



**KING COUNTY FIRE PROTECTION
DISTRICT 40
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING
12/1/2016**

DATE: December 1, 2016

PURPOSE: Special Meeting

LOCATION: Fire Station 13, 18002 – 108th Ave SE, Renton

ATTENDANCE: KCFD #40

Commissioner Ryan
Commissioner Sartnurak
Commissioner Parsons
Commissioner Nichelson
Commissioner Little
Eric Quinn, Attorney

RENTON

Fire Chief Rick Marshall
BC/SO Craig Soucy
A/BC/SO Mark Seaver
Captain Will Aho
Firefighter Mike McCoy
Firefighter Dominick Shannon
Firefighter Charlie Nevegold

PUBLIC

None

CALL TO ORDER:

Board Chair Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District #40 to order at 5:00 p.m. The purpose of the meeting was to discuss available options regarding the cancellation of administrative services with the City of Renton effective December 31, 2016.

NEW BUSINESS:

Commissioner Little asked if the RRFA would consider contracting with Fire District 40. Chief Marshall informed her that the RRFA did not have the structure in place to service their administrative needs, nor did they have the staffing capacity. The RRFA is still at the point of evaluating their capabilities and abilities. He is hoping that the RRFA will be in a better place to possibly serve the District by the end of 2017.

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The following topics were discussed in depth:

- **Computers, Phones and Software:**
- **Email**
- **Website**
- **Return of District Files**
- **Return of District Passwords**
- **Timeline to hire District Secretary**

Commissioners Ryan and Nichelson summarized the meeting:

- They will enter into an ILA to extend the services for the phones and the computers for another year.
- They will keep the rentonrfa.org email addresses. Chief Marshall will look into getting them access to the FD40 mailbox.
- They will either contract with another District or hire a part-time District Secretary; however Chief Marshall can offer someone to take minutes for another month if necessary.
- Chief Marshall will ask the city for the necessary passwords
- They will resume ownership of the District's website.

ADJOURNMENT:

There was no further business or discussion and the meeting was adjourned at 5:45 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 8, 2016 at 5:00 P.M.**


Cheryl Nichelson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Chair

Julie Bray, Board Secretary

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