

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

August 8, 2013

5:00 p.m.

Commissioner
LINDA SARTNURAK

Commissioner
STEVE PARSONS

Commissioner
RONNIE LITTLE

Commissioner
VACANT

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:01 p.m. Commissioners present for the Call to Order: Parsons, Little, Sartnurak and Ryan. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Chief Mark Peterson, Facilities Director Peter Renner, Battalion Chief Stan Engler and Citizen Erin Aboudara.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments on agenda items.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$1,529.50 deposited to the Expense Fund. The deposit was for funds received from Verizon Wireless for cell site leases.

Correspondence received was copies of thank you letters from the City of Renton to Albertsons and Safeway for their donations to the Station 17 Open House.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Office of the Fire Chief:

During the 2013- 2014 budgeting process, the City incorporated fee-for-transport to begin on September 1, 2013.

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As agreed during the budget development, prior to the implementation date, Finance and Fire Department staffs reviewed the current transport frequencies and also the collection experiences from other jurisdictions. Based on the results of the review, it has been recommended to City Council to defer the program at this time.

The King County Sheriff's Office, Fire Investigation Unit (KCSO FIU) Report for Fire District 40 was presented for review. The report included activities for the 1st Quarter of 2013.

The Chief's Report will be presented one time per month at the 2nd meeting of each month.

Safety/Support Services:

The lights and sirens are being installed this week on the new Battalion Chief rig. The cabinets will be installed next week. The inventory will be moved from 428 the last week of August, and the planned in service date of the new rig is scheduled for September 1, 2013.

Response Operations:

The Fire District 40 Incident Type Report for June 2013 was presented for review. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

There were no significant incidents.

Communications:

There is nothing new to report.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting - July 11, 2013
- b. Expense Fund Vouchers - No. 07001 through 07017 - \$25, 214.73
- c. Bond Fund Vouchers - No. 07001 through 07007 - \$33,540.89

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

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NEW BUSINESS:

Interface Systems Management Consultants

The agreement between the District and Interface Systems Management Consultants relating to the computation of the Benefit Service Charge amounts, preparation of notices and related tasks was presented for approval.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Parsons to approve the Benefit Service Charge Agreement between Interface Systems Management Consultants and the District as presented. The **MOTION CARRIED. (4-0)**

WFOA Conference - October 24 - 26, 2013

Commissioner Ryan expressed interest in attending the WFOA Conference on October 25, 2013. Attendance on October 25th requires one night of lodging.

Commissioner Little expressed interest in attending the WFOA Conference on October 24 - 26, 2013. Attendance on October 24 -26, 2013 requires three nights of lodging.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to authorize attendance at the WFOA Conference on October 24-26, 2013 as requested. The **MOTION CARRIED (4-0)**.

A copy of the conference agenda is on file with the minutes.

Resolution 497 - Resolution Commending The Carriages at Fairwood Downs Apartments for Being a Good Neighbor:

Resolution No. 497 is a resolution commending The Carriages at Fairwood Downs Apartments for working cooperatively with the Fire District and the City of Renton during the Station 17 remodel project.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to adopt Resolution 497 as presented. **MOTION CARRIED (4-0)**.

Resolution 498 - Resolution Commending Petrovitsky KinderCare for Being a Good Neighbor:

Resolution No. 498 is a resolution commending Petrovitsky KinderCare for working cooperatively with the Fire District and the City of Renton during the Station 17 remodel project and Station 17 Open House.

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A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to adopt Resolution 498 as revised and presented. **MOTION CARRIED (4-0).**

WORKGROUP REPORTS:

Capital Facilities:

Attorney Kinnon Williams reported the paperwork to close out the Station 17 project (i.e. Dept of Revenue, L & I, etc.) is being prepared and will be submitted to the State. The State will respond in 6 to 8 weeks and at that time the retainage will be released to Powell Construction.

Facilities Director Peter Renner is obtaining estimates for a gate at Station 17. The cost of the gate is estimated at \$8,000-\$10,000.

Facilities Director Peter Renner announced that a representative from the City of Renton Public Works Division will be in attendance at the next meeting. The representative will provide information and answer questions about the Benson/176th intersection project.

Equipment:

Commissioner Little reported that one box of District 40 Fire Belle memorabilia was donated to the Renton Historical Museum.

Commissioner Little will work with Consultant Paul Witt to locate and identify any other items to donate to the museum.

Consultant Paul Witt reported the surplus items (i.e. old exercise equipment, etc.) stored in the maintenance building is covered under the surplus resolution. It would probably be the best use of time to donate the items to one charitable organization so the items would be gone all at once.

Community Relations:

Commissioner Little reported the next newsletter will be distributed in September. The newsletter will include information about the Medic One levy.

Finance:

Commissioner Ryan reported the workgroup has started preparing the 2014 budget and FBC timeline.

Commissioner Ryan reported the workgroup is obtaining insurance proposals in preparation for the 2014 renewal period.

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Consultant Paul Witt reported that bond funds most likely can't be used to make a bond payment. If the funds are utilized to purchase the command vehicle and other eligible items to deplete the fund, there will not be a need for the requirements of the bond compliance resolution.

Special Projects:

There was nothing new to report.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

Consultant Paul Witt reported that he continues to work with Deputy Chief Wallgren on the display case at Station 17.

Consultant Paul Witt reported that development of the old Gold's Gym property is moving forward. The development of that property should improve the position of the District's property.

There were no additional comments.

EXECUTIVE SESSION:

The Board went into a fourteen minute Executive Session at 5:42 p.m. to discuss disposition of real estate under guidelines of RCW 42.30.110. The Executive Session ended at 5:56 p.m.

There was no further business or discussion and the meeting was adjourned at 5:56 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, August 29, 2013 at 5:00 P.M.**



Steve Parsons, Chair



Linda Sartnurak, Commissioner

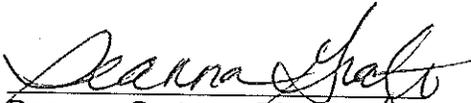


Ronnie Little, Commissioner



Charlotte Ryan, Commissioner

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Deanna Gratz, District Secretary

Attachment Meeting Agenda
Cash Transmittal
Albertsons- Thank you letter
Safeway - Thank you letter
Chief's Report
WFCA Conference Agenda
Resolution 497
Resolution 498