

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

September 8, 2011

4:30 p.m.

Commissioner
STEVE PARSONS

Commissioner
CHARLOTTE RYAN

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
LINDA SARTNURAK

Deputy Chief
ERIK WALLGREN

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Warfel, Parsons, Little and Sartnurak. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Deputy Chief Erik Wallgren and Lt. Chuck DeSmith.

Commissioner Parsons requested an excused absence from the September 29, 2011, regular meeting.

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Sartnurak to allow Commissioner Parsons an excused absence for the September 29, 2011 regular meeting. The **MOTION CARRIED (5-0)**.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$1,469.00 deposited to the Expense Fund; and an email invitation to the Fairwood Community Emergency Preparedness Seminar at the Fairwood Golf & Country Club on October 4, 2011 at 7:00 PM.

FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:

Safety/Support Services:

There is nothing to report at this time.

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Response Operations:

Lt. Chuck DeSmith presented an EMS Service Delivery PowerPoint presentation. The presentation provided EMS statistics, as well as the EMS related programs available to citizens in our jurisdiction.

A copy of the PowerPoint is on file with the minutes.

Significant Incidents:

There is nothing to report at this time.

Office of the Fire Chief:

On September 12 - 15, the City will be participating with Auburn, Kent, Tukwila and King County in a Green River specific IEMC (Integrated Emergency Management Course) with FEMA. This course includes a table top exercise which will evaluate each jurisdiction's Disaster Recovery Plans.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting - August 25, 2011
- b. Expense Fund Vouchers No. 09001 through 09017 - Amount \$43,903.27
- c. Bond Fund Vouchers No. 09001 - Amount \$2,651.30

Commissioner Little requested the warrant for Roland Resources be held until the Board has an opportunity to review the terms of the professional services contract. A copy of the contract was distributed for review.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (5-0)**.

NEW BUSINESS:

Year 2011 Timeline for General Tax Levy and Benefit Charge for 2012

The Board reviewed and agreed on the Revenue/Budget Timeline.

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Resolution 482

Secretary Gratzner presented Resolution 482 – Resolution Setting Hearing date and Revenue Sources, Including Benefit Charge for Year 2012. The hearing will be held at District Headquarters located at 18002 108 Ave SE in Renton on October 27, 2011 at 4:30 p.m.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Parsons to adopt Resolution 482 – Resolution Setting Hearing date and Revenue Sources, Including Benefit Charge for Year 2012. **The MOTION CARRIED (5-0).**

FEMA Assistance to Firefighter Grants Program:

Commissioner Little brought up the FEMA Grant Program as a future source of funding for capital projects such as the Station 17 remodel and the brush rig. Commissioner Little suggested asking the City of Renton for the cost of retaining their grant writing personnel.

Deputy Chief Wallgren will inquire as to the availability and cost of utilizing the City for grant writing.

Consultant Paul Witt stated that grants have become an issue for discussion as to why the federal government is issuing grants at the local level. Consultant Paul Witt touched on the complex grant management and reporting, as well as the specific accounting practices required to manage a grant.

WORKGROUP REPORTS:

Capital Facilities:

There is nothing new to report at this time.

Equipment:

Commissioner's Little and Parsons continue to explore options for disposal of equipment stored at Station 17.

Once all usable items have been donated, Deputy Chief Wallgren will facilitate removal and disposal of any remaining items.

Community Relations:

There is nothing new to report at this time.

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Finance:

Consultant Paul Witt recommended dropping insurance coverage on the building listed as a garage on the insurance policy. The garage and contents have no value.

A **MOTION** was made by Commissioner Sartnurak and **SECONDED** by Commissioner Little to drop the insurance coverage for the garage at Station 17. The **MOTION CARRIED (5-0)**.

Secretary Gratzner will contact the carrier to remove the coverage of the garage from the insurance policy.

Consultant Paul Witt reported the budget process is moving along. King County and Valley Medical Center have been contacted for preliminary revenue figures. Iwen Wang has been contacted to schedule a meeting with the workgroup to review 2012 contract costs.

Special Projects:

Commissioner Warfel presented draft policies for review and consideration at a future meeting.

Commissioner Warfel reported that he and Commissioner Ryan attended an informational presentation on the possibility of an insurance consortium with other fire jurisdictions. The session was held at the Kent RFA on September 6. Commissioner Warfel suggested providing District insurance information to assist with obtaining accurate insurance costs.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Parsons to provide a copy of the District insurance policies to the proposed insurance consortium in an effort to obtain a non-binding quote. The **MOTION CARRIED (5-0)**.

Commissioner Warfel will provide Secretary Gratzner with the contact information and address to send the documentation.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

There were no additional Board comments.

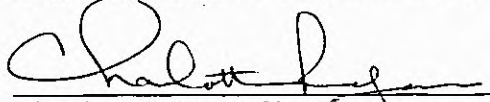
EXECUTIVE SESSION:

There was no executive session.

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There was no further business or discussion and the meeting was adjourned at 5:22 p.m.


The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 29, 2011 at 4:30 P.M.**

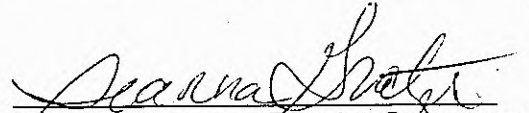

Charlotte Ryan, Chair


Mike Warfel, Commissioner


Ronnie Little, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Deanna Gratzer, District Secretary

Attachment Meeting Agenda
Cash Transmittal
Revenue Source/Benefit Charge Timeline
Resolution 482
EMS PowerPoint
Chief's Report
Draft policies