.**

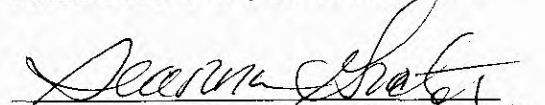

Charlotte Ryan, Chair

Mike Warfel, Commissioner


Ronnie Little, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Deanna Gratzner, District Secretary

Attachment Meeting Agenda
Chief's Report
Les Schwab correspondence
Policies