

"FINAL"

King County Fire Protection District 40

***Regular Commissioners' Meeting and
2013 Revenue Source and Benefit Charge Hearing for Year 2014
October 31, 2013
5:00 p.m.***

Commissioner
STEVE PARSONS

Commissioner
LINDA SARTNURAK

Commissioner
RONNIE LITTLE

Commissioner
CHERYL NICHELSON

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Parsons called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Parsons, Nichelson, Sartnurak and Ryan. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Chief Mark Peterson and Deputy Chief Erik Wallgren.

PUBLIC HEARING CALL TO ORDER:

Commissioner Parsons called the 2013 Revenue Source and Benefit Charge Hearing to order at 5:00 p.m.

Commissioner Parsons read an opening statement from the Hearing Process Overview pamphlet that was distributed to Board Members and Secretary Gratzler.

A copy will be placed on file with these minutes.

Consultant Paul Witt presented the 2013 Operational Budget Projection prepared as of August 31, 2013. The anticipated 2013 ending balance of the expense fund is \$327,327.50.

The 2014 estimated revenue needs were outlined, which include the operating budget and debt reduction commitments for a total estimated need of \$5,451,298.00.

An estimate of 2014 revenue sources were provided based on documentation from King County's levy limit worksheet, BLS allocation, Valley Medical Center allocation and other sources such as excess levy bond collections.

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Consultant Paul Witt outlined the District's desire to maintain the current level of emergency medical and fire protection.

Paul Witt recommended that the Board set the limit factor for the regular levy at the maximum allowable pursuant to RCW 84.55.090.

Consultant Paul Witt read a statement regarding the 2014 Benefit Charge from the pamphlet. It is recommended that the Board establish the 2014 Benefit Charge at a rate not to exceed \$2,158,061.00. That is apportioned based upon occupancy type and required fire flow formulas. This figure is a \$48,629.00 increase in the Benefit Charge amount requested in 2013 and accounts for approximately 47.8% of the projected 2014 District operational expenses, well below the 60% statutory limit.

Commissioner Parsons closed the Public Comment portion of the hearings at 5:29 p.m.

REGULAR MEETING CALL TO ORDER:

Commissioner Parsons reconvened the Regular Meeting of the Board of Fire Commissioners for King County Fire Protection District 40 at 5:29 p.m. with those listed above in attendance.

Commissioner Little requested an excused absence from the October 31, 2013, regular meeting.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to allow Commissioner Little an excused absence from the October 31, 2013, regular meeting. The **MOTION CARRIED (4-0)**.

Commissioner Sartnurak requested an excused absence from the November 12, 2013, special meeting.

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Parsons to allow Commissioner Sartnurak an excused absence from the November 12, 2013, special meeting. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS:

There were no citizen comments.

CORRESPONDENCE:

Correspondence received consisted of a Cash Transmittal Receipt in the amount of \$1,529.50 deposited to the Expense Fund. The deposit was for funds received from Verizon Wireless for cell site leases.

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FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT - Presented by Chief Mark Peterson:

Office of the Fire Chief:

The King County Sheriff's Office, Fire Investigation Unit (KCSO FIU) Report for Fire District 40 was presented for review. The report included activities for 3rd Quarter 2013.

On October 3, 2013, retired Fire Chief Doug Gibbs was recognized by King County Executive Dow Constantine for his many years of professional and volunteer services to all the people of King County including Fire District's 1 and 40.

In addition, the Executive awarded the Renton Emergency Communication Service (RECS) volunteers the Executive's Award for Community Preparedness. RECS formed in 2008 when a group of amateur radio operators from Fire District 40 merged with the group from Renton Fire Department. They meet monthly for continuing education in communications/emergency management/disaster preparedness topics and also hold monthly training to stay prepared to meet any back up communications needs the city and surrounding fire districts may have. This award is presented each fall to shine a spotlight on non-profit, community based efforts that demonstrate creativity and flexibility in achieving excellence in one or more phases of emergency management. The ceremony was held at Renton City Hall.

On November 1, 2013, three probationary firefighters will be graduating from the Washington Fire Academy. These firefighters are replacing ones who have retired.

On August 16, 2013, the Department of Homeland Security notified the department that we were awarded the Staffing for Adequate Fire and Emergency Response (SAFER) Grant for six positions. At their October 7, 2013 meeting, the Renton City Council approved acceptance of the grant. The grant provides full funding for these positions for two years beginning on December 16, 2013.

Safety/Support Services:

The new electronic gate at Station 17 will be operational on Monday, November 4, 2013.

Deputy Chief Wallgren was contacted by King County Department of Natural Resources (DNR) regarding washing fire apparatus at Station 17 and the potential

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of soap entering the drain system. DC Wallgren will meet with DNR next week to address their concerns.

Response Operations:

The Fire District 40 Incident Type Report for 3rd Quarter 2013 was presented for review. The report includes number of responses by response type and transport data.

A copy of the Incident Type report is on file with the minutes.

Significant Incidents:

There were no significant incidents.

Communications:

There is nothing new to report.

Commissioner Sartnurak inquired of the status of attendance at the CPR classes and the possibility of occasionally offering the classes on alternate days (i.e. a weekend).

Deputy Chief Wallgren reported the CPR classes continue to be very well attended and are scheduled monthly for the remainder of the year. He will contact instructors to inquire of the possibility of including a weekend.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – September 26, 2013
- b. Expense Fund Vouchers–No. 10001 through 100020– Amt \$2,035,026.88

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Sartnurak to approve the consent calendar as presented. The **MOTION CARRIED (4-0)**.

NEW BUSINESS:

There was no new business.

WORKGROUP REPORTS:

Capital Facilities:

There is nothing new to report.

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Equipment:

The workgroup will meet with Deputy Chief Wallgren to discuss industry standards and to review the current maintenance/repair statistics of the current apparatus; also, to discuss the replacement schedule and options for the cooperative replacement of District apparatus.

Community Relations:

The fall edition of the Fireline has been delivered to District residents.

Finance:

Consultant Paul Witt provided an overview of pool insurance versus a standard insurance policy. The significant difference is that pool insurance, such as Enduris, provides a pool to share among the pool participants. If the pool runs out of funds, there is no additional coverage. Additionally, when the pool runs out or funds are low, pool participants will be required to provide additional funds to fund the pool. Insurance pools work if there is no litigation; however if there is litigation and/or a disaster there is a risk the pool will run out of funds.

Commissioner Ryan recommended the District stay with the current insurance provider.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Sartnurak to stay with current insurance provider, VFIS, Inc. and renew the policy in April 2014. The **MOTION CARRIED (4-0)**.

Special Projects:

The workgroup will research commissioner uniforms (i.e. polo shirts, jackets) and bring a recommendation to the full board.

CITIZEN COMMENTS:

There were no citizen comments.

ONCE AROUND THE TABLE:

There were no additional comments.

EXECUTIVE SESSION:

There was no Executive Session.

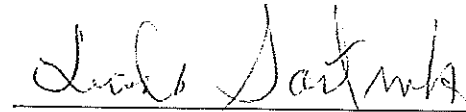
There was no further business or discussion and the meeting was adjourned at 6:05 p.m.

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The next regular meeting of the Board of Fire Commissioners will be held on
Thursday, November 14, 2013 at 5:00 P.M.



Steve Parsons, Chair



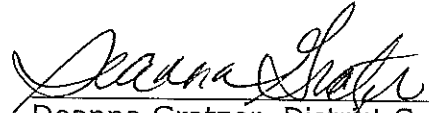
Linda Sartnurak, Commissioner

Ronnie Little, Commissioner



Charlotte Ryan, Commissioner

Cheryl Nichelson, Commissioner



Deanna Gratz, District Secretary

Attachment Meeting Agenda
Cash Transmittal Receipt
Chief's Report
Revenue Source/Benefit Charge Hearing Packet