

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

June 13, 2013

5:00 p.m.

Commissioner
LINDA SARTNURAK

Commissioner
STEVE PARSONS

Commissioner
RONNIE LITTLE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Little called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Little, Sartnurak, Warfel and Ryan. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Chief Mark Peterson, Deputy Chief Erik Wallgren, Lieutenant Craig Soucy and citizen Erin Aboudara.

Commissioner Parsons was excused by prior Board action.

Commissioner Little requested an excused absence from the June 27, 2013, regular meeting.

A **MOTION** was made by Commissioner Sartnurak and **SECONDED** by Commissioner Warfel to allow Commissioner Little an excused absence for the June 27, 2013, regular meeting. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS:

Lieutenant Craig Soucy reported on his volunteer work at Ridgewood Elementary.

Erin Aboudara reported she is running for Commissioner Position 4 is attending for familiarization.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$152,357.17 deposited to the Expense Fund. The deposit was for funds received from Valley Medical Center.

"FINAL"

Correspondence was received from retired Fire Chief Doug Gibbs in regards to health care coverage.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Office of the Fire Chief:

On Monday, June 17, 2013, a promotion celebration and recognition will be held for Deputy Chief Greg Hartman, Battalion Chief/Safety Officer Rick Marshall, Captain Mark Seaver, Captain Robert Homan, Lieutenant Steve Winter and Lieutenant Dave Arends. The reception will be at 6:30 p.m. in the 7th Floor Conferencing Center and the recognition ceremony in front of City Council will be at 7:00 p.m.

Safety/Support Services:

The Addendum to the Operating Agreement between the City of Renton and the District to purchase a replacement command vehicle and associated equipment for Battalion 13 is scheduled to go to Council on Monday, June 17, 2013. An original signed addendum will be returned to the District following Council approval.

Response Operations:

There was nothing to report.

Significant Incidents:

At approximately 3:15 p.m. on June 4, 2013, Renton Fire, Kent Fire and Maple Valley Fire were dispatched to 16427 126th Place SE for a residential fire. The fire was reported to be in the bedroom with residents returning into the house to attempt fire extinguishment. Upon arrival, Renton Fire found a light smoke from the second floor. The fire was confirmed to be out and all residents were accounted for. Renton Fire continued to investigate, ventilate and check for extensions. EMS needs were assessed.

At approximately 4:40 a.m. on June 5, 2013, Renton Fire along with Kent Fire was dispatched to a residential fire at 16024 132nd PI SE. While en-route, it was reported that one occupant was still inside the residence and another occupant had gone back inside to assist the trapped occupant. First to arrive, Engine 17 reported the residence to be heavily involved and declared "rescue mode". Lines were laid to help with the rescue effort. Crews made contact with three occupants, assessed their medical needs with one transport. Crews transitioned to fire extinguishment.

Communications:

The Open House draft agenda was presented.

"FINAL"

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – May 30, 2013
- b. Expense Fund Vouchers-No. 06001 through 06013 – Amount \$20,109.21
- c. Bond Fund Vouchers-No. 06001 through 06007 – Amount \$20,577.26

A **MOTION** was made by Commissioner Sartnurak and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

NEW BUSINESS:

Renton Emergency Communications Services (RECS) – Memorandum of Understanding (MOU)

Commissioner Warfel reported the Memorandum of Understanding (MOU) was reviewed by Attorney Kinnon Williams. Commissioner Warfel will forward the MOU to the Board and Chief Mark Peterson for consideration and review. The MOU memorialized the group's presence at Station 17.

WORKGROUP REPORTS:

Capital Facilities:

Commissioner Sartnurak reported the apartment and landscape modifications from the apartment to the station are being returned to their original condition.

Facilities Director Peter Renner continues to work with TCA and Powell Construction on punch list items.

The purchase of a barbeque was referred to the Capital Facilities Workgroup for consideration and approval. The workgroup will review the purchase with Facilities Director Peter Renner and Deputy Chief Erik Wallgren.

Consultant Paul Witt received a request to rent the vacant administrative building. Consultant Paul Witt notified the interested party that the Board does not have an interest in renting the building.

Equipment:

Deputy Chief Erik Wallgren announced the new command vehicle has arrived.

Deputy Chief Erik Wallgren reported the Haz Mat and Brush Rigs have been returned to Station 17.

"FINAL"

Community Relations:

Deputy Chief Wallgren reported that CPR Classes continue to have a good turnout with 15-20 students per class.

Commissioner Sartnurak inquired about CERT classes.

Chief Mark Peterson reported that CERT classes for unincorporated King County are coordinated through King County Office of Emergency Management.

The City of Renton provides CERT classes and the classes are available to anyone interested in participating.

Deputy Chief Erik Wallgren reported the Renton Emergency Communications Service (RECS) "Field Day" is scheduled for the same day as the Station 17 Open House; however a RECS member will be in attendance at the Open House in the RECS room.

Finance:

Commissioner Ryan reported the workgroup received correspondence from retired Fire Chief Doug Gibbs requesting formalization of an agreement to cover the full and continuing cost of Doug Gibbs obtaining and maintaining Medicare Part B.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Ryan to cover the full and continuing cost of Doug Gibbs obtaining and maintaining Medicare Part B. The **MOTION CARRIED (4-0)**.

Commissioner Ryan reported the workgroup will present Resolution 489 - Tax Exempt Bond Issue for consideration and adoption at the next meeting.

Special Projects:

Deputy Chief Erik Wallgren provided the workgroup with a draft Open House Agenda. The workgroup will review and provide feedback.

Commissioner Warfel reported the workgroup is working on the email invitations for the Open House. Save the Date cards have already been sent.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Commissioner Little reported on the WFCA conference she attended on June 1, 2013. Conference topics included Social Media and Healthcare Reform- Impact on EMS Services.

"FINAL"

Commissioner Ryan distributed the 2013 Fireworks Stand List by Fire District. There will be three fireworks stands located in the District.

EXECUTIVE SESSION:

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 6:06 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, June 27, 2013 at 5:00 P.M.**



Steve Parsons, Chair



Mike Warfel, Commissioner

Ronnie Little, Commissioner



Charlotte Ryan, Commissioner



Linda Sartnurak, Commissioner



Deanna Gratzner, District Secretary

Attachment Meeting Agenda
Cash Transmittal
Correspondence from Doug Gibbs
Chief's Report
2013 Fireworks Stand List by Fire District