

**"FINAL"**

**King County Fire Protection District 40**

***Special Commissioners' Meeting***

**January 24, 2015**

**8:00 a.m.**

<b><u>Commissioner</u></b> STEVE PARSONS	<b><u>Commissioner</u></b> CHERYL NICHELSON	<b><u>Commissioner</u></b> LINDA SARTNURAK
<b><u>Commissioner</u></b> RONNIE LITTLE		<b><u>Commissioner</u></b> CHARLOTTE RYAN
<b><u>Chief</u></b> MARK PETERSON		<b><u>Board Secretary</u></b> DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Nicholson called the special meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 8:01 a.m. Commissioners present for the Call to Order: Nicholson, Parsons, Ryan, Little and Sartnurak. Also attending were Secretary Gratzler, Consultant Paul Witt, Chief Mark Peterson, Deputy Chief Erik Wallgren, Attorney Kinnon Williams, I.A.F.F. Local 864 Vice President Brett Bigger and I.A.F.F. Local 864 Public Relations Director Ryan Simonds.

**WORKGROUP ASSIGNMENTS:**

The workgroup assignments remain the same.

Capital Facilities	Sartnurak/Nichelson
Equipment	Little/Parsons
Community Relations	Little/Parsons
Finance	Ryan/Sartnurak
Special Projects	Ryan/Nichelson

**BUDGET:**

**Loss of Revenue/Level of Service:**

Loss of revenue and level of service issues were discussed. The last of the Valley Medical Funds was received in 2014 resulting in an approximate \$320k decrease of revenue. The 2015 fire benefit charge is at 51% of the operating budget with a statutory limit of 60%. 97% of the operating budget is the contract with the City of Renton.

## "FINAL"

The Board discussed a policy decision to plan for the future and creating a 10 year vision that will help guide fiscal decisions. The Board will need to look at things differently and develop ways to cost contain.

### **CAPITAL EQUIPMENT:**

#### **Vehicle Replacement and Funding:**

The vehicle replacement schedule and funding options were discussed. Options discussed include transferring funds from the overfunded Reserve to the Capital Equipment Replacement fund; or renting apparatus from Renton Fire when needed rather than purchasing and maintaining reserve apparatus.

### **PROJECT FUND:**

#### **Remaining Funds:**

Consultant Paul Witt reported on a recommendation made by Bond Attorney Dan Gottlieb for the disbursement of funds remaining in the project fund. Since the funds have a focused use (i.e. expenditures relating to capital expenditures), it was recommended to transfer the approximately \$25k in funds to the bond payment/debt service fund to apply against the 2015 councilmatic bond payment.

Consultant Paul Witt will present a formal recommendation at the February meeting.

### **MEMBERSHIPS:**

Memberships were not discussed and will be added to the February agenda for discussion.

### **INTER-LOCAL AGREEMENT CONCERNING FIRE DISTRICT PRORATIONING RESULTING FROM PSERN LEVY:**

The Inter-local Agreement concerning Fire District pro-rationing resulting from the PSERN levy was presented for consideration.

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Little to authorize the Board Chair to sign the Inter-local Agreement concerning Fire District pro-rationing resulting from the PSERN levy. The **MOTION CARRIED (5-0)**.

A copy of the inter-local agreement is on file with the minutes.

### **DISTRICT SECRETARY POSITION:**

Secretary Gratzer will retire from the District in 2015. The responsibilities and reporting structure for a replacement were discussed. Commissioners Ryan and Nicholson will work on the job description and skill set required for the District

"FINAL"

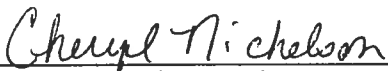
Secretary position. Commissioners Nichelson and Little will work on the benefit package.

**EXECUTIVE SESSION:**

The Board went into a ten minute Executive Session at 10:04 a.m. to discuss disposition of real estate under the guidelines of RCW 42.30.110 (c). The Executive Session ended at 10:19 a.m.

There was no further business or discussion and the meeting was adjourned at 10:20 a.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, February 12, 2015 at 5:00 P.M.**

  
Cheryl Nichelson, Chair

  
Linda Sartnurak, Commissioner

  
Steve Parsons, Commissioner

  
Charlotte Ryan, Commissioner

\_\_\_\_\_  
Ronnie Little, Commissioner

  
Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
PSERN ILA