

"FINAL"

King County Fire Protection District 40

*Regular Commissioners' Meeting*  
August 29, 2013  
5:00 p.m.

Commissioner  
STEVE PARSONS

Commissioner  
LINDA SARTNURAK

Commissioner  
RONNIE LITTLE

Commissioner  
VACANT

Commissioner  
CHARLOTTE RYAN

Chief  
MARK PETERSON

Board Secretary  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Sartnurak, Ryan and Little. Also attending were District Secretary Deanna Gratzner, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Erik Wallgren, Facilities Director Peter Renner and Transportation Design Supervisor Bob Hanson.

**CITY OF RENTON PUBLIC WORKS – BENSON/176<sup>TH</sup> INTERSECTION:**

Transportation Design Supervisor Bob Hanson presented an overview of the Benson/176<sup>th</sup> intersection construction project.

A photo of the construction design is on file with the minutes.

**CITIZEN COMMENTS:**

There were no citizen comments.

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORTS:**

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

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### **FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren:**

#### **Office of the Fire Chief:**

The King County Sheriff's Office, Fire Investigation Unit (KCSO FIU) Report for Fire District 40 was presented for review. The report included activities for the 2nd Quarter of 2013.

#### **Safety/Support Services:**

City shops are wrapping up the final equipment installation on the BC replacement rig; inventory will be moved from apparatus 428. Targeted in service date is now scheduled for September 5, 2013.

#### **Response Operations:**

The Fire District 40 Incident Type Report for July 2013 was presented for review. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

#### **Significant Incidents:**

At approximately 5:00 p.m. on August 7, 2013, Renton Fire responded along with resources from all over the region to a brush fire about the size of a football field under power lines behind the 1000 block on Harrington Pl SE. Upon arrival the fire was found to be remote and growing. The brush rig (BR17) was used to get the first water on the fire because of several ravines in the area. The fire was contained and extinguished with heavy overhaul for some time.

At approximately 11:30 a.m. on August 12, 2013, A17, E13 and B13 were dispatched to one vehicle into a power pole on SE Petrovitsky Road. While the critical patient was extricated and transported to Harbor View Medical Center, E14 and L74 were added to the call to extinguish the brush fire that was caused by arcing power lines that had come down from the impact of the vehicle. Exposures were several fir trees and a nearby wooden fence. The residential area north of the incident was checked for exposures. None were found.

At approximately 5:45 p.m. on August 17, 2013, E17, A17 and other units from Renton, Kent and Tukwila were dispatched to a fire at 14600 SE 176<sup>th</sup> Street. E17 found minor fire and smoke from the ground to the eaves on one side of the building. The fire was extinguished. Siding and roofing was pulled to check for extension. It appears a plastic container ignited from smoldering cigarettes.

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On August 19, 2013 at approximately 7:00 a.m., E13 and BR17 were called to a 150' by 60' brush fire on the steep terrain behind 3000 Royal Hills Drive. The fire was extinguished.

At approximately 8:26 p.m. on August 25, 2013, E13 was dispatched to a "non-threat small fire" at 2221 SE 8<sup>th</sup> Place. Upon arrival the incident was upgraded to a 50' brush fire on a steep grade behind several single family homes. B13, E11, E17 and the brush rig were added. The fire was difficult to access due to steep terrain and vegetation. The crews were able to control the fire quickly and no property damage was noted.

### **Communications:**

The Communications staff met with Commissioners Little and Parsons to plan for the Fall Fire District 40 newsletter. Newsletter proposed topics to include (but not limited to): Medic One Levy; EMS training, photos of open house; letter from the Chief; pet safety; winterizing tips; commendations; CERT training story.

The newsletter production schedule is as follows: Submit all content by week of September 3-6; proofing process week of September 16-20; final newsletter to FD40 Board for approval, September 26; to Consolidated Press, September 27; to post office, October 11; to mailboxes week of October 14-18; Election Day, November 5.

### **UNFINISHED BUSINESS:**

There was no unfinished business.

### **CONSENT CALENDAR:**

- a. Minutes of the Regular Meeting - August 8, 2013
- b. Expense Fund Vouchers - No. 08001 through 08012 - Amt \$18,584.83
- c. Bond Fund Vouchers - No. 08001 through 08003 - Amt \$119,979.88

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

### **NEW BUSINESS:**

There was no new business.

### **WORKGROUP REPORTS:**

#### **Capital Facilities:**

Facilities Director Peter Renner presented a proposal for the gate at Station 17. All City Fence provided a bid in the amount of \$16,606 (plus sales tax) for the

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gate with readers on both sides. The gate is consistent with the gates at the other fire stations and other jurisdictions which allows uniform access.

Facilities Director Peter Renner noted that he was unable to get a response for bids from two other fence companies. All City Fence is on the Small Works Roster.

A **MOTION** was made by Commissioner Ryan and after discussion, **SECONDED** by Commissioner Sartnurak to accept the bid from All City Fence as presented. **MOTION CARRIED (4-0).**

Deputy Chief Erik Wallgren requested confirmation of the donation of the Sea Land container at Station 17 to the Fire Training Facility. The Board concurred.

### **Equipment:**

Commissioner Little and Consultant Paul Witt identified additional boxes of items (i.e. plaques, photos) in the archives for donation to the Renton Historical Museum as well as items (holiday decorations, etc) to be donated to Goodwill.

Deputy Chief Erik Wallgren reported there is additional surplus items at Station 17 that need to be moved to the maintenance building. He will work with Consultant Paul Witt to relocate the items.

### **Community Relations:**

Commissioner Little reported the workgroup met with Communications Director Preeti Shridhar and Communications Specialist Kelley Balcomb-Bartok to discuss the newsletter. A timeline was established and topics identified.

### **Finance:**

Commissioner Ryan reported the Year 2013 Timeline for General Tax Levy and Benefit Charge 2014, a resolution establishing the hearing date for revenue sources and an insurance quote from Enduris will be on the next agenda for consideration.

A special meeting will be held on November 12, 2013 for the purpose of passing the tax levy and fire benefit charge resolutions. This action will be memorialized during the presentation of the resolution setting the hearing date for revenue sources and the 2013 timeline for the 2015 general tax levy/fire benefit charge to be presented at the September 12, 2013 regular meeting.

### **Special Projects:**

Commissioner Little reported that one letter of interest has been received for the vacant commissioner position. The committee will make a recommendation at the September 26 meeting.

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**CITIZEN COMMENTS:**

There were no citizen comments.

**ONCE AROUND THE TABLE:**

Commissioners Sartnurak and Ryan expressed interest in attending the Washington Fire Commissioners Association 2013 Health Care Workshop on September 24, 2013 in Tulalip. There is no cost for the workshop. Mileage reimbursement will be submitted.

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Parsons to authorize Commissioners Ryan and Sartnurak to attend the Washington Fire Commissioners Association 2013 Health Care Workshop on September 24, 2013 in Tulalip. **MOTION CARRIED (4-0).**

Commissioner Ryan reported the Port of Seattle is hosting a series of Port 101 educational classes. ([www.portseattle.org/Newsroom/Events](http://www.portseattle.org/Newsroom/Events))

**EXECUTIVE SESSION:**

The Board went into a twelve minute Executive Session at 6:18 p.m. to discuss potential litigation under guidelines of RCW 42.30.110. The Executive Session ended at 6:30 p.m.

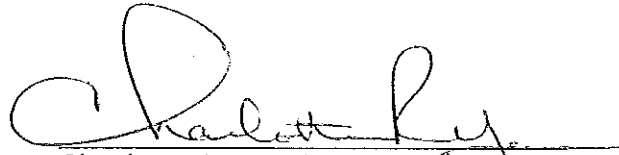
There was no further business or discussion and the meeting was adjourned at 6:30 p.m.

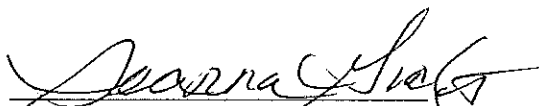
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 12, 2013 at 5:00 P.M.**

  
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Steve Parsons, Chair

  
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Linda Sartnurak, Commissioner

  
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Ronnie Little, Commissioner

  
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Charlotte Ryan, Commissioner

  
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Deanna Gratzner, District Secretary

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Attachment Meeting Agenda  
Benson/176 Construction photo  
Chief's Report  
WFA Health Care Workshop announcement