

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

April 11, 2013

5:00 p.m.

Commissioner
STEVE PARSONS

Commissioner
LINDA SARTNURAK

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Little, Sartnurak, Warfel and Ryan. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Deputy Chief Erik Wallgren and Battalion Chief Greg Hartman.

Facilities Director Peter Renner arrived at 5:10 p.m.

CITIZEN COMMENTS:

There were no citizen comments.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$61,480.07 deposited to the Expense Fund. The deposit was from the City of Seattle in the amount of \$56,622.70 for fire protection at the Lake Young's Water reservoir per the inter local agreement; the Kent School District in the amount of \$3,327.87 for fire protection; and Verizon Wireless in the amount of \$1,529.50 for cell site leases.

FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:

Office of the Fire Chief:

Chief Peterson attended a community forum sponsored by King County and Councilman Regan Dunn at Fairwood Elementary on April 4, 2013.

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The Regional Policy Committee adopted Proposed Ordinance #2013-0016 at their meeting on April 10, 2013. The ordinance authorizes the approval of the Medic One/Emergency Medical Services 2014-2019 Strategic Plan with amendments. The amendments proposed by the Sound Cities Association satisfied the City of Kirkland's concerns and will move the plan to the County Council's Law, Justice, Health and Human Services Committee.

The King County Sheriff Fire District 40 Case Status report for 1st Quarter 2013 was presented for review. The report includes the case type, location, status and total dollar loss incurred.

A copy of the Case Status report is on file with the minutes.

Safety/Support Services:

There was nothing to report.

Response Operations:

There was nothing to report.

Significant Incidents:

There was nothing to report.

Communications:

There was nothing to report.

UNFINISHED BUSINESS:

Command Vehicle Replacement – Memorandum of Understanding:

A draft of the Memorandum of Understanding (MOU) between the District and the City of Renton (City) for the command vehicle replacement was presented for review and consideration. The draft MOU has been reviewed by Attorney Kinnon Williams and Board Chair Parsons.

The MOU is for purchase of the current command vehicle and does not constitute precedence for future vehicle purchases. The MOU states the cost of an agreed upon command vehicle will be split 50/50 and future surplus proceeds will be split 50/50. The City will proceed with the purchase of the command vehicle; the District will reimburse the City upon receipt of a detailed invoice.

The Board requested that language is included in the MOU that identifies the total cost of the vehicle at \$40,000 with the District's cost not to exceed \$23,000. An additional \$3,000 was included in the not to exceed amount to allow or unforeseen expenses.

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Consultant Paul Witt will modify the MOU as requested and present to Chief Peterson for City consideration and approval.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – March 28, 2013
- b. Expense Fund Vouchers–No. 04001 through 04017 – Amount \$25,602,22
- c. Bond Fund Vouchers–No. 04001 through 04006 – Amount \$215,230.52

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (5-0)**.

NEW BUSINESS:

Station 17 Open House:

The Station 17 Open House and Dedication is scheduled for June 22, 2013. The Special Projects workgroup will plan the open house.

The Carriages at Fairwood Downs:

The Carriages at Fairwood Downs extended the current apartment lease for approximately 2 months. The lease extension will provide time to clean, paint and restore the apartment and landscaping to its original condition.

Commissioner Expenditures – YTD Review:

A year to date analysis of commissioner compensation and expenditures was presented for review.

A copy of the report is on file with the minutes.

Soos Creek Water and Sewer District – Bill of Sale:

The Soos Creek Water and Sewer District Bill of Sale was presented for signature. The bill of sale assigns ownership to the District for recently installed water lines located on District property at Station 17.

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Warfel authorizing the Board Chair to sign the Soos Creek Water and Sewer District Bill of Sale as presented. After discussion, the **MOTION CARRIED (5-0)**.

A copy of the Soos Creek Water and Sewer District Bill of Sale is on file with the minutes.

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WORKGROUP REPORTS:

Capital Facilities:

Facilities Director Peter Renner provided an overview of the Station 17 remodel. TCA continues work on the landscape proposal. The proposal is expected to be approximately \$14,000. Powell Construction has almost completed all of the punch list items. Touch up work is being done on the brick work in the bay.

Facilities Director Peter Renner stated he is working with TCA and Powell Construction to come to a consensus on change orders.

A suggestion was brought forward to evaluate the option of moving the automatic gate motor and sensor mechanism from the old Station 42 to Station 17. The gate has not been operational in 5 years therefore the condition of the motor, rollers, etc. is unknown.

Facilities Director Peter Renner will have Davis Door analyze the gate and equipment; and report on the feasibility of relocating the gate to Station 17.

Equipment:

There is nothing new to report.

Community Relations:

There is nothing new to report.

Finance:

Attorney Kinnon Williams provided a draft revision to Resolution 489 - Tax Exempt Bond Issue. The revision adds the requirement of the Board to at least annually review compliance of policies and procedures rather than relying on bond council for notification.

The Finance Workgroup will review Resolution 489 and present for adoption at a future meeting.

Special Projects:

The Special Projects workgroup will plan the Station 17 Open House and Dedication. The Open House is scheduled for June 22, 2013.

CITIZEN COMMENTS:

There were no citizen comments.

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ONCE AROUND THE TABLE:

Commissioner Sartnurak reported that she and Commissioner Warfel attended the Community Forum on April 4 at Fairwood Elementary. Chief Peterson, Engine 17 and Aid 17 were in attendance along with approximately 50 citizens. King County reached out to the community to provide information on a number of issues.

Commissioner Sartnurak reported that Craig Soucy indicated the I.A.F.F. Local 864 reached out to all the voters in regards to the Fire Benefit Charge election. Most citizens were supportive of the fire benefit charge.

Battalion Chief Greg Hartman reported the Ham operators from the Renton Emergency Communication Service (RECS) participated in a department wide communications drill. This provided the HAM operator's a "show and tell" opportunity to the organization.

EXECUTIVE SESSION:

There was no Executive Session.

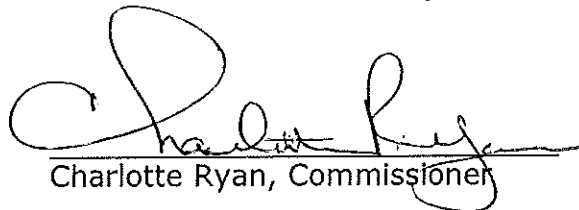
There was no further business or discussion and the meeting was adjourned at 6:13 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, April 25, 2013 at 5:00 P.M.**



Steve Parsons, Chair


Mike Warfel, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Linda Sartnurak, Commissioner


Deanna Gratzner, District Secretary

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Attachment Meeting Agenda
Cash Transmittal
Chief's Report
Commissioners Expenditures - YTD Review
Soos Creek Water and Sewer District - Bill of Sale