

"FINAL"

4King County Fire Protection District 40

**Regular Commissioners' Meeting
July 11, 2013
5:00 p.m.**

Commissioner
LINDA SARTNURAK

Commissioner
STEVE PARSONS

Commissioner
RONNIE LITTLE

Commissioner
VACANT

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Little, Sartnurak and Ryan. Also attending were District Secretary Deanna Gratzner, Consultant Paul Witt, Deputy Chief Erik Wallgren, Facilities Director Peter Renner and Battalion Chief Tally Hall.

Commissioner Parsons requested an excused absence from the July 25, 2013, regular meeting.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to allow Commissioner Parsons an excused absence for the July 25, 2013, regular meeting. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments on agenda items.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$1,529.50 deposited to the Expense Fund. The deposit was for funds received from Verizon Wireless for cell site leases.

Correspondence was received from Verizon Wireless notifying the District of the intent to exercise their right to extend the lease agreement for the cell site located at 10810 SE 176 Street for an additional term.

"FINAL"

FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:

Office of the Fire Chief:

Valley Communications has established March 18, 2014 as the "Go Live" date for implementing the new Computer Aided Dispatch system. This project has been ongoing since 2007. The mapping program, a key component to the system, has been finalized and accepted. Training for the end user will take place in January and February 2014.

Chief Mark Peterson is on vacation and will return to the office on Monday, July 15, 2013.

Safety/Support Services:

There was nothing to report.

Response Operations:

There was nothing to report.

Significant Incidents:

At approximately 4:30 a.m. on July 4, 2013, A17 was dispatched to a person lying in the street after a loud explosion in the area. On arrival at the 14700 block of SE 176 Street, they found a visible blast area approximately 12' in diameter and a victim with blast injuries. The cause appeared to be from a sparkler bomb as evidenced by duct tape and sparkler wire in the wounds of the victim and debris located in the blast area. E17, B13 and M5 were added to the incident and the patient was transported to Harborview Medical Center by the Medics. King County Sheriff's Department stayed on scene awaiting the arrival of a bomb unit representative for further investigation.

There were nine fireworks related calls in the District on July 4, 2013.

Communications:

The District 40 home webpage has been updated; a photo of the Station 17 Open House/Dedication was added and meeting minutes are up to date.

The Communications Division provided an overview of their planning and participation in the Station 17 Open House/Dedication.

"FINAL"

UNFINISHED BUSINESS:

Resolution 489 – Tax Exempt Bond Issue/Post Issuance Tax Compliance Policy and Procedure:

Resolution No. 489 is a resolution that establishes policies and procedures dealing with post bond issuance tax compliance.

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Sartnurak to adopt Resolution 489 as revised and presented. **MOTION CARRIED (4-0).**

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – June 27, 2013

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0).**

NEW BUSINESS:

Commissioner Position No. 3 - Vacancy

Consultant Paul Witt reviewed the process utilized in the past for filling vacancies.

The Board will use the same process utilized for filling past commissioner vacancies. Ads announcing the vacancy will be placed in the Kent and Renton Reporter; and the Fairwood Flyer and District website. Commissioner's Sartnurak and Little will serve on the committee to receive and review resumes. The committee will make a recommendation to the full Board.

WORKGROUP REPORTS:

Capital Facilities:

Facilities Director Peter Renner continues to work with TCA and Powell Construction on the final details of the remodel.

Facilities Director Peter Renner is addressing issues with the Nederman system and overhead doors. An update on the relocation of the gate from the old St. 42 facility to St. 17 will be provided at a later meeting.

Facilities Director Peter Renner reported his staff is conducting a review of the files to insure all invoices related to the remodel have been paid. The project management fee invoice is based on Powell Construction's final construction costs. An invoice for project management fees will be presented once the figures from Powell are finalized.

"FINAL"

Facilities Director Peter Renner will arrange for a representative from the City of Renton Transportation Division to attend a meeting to provide the District with information on the Benson Rd/SE 176 St construction project.

Equipment:

There was nothing new to report.

Community Relations:

Commissioner Little reported the next newsletter will be distributed in September. The newsletter will include information about the Medic One levy.

The workgroup will review and revise the "Renton/Fire District 40 Partnership" on the City and District website.

Finance:

The workgroup will do an analysis of the District's insurance coverage and review other insurance opportunities (i.e. insurance pool) to insure the District is receiving a competitive rate and coverage.

Special Projects:

There was nothing new to report.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Consultant Paul Witt reported that he received a request to have the District's Fire Belle memorabilia sent to the Renton Historical Museum. The memorabilia is currently stored in the District archives.

The Board agreed and Commissioner Little will facilitate moving the boxes of Fire Belle memorabilia to the Renton Historical Museum.

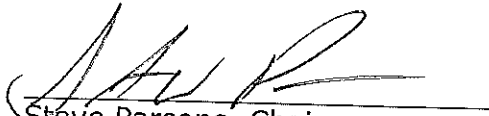
EXECUTIVE SESSION:

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 5:52 p.m.


The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, July 25, 2013 at 5:00 P.M.**

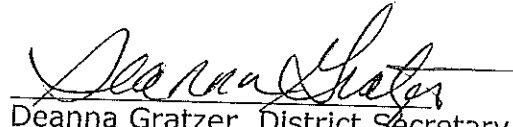
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Steve Parsons, Chair


Linda Sartnurak, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Deanna Gratzer, District Secretary

- Attachment Meeting Agenda
Cash Transmittal
Correspondence from Verizon Wireless
Chief's Report
Resolution 489 - Tax Exempt Bond Issue