

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting and 2011 Revenue Source and Benefit Charge Hearings for Year 2012

**October 27, 2011
4:30 p.m.**

Commissioner
STEVE PARSONS

Commissioner
CHARLOTTE RYAN

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
LINDA SARTNURAK

Deputy Chief
ERIK WALLGREN

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Ryan, Parsons and Sartnurak. Also attending were Secretary Gratzner, Consultant Paul Witt, Attorney Kinnon Williams, Chief Mark Peterson, Deputy Chief Erik Wallgren, Facilities Director Peter Renner, Captain Brian McGee, Firefighter Jim Eastwood and several additional Renton firefighters.

Commissioner Warfel was excused by prior board action.

Commissioner Little was excused from the October 27, 2011, regular meeting.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to allow Commissioner Little an excused absence for the October 27, 2011 regular meeting. The **MOTION CARRIED (3-0)**.

PUBLIC HEARING CALL TO ORDER:

Commissioner Ryan called the 2011 Revenue Source and Benefit Charge Hearing to order at 4:30 p.m.

Commissioner Ryan read an opening statement from the Hearing Process Overview pamphlet that was distributed to Board Members and Secretary Gratzner.

A copy will be placed on file with these minutes.

"FINAL"

Consultant Paul Witt presented the 2011 Operational Budget Projection prepared as of September 6, 2011. The anticipated 2011 ending balance of the expense fund is \$726,221.12.

The 2012 estimated revenue needs were outlined, which include the operating budget and debt reduction commitments for a total estimated need of \$5,377,941.00.

An estimate of 2012 revenue sources were provided based on documentation from King County's levy limit worksheet, BLS allocation, Valley Medical Center allocation and other sources such as excess levy bond collections.

Consultant Paul Witt outlined the District's desire to maintain the current level of emergency medical and fire protection. Paul Witt recommends that the Board set the limit factor for the regular levy at the maximum allowable pursuant to RCW 84.55.090.

Consultant Paul Witt read a statement regarding the 2012 Benefit Charge from the pamphlet. It is recommended that the Board establish the 2012 Benefit Charge at a rate not to exceed \$1,929,222.00. That is apportioned based upon occupancy type and required fire flow formulas. This figure is a 0% increase in the Benefit Charge amount requested in 2011 and accounts for approximately 42% of the projected 2012 District operational expenses, well below the 60% statutory limit.

Commissioner Ryan declared the hearings closed at 4:56 p.m.

REGULAR MEETING CALL TO ORDER:

Commissioner Ryan reconvened the Regular Meeting of the Board of Fire Commissioners for King County Fire Protection District 40 at 4:56 p.m. with those listed above in attendance.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments.

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

"FINAL"

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Safety/Support Services:

There was nothing to report.

Response Operations:

Deputy Chief Erik Wallgren presented the Fire District 40 Incident Type Report for September 2011. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

There was nothing to report.

Office of the Fire Chief:

Due to the upcoming retirement of Stan Moe, promotional interviews were conducted last week from the current Civil Service Eligibility Lists for Battalion Chief/Safety Officer, Fire Captain and Fire Lieutenant respectively. The following promotions will become effective November 16, 2011; Captain Greg Hartman to Battalion Chief/Safety Officer, Lieutenant Doug McDonald to Fire Captain and Firefighter William Aho to Fire Lieutenant.

The King County Sheriff Fire District 40 Case Status Report was presented for review. The report details responses by response type.

A copy of the Case Status report is on file with the minutes.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting - October 13, 2011

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED (3-0)**.

NEW BUSINESS:

Consultant Paul Witt recommended the Board consider passing the Property Tax Levy and Benefit Charge resolutions to insure passage of the benefit charge resolution by the November 15. Two Board members will be absent from the

"FINAL"

November 10 meeting which falls before a holiday weekend. In the event there was not a quorum at the November 10 meeting it would be difficult to meet the statutory requirement for passing the benefit charge resolution by the November 15 deadline.

Resolution 483 – 2012 Property Tax Levy:

Resolution No. 483 sets the 2012 Tax Levy amount at \$2,714,417.00; \$1,933,712.00 to the Expense Fund (10-040-0010) and \$780,705.00 to the Unlimited Bond Fund (10-040-8510).

Resolution 484 – 2012 Benefit Service Charge Amount:

Resolution No. 484 sets the 2012 Benefit Charge amount at \$1,929,222.00.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to adopt Resolution 483 and Resolution 484 as presented.
MOTION CARRIED (3-0).

Regular Meetings:

A recommendation was made to cancel the November 10, 2011 and Regular Meetings.

The next regular meeting of the Board will be on Monday, November 28, 2011. (Per RCW 42.30.070, any time a regular meeting falls on a holiday such regular meeting shall fall on the next business day.)

WORKGROUP REPORTS:

Capital Facilities:

Commissioner Sartnurak reported that she consulted with Facilities Director Peter Renner on the survey proposal. Peter Renner approved of the proposal cost and details. The survey began today.

Facilities Director Peter Renner reported that he accompanied TCA Architecture and Planning to King County DDES to assist with the permitting process and resolve any issues that arise.

Equipment:

Deputy Chief Erik Wallgren reported the slip in unit for the brush rig is scheduled to arrive next week.

"FINAL"

Community Relations:

Commissioner Parsons reported that he continues to follow up with contacts to assist with the development of a newsletter.

Finance:

The workgroup will present the 2012 Spending Guidelines at the November 28, 2011 Regular Meeting.

Special Projects:

Commissioner Ryan reported that she met with Chief Peterson for an overview of the services the City can provide. The City is a great resource to accomplish projects, etc. Commissioner Ryan encouraged the workgroups to include appropriate City personnel in workgroup meetings when it is beneficial and they can provide assistance.

Consultant Paul Witt reported that at the next meeting will present Policy 1400 for revision and a resolution changing the meeting time in 2012.

Commissioner Ryan that funding for CPR classes has been included in the 2012 spending guidelines. She will contact Lieutenant Chuck DeSmith to proceed with development of this program.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Commissioner Sartnurak reminded the Board of the election in November. Assuming they win the election, Commissioner's Sartnurak and Parsons will be sworn in at the November 28, 2011 regular meeting.

Chief Mark Peterson announced that Captain Brian McGee wants to start an Explorer program and form a post in Renton. Captain McGee is looking for funding and will give a presentation on the Explorer Program at a future meeting.

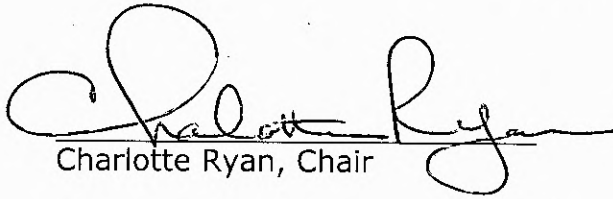
EXECUTIVE SESSION:

There was no executive session.

There was no further business or discussion and the meeting was adjourned at 5:23 p.m.

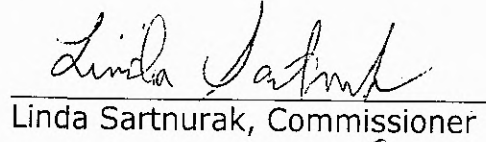
The next regular meeting of the Board of Fire Commissioners will be held on **Monday, November 28, 2011 at 4:30 P.M.**

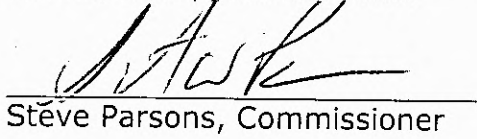
"FINAL"

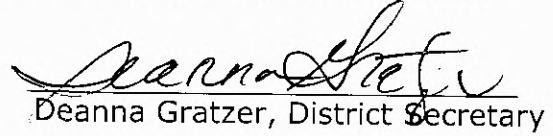

Charlotte Ryan, Chair


Mike Warfel, Commissioner


Ronnie Little, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Deanna Gratzner, District Secretary

Attachment Meeting Agenda
Chief's Report
Revenue Source/Benefit Charge Presentation
Resolution 483
Resolution 484