

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
September 12, 2013
5:00 p.m.

Commissioner
LINDA SARTNURAK

Commissioner
STEVE PARSONS

Commissioner
RONNIE LITTLE

Commissioner
VACANT

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Little, Sartnurak and Ryan. Also attending were District Secretary Deanna Gratzler, Consultant Paul Witt, Chief Mark Peterson, Cheryl Nichelson and Shellie Klink.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments on agenda items.

NEW BUSINESS:

Enduras – Insurance Quote:

Shellie Klink, Marketing Coordinator for Enduras Washington presented an overview of coverage for member liability, property and vehicles.

A quote for member liability, vehicles and Station 17 insurance coverage was presented. Shellie Klink will provide an updated quote to include the additional District owned properties and revise the property value of Station 17 to include the remodel.

A copy of the initial quote is on file with the minutes.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$1,628.50 deposited to the Expense Fund. The deposit was for funds in

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the amount of \$1,529.59 received from Verizon Wireless for cell site leases; and \$99 from North Highline Fire Department to reimburse for Jr. Fire Hats.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – August 29, 2013

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

NEW BUSINESS (continued):

Year 2013 Timeline for General Tax Levy and Benefit Charge for 2014

The Board reviewed and agreed on the Revenue/Budget Timeline.

The Special Meeting on November 12, 2013 will be held for the purpose of adopting the tax levy resolution and resolution establishing the Benefit Charge. The date and location change for the Special Meeting will be in the fall newsletter and on the District website.

Resolution 499

Resolution 499 – Resolution Setting Hearing date and Revenue Sources, Including Benefit Charge for Year 2014 was presented. The hearing will be held at District Headquarters located at 18002 108 Ave SE in Renton on October 31, 2013 at 5:00 p.m.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to adopt Resolution 499 – Resolution Setting Hearing date and Revenue Sources, Including Benefit Charge for Year 2014. **The MOTION CARRIED (4-0)**.

Commissioner Position No. 3 - Recommendation

Commissioner Little stated the workgroup met with Cheryl Nicholson to interview her for the vacant commissioner position. Cheryl has chaired numerous committees and organizations. Cheryl is aware of the requirements of the position and the workgroup felt she is able to meet those requirements.

Cheryl Nicholson introduced herself and summarized her education and work experience.

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A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to appoint Cheryl Nichelson to the vacant Commissioner Position No. 3. The **MOTION CARRIED (4-0)**.

The Oath of Office will be administered to Cheryl Nichelson at the September 26, 2013 regular meeting.

WORKGROUP REPORTS:

Capital Facilities:

Chief Mark Peterson reported that Facilities Director Peter Renner continues to work on the gate installation at Station 17. He is attempting to obtain a couple of additional bids.

Equipment:

Consultant Paul Witt reported that a few additional surplus items were moved from Station 17 to the maintenance building.

Chief Peterson confirmed that Renton F&ES does not have a need for any of the surplus items stored in the maintenance building.

Consultant Paul Witt stated that a Renton firefighter is interested in a surplus desk that was constructed by his father's company. Consultant Paul Witt will work with Attorney Williams to see if there is any way to accommodate this request.

Community Relations:

Commissioner Little reported the workgroup continues to work with the City of Renton Communications Division on the next newsletter. The newsletter is scheduled for distribution at the end of September. The deadline for submitting articles/topics for the newsletter is September 19, 2013.

Consultant Paul Witt stated the Benefit Charge informational data on the website needs to be updated.

Finance:

Commissioner Sartnurak reported that preliminary tax levy information was received from King County indicating that the District assessed valuation is up 6.6%.

Commissioner Sartnurak reported the workgroup met with Consultant Paul Witt and Attorney Kinnon Williams to discuss the workgroup's vision, to insure future projects are funded in the best possible way and the need to be conscious of future revenue streams. Topics discussed include the benefits of the fire benefit

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charge, long term budgeting, the impact of the loss of the Valley Medical Center tax levy after 2014, revising the timeline and the needs of capital purchases.

Commissioner Ryan reported the workgroup will review the Enduras Washington quote once the workgroup is presented with a complete quote.

Special Projects:

There was nothing new to report.

CITIZEN COMMENTS:

Cheryl Nichelson stated that she is looking forward to her appointment to commissioner. She stated she feels the position will be interesting and she has a lot to learn.

ONCE AROUND THE TABLE:

Commissioner Little provided an overview of the King County Fire Commissioners to be held at South King Fire & Rescue on September 18, 2013.

Commissioner Little reported she that will not need hotel accommodations for the Washington Fire Commissioners Association conference in Pasco. She will be staying with relatives.

Commissioner Little expressed interest in attending the NAEFO conference in Las Vegas on September 23-24, 2013 and requested the District cover the \$150 registration. Commissioner Little will cover all other expenses.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Ryan to pay the \$150 registration fee for Commissioner Little to attend the NAEFO conference in Las Vegas on September 23-24, 2013. The **MOTION CARRIED (4-0)**.

The Board all welcomed Cheryl Nichelson to the commission.

EXECUTIVE SESSION:

There was no Executive Session.

There was no further business or discussion and the meeting was adjourned at 6:32 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 26, 2013 at 5:00 P.M.**

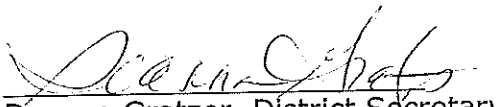
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Steve Parsons, Chair


Linda Sartnurak, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Deanna Gratzler, District Secretary

Attachment Meeting Agenda
Enduras Washington - Quote
Cash Transmittal
Year 2013 Timeline for General Tax Levy and Benefit Charge for 2014
Resolution 499 -Resolution Setting Hearing Date on Revenue Sources