

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

March 28, 2013

5:00 p.m.

Commissioner
STEVE PARSONS

Commissioner
LINDA SARTNURAK

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Sartnurak, Ryan, Little and Warfel. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Chief Mark Peterson, Deputy Chief Erik Wallgren and Facilities Director Peter Renner.

CITIZEN COMMENTS:

There were no citizen comments.

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Office of the Fire Chief:

The King County's Chief Economist just released the 2013 Property Tax Forecast. The economist worked closely with the EMS Task Force in preparing the financial assumptions for the 2014-2019 EMS levy. The updated March forecast shows that revenue assumptions have changed. The actual AV values for Seattle

"FINAL"

for 2013 are up a little as opposed to the countywide AV which fell overall. This change will affect the EMS levy financial plan which means a greater share of the EMS levy will go to Seattle than previously projected. It will also change the split forecast for the county portion in the next levy period.

This revised forecast shows significant changes in the growth of the assessed valuation for property taxes over the levy period; further, these latest projections show that the proposed \$0.350 / \$1,000 valuation levy might not generate sufficient revenues to sustain the planned expenditures in the 2014-2019 EMS Strategic Plan for the areas outside the City of Seattle over the duration of the levy. The county portion of the levy revenues will decrease by about \$2.34 million over the six years.

King County Council staff will work with stakeholders to evaluate alternative solutions to patch this revenue gap over the coming weeks. There will be two more forecasts due to be published in July and August 2013 respectively.

Chief Peterson attended the King County Regional Policy Committee meeting on March 27, 2013. They took public comment and received a staff briefing on a proposed ordinance authorizing approval of the Medic One/Emergency Medical Service 2014-2019 Strategic Plan. The committee, at the request of the city of Kirkland, did not take action on approving the plan.

Safety/Support Services:

There was nothing new to report.

Response Operations:

The Fire District 40 Incident Type Report for February 2013 was presented for review. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

There were no significant incidents.

Communications:

There was nothing new to report.

UNFINISHED BUSINESS:

Policy 7240 – Facilities – Construction Phase – Revision:

Policy 7240 –Facilities – Construction Phase was removed from the agenda.

"FINAL"

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – March 14, 2013
- b. Bond Fund Vouchers – No. 03007 – Amount \$214,390.93

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (5-0)**.

NEW BUSINESS:

Station 17 Remodel -Station 42 Demolition Project / Project Management Fees Agreement Amendment:

An agreement to amend the Memorandum of Understanding between the District and the City of Renton for project management fees was presented for approval. It was the Districts intent to retain Facilities Director Peter Renner as the project manager for the Station 42 demolition project and include this in the original agreement. The agreement was reviewed by Attorney Kinnon Williams and the City of Renton attorney.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Sartnurak authorizing the Board Chair to sign the agreement as presented. The **MOTION CARRIED (5-0)**.

Command Vehicle – Memorandum of Understanding (MOU):

Commissioner Parsons stated that an MOU should be prepared to formalize the agreement made by the Board to fund the command vehicle. Commissioner Parsons also proposed the District receive a 50% credit for the surplus of the new command vehicle when surplus.

The agreement to fund the command vehicle is not in the contract between the District and the City. The agreement was made in a workgroup meeting in 2008; it was not brought to the full board to formalize.

Consultant Paul Witt will prepare a MOU for the purchase of the command vehicle.

Deputy Chief Wallgren will provide the command vehicle specs to include with the MOU. The command vehicle will be a newer model of the current command vehicle.

Consultant Paul Witt provided an overview of the District's contract with the City of Renton. There are a number of items in the agreement that should be revisited, housekeeping items, as well as including how the District addresses the command vehicle.

"FINAL"

Review of the contract for services between the District and City of Renton was referred to the Special Projects workgroup.

WORKGROUP REPORTS:

Capital Facilities:

Facilities Director Peter Renner provided an overview of the current status of the Station 17 remodel. The contractor is working on punch list items. Substantial completion is expected within 2 weeks.

Facilities Director Peter Renner reported the fiber optic cable was removed during the demolition. The specs included removal of the cable. The contractor will pay for the cable. The District will pay for the splicing.

Consultant Paul Witt reported he received a suggestion to purchase a new flag pole and flag with donation funds. The donor could be recognized for the donation with a plaque near the flag pole.

Facilities Director Peter Renner will research flag and flag pole options.

Commissioner Little will contact Congressman Reichert to request a flag for the Station 17 open house.

Equipment:

There is nothing new to report.

Community Relations:

Commissioner Little presented an overview of the May newsletter. The newsletter will include an article on about the Station 17 remodel and open house, summer safety, commission and chief messages, the EMS levy and introduction to a Station 17 firefighter.

Finance:

There is nothing new to report.

Special Projects:

There is nothing new to report.

CITIZEN COMMENTS:

There were no citizen comments.

"FINAL"

ONCE AROUND THE TABLE:

Commissioner Sartnurak reported on the WFCAs conference she attended with Commissioner Little. Conference topics included Financial Planning and Budgeting and WFCAs Healthcare program information.

Commissioner Little reported the EMS Task Force Staff spoke at last month's King County Commissioner meeting.

Commissioner Ryan reminded the Board that PDC reporting is due by April 15, 2013.

Deputy Chief Erik Wallgren reported the Renton Emergency Communications Services (RECS) group participated in a city wide disaster drill.

Chief Mark Peterson presented the Renton Fire & Emergency Services 2012 Annual Report.

The 2012 Annual Report is on file with the minutes.

EXECUTIVE SESSION:

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 6:05 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, April 11, 2013 at 5:00 P.M.**




Steve Parsons, Chair



Mike Warfel, Commissioner




Ronnie Little, Commissioner



Charlotte Ryan, Commissioner



Linda Sartnurak, Commissioner



Deanna Gratzner, District Secretary

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Attachment Meeting Agenda
Chief's Report
Renton Fire & Emergency Services – 2012 Annual Report