

FINAL

King County Fire Protection District 40

Special Commissioners' Meeting – 2016 Retreat

January 7, 2016

5:00 p.m.

Commissioner
STEVE PARSONS

Commissioner
CHERYL NICHELSON

Commissioner
LINDA SARTNURAK

Commissioner
RONNIE LITTLE

Commissioner
CHARLOTTE RYAN

Chief
MARK PETERSON

Board Secretary

CALL TO ORDER AND MOTION FOR ABSENT COMMISSIONERS:

Commissioner Ryan called the special meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Nicholson, Ryan, Parsons, Little and Sartnurak. Also attending were Chief Mark Peterson, Deputy Chief Erik Wallgren, Linda Mann, Tracy Schuld.

2016 GOALS AND DISCUSSION ITEMS:

a) Apparatus Replacement – After an in-depth discussion, it was decided to table this topic until after the RFA was voted on.

b) Verification of previously allowed Fire Benefit Charge discounts – Some citizens aren't aware of the discount allowed to them for having a fire alarm in their home. A few suggestions were discussed as to how the citizens could be notified. One suggestion was to put it in the letter that is sent out every year. Another suggestion was to speak with other jurisdictions and see how they provide that information. Tracy volunteered to make a few inquiries. It was also mentioned that the information could be posted on the District 40 website.

c) Records Retention/Destruction – Discussion with the City Clerk's office is going to take place regarding the retention schedule and where to store old documents. The current year's minutes, important documents will be stored at City Hall in the office. All financial documents will be kept with Tracy.

d) Management of Excellence Award Participation – A discussion took place as to whether or not to participate in this. It was decided to not participate.

e) District Newsletter – Commissioner Parsons emailed his contact to see if she could help and what the cost would be. He is waiting to hear back from her. In addition to posting on the District 40 website, the newsletter will also be mailed out to the citizens.

f) Station 42 Sale – A new document was sent regarding the buyer assigning the sale to another buyer. The District needs to be in agreement with the new proposal to reassign the sale. There was another document that asked

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for an extension regarding the feasibility. A discussion took place about Kinnon Williams addressing the cell tower issue and then having Brian Snure address the other issues. It was decided to contact Brian Snure and have him speak with the Real Estate agent regarding the new agreement.

A **MOTION** was made by Commissioner Parsons and **SECONDED** by Commissioner Nicholson that subject to the Brian Snure's approval of the assignment of the sale of Station 42, the board authorizes the Chairperson to sign the addendum. The **MOTION CARRIED (4-0)**.

WORKGROUPS AND 2016 WORKGROUP ASSIGNMENTS:

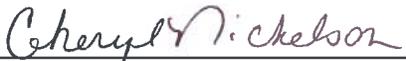
- a) Communications will be assigned to Little and Parsons
- b) Equipment will be assigned to Ryan and Parsons
- c) Facilities will be assigned to Nicholson and Satnurak
- d) Finance will be assigned to Satnurak and Ryan
- e) Special Projects will be assigned to Nicholson and Little

EXECUTIVE SESSION:

There was no need for an executive session.

There was no further business or discussion and the meeting was adjourned at 6:22 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, January 14, 2016 at 5:00 P.M.**



 Cheryl Nicholson, Chair



 Linda Sartnurak, Commissioner



 Steve Parsons, Commissioner



 Ronnie Little, Commissioner



 Charlotte Ryan, Commissioner

 Acting Secretary

Attachment: Meeting Agenda