

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

January 14, 2016

5:00 p.m.

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| Commissioner STEVE PARSONS | Commissioner CHERYL NICHELSON | Commissioner LINDA SARTNURAK |
| Commissioner RONNIE LITTLE | | Commissioner CHARLOTTE RYAN |
| Deputy Chief ERIK WALLGREN | | Board Secretary Julie Bray, Acting Sec. |

CALL TO ORDER:

Commissioner Ryan called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 5:00 p.m. Commissioners present for the Call to Order: Nichelson, Little, Parsons, Ryan and Sartnurak. Also attending were Deputy Chief Wallgren, Tracy Schuld, Linda Mann and Julie Bray.

CITIZEN COMMENTS ON AGENDA ITEMS:

None

RECOGNITION OF DEANNA GRATZER

Former Board Secretary Deanna Gratzner was presented with a resolution and a plaque in recognition of her 20 years of service by Commissioner Ryan. Pictures were also taken for the web page. Deanna thanked the Board and for all the good friends she made while at the District.

OATH OF OFFICE – RONNIE LITTLE

Julie Bray administered the Oath of Office to Commissioner Ronnie Little. The Oath was then signed by Commissioner Little and notarized by Julie Bray.

INTRODUCTION OF BRIAN SNURE

Attorney Brian Snure was introduced to the members of the Board. Brian thanked the Board for working with him again.

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CORRESPONDENCE

There were two pieces of correspondence; Notice of the election results of the King County Disability Retirement Board and a notice regarding the WFCA Healthcare Program. Both pieces were informational and required no action. A copy of both pieces of correspondence are included with the minutes.

FINANCIAL REPORTS:

1. Tracy Schuld reissued the 2015 cashflow report due to an additional check run in December after the December Commissioner's meeting. She has not reconciled 2015 so she cannot input the fund balances into cashflows for 2016. Commissioner Ryan offered to help. A copy of the report is included with the minutes.
2. While cleaning out the District's archives, Tracy was unable to find original resolutions for 515, 516, and 517. Brian Snure stated copies or recreations would be acceptable if they are notarized. He suggested getting 2 signed originals in the future.

FIRE CHIEF'S REPORT - Presented by Deputy Chief Erik Wallgren

Office of the Fire Chief:

1. On December 14 and 15 the Renton City Council and the Fire District #25 Commissioners at their respective meetings adopted a resolution to place the Renton Regional Fire Authority plan on the April 26th, 2016 special election ballot.

Safety and Support Services:

There was nothing to report.

Response Operations:

December 2015 Monthly Response Reports are attached.

Significant Incidents:

1. Renton Fire responded to a 2-alarm commercial fire at approximately 4:30 am on December 12th located on the 17300 block of 122nd Lane SE. Trapped occupants were safely rescued and the fire was eventually put out. There were no injuries as a result of this incident.
2. Renton Fire responded to a large working residential fire at approximately 2:24 pm on December 10th on the 16000 block of 133rd PI SE. The fire was extinguished and there were no injuries reported.

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3. Renton Fire responded to a commercial fire at approximately 9:12 pm on December 3rd at the Renton Walmart. The fire was quickly extinguished and there were no injuries.

Communications:

There is nothing to report.

A copy of the full report is included with the minutes.

UNFINISHED BUSINESS:

1. Sale of Station – Everything seems to be moving forward just fine. Title issues have been resolved for the most part. The biggest issue is the Verizon cell tower. The buyers are trying to work something out with Verizon. Commissioner Ryan will get clarification from Legal counsel on the term of the lease/contract. DC Wallgren commented that he and Peter Renner are working with an engineer on gathering information for the buyer.

CONSENT AGENDA:

1. Minutes of Regular Meeting – December 10, 2015
2. Minutes of Special Meeting – January 4, 2016
3. Minutes of Special Meeting (Retreat) – January 7, 2016.
4. Expense Fund vouchers (Tracy will include a blanket voucher from this point on).

A **MOTION** was made by Commissioner Little and **SECONDED** by Commissioner Sartnurak to approve the consent agenda as presented. The **MOTION CARRIED (5-0)**.

NEW BUSINESS:

1. Julie has electronic letterhead, but she will need District envelopes.
2. A **MOTION** was made by Commissioner Nicholson and **SECONDED** by Commissioner Sartnurak to sign a letter to the County instructing that all correspondence be sent to Tracy Schuld. **MOTION PASSED (5-0)**.
3. Julie will be sworn in as Board Secretary in February; Brian Snure will act as Notary.
4. The Commissioners requested that they receive a courtesy copy of all reports from King County.

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WORKGROUP REPORTS:

Capital Facilities:

Tracy was notified by Chicago Title Company that the District has a piece of property in the McGarvey Park Area that they purchased in 1997. Deputy Chief Wallgren will be pursuing the issue of when it was sold and paid for. The property's parcel number is 955802019005-Lot 19.

Equipment:

There is nothing new to report.

Community Relations:

Commissioner Parsons is waiting to hear back regarding the content and design of the newsletters. He asked if they wanted to pay someone else or do it themselves. They will decide and report back.

Finance:

The Board thanked Tracy for all of her help.

Special Projects:

Commissioner Ryan and Commissioner Nicholson will provide Chief Peterson and Deputy Chief Wallgren with a copy of the policies.

CITIZEN COMMENTS:

Linda Mann thanked the Board for the opportunity to work with them; she felt it was a great learning experience.

EXECUTIVE SESSION:

There was no executive session.

ONCE AROUND THE TABLE:

1. Brian Snure asked if the Board wanted him to attend the meetings on a regular basis or as needed. It was the Board's desire that he only attend as needed.
2. There will be three members attending the Installation Dinner; they will get their vouchers to Tracy.
3. There was no further business or discussion and the meeting was adjourned at 6:00 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on ***Thursday, February 11, 2015 at 5:00 P.M.***

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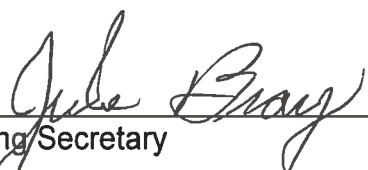

Cheryl Nicholson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Chair


Acting Secretary

Attachment: Meeting Agenda
King County Disability Board Election Results
Healthcare Program Notice (WFCA)
2015 Financial Report
December, 2015 Monthly Response Report
January Chief's Report