
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
11/14/2024



DATE: November 14, 2024
TIME: 5:00 PM
PURPOSE: Regular Meeting
LOCATION: RENTON STATION 13
18002 108th Ave SE, Renton, WA 98055
and
ZOOM MEETING
Meeting ID: 886 4934 4889, Password: 245066

ATTENDANCE:

KCFD #40	RENTON RFA
Joe Pratt, Commissioner	Chris Krystofiak, Captain
Charlotte Ryan, Commissioner	Steve Heitman, Chief
Linda Sartnurak, Commissioner	
Andrew Schneider, Commissioner	
Eric Quinn, Attorney	PUBLIC
	None

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Pratt called the regular meeting of King County Fire Protection District #40 to order at 5:00 PM with Commissioners Ryan, Sartnurak, and Schneider present. Commissioner Parsons was excused at a prior meeting.

Commissioner Pratt led the pledge of allegiance.

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FIRE CHIEF'S REPORT:

Chief Heitman presented his Chief's report which included:

- Promotions
- Letter of Commendation
- Citizen Advisory Panel Meeting
- Future Women in EMS & Fire Workshop
- Chiefs Interviews
- Fire Garage Consortium ILA Update
- King County Fire Chief Association DEI Workshop
- Open House Updates
- Washington State First Responder Wellness Task Force

He also presented the following Division Reports:

- Office of the Fire Marshal
- Response Operations (significant incidents, training, public outreach)

A copy of the Chief's Report is on file with the minutes.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS:

None.

EXECUTIVE SESSION:

A fifteen (15) minute executive session was called at 5:20 PM per RW 42.30.110 (1)(i) to discuss with legal counsel representing District 40 matters relating to agency enforcement actions, or to discuss with legal counsel representing District 40 litigation or potential litigation to which District 40, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to District 40.

The regular meeting reconvened at 5:35 PM.

NEW BUSINESS:

- Resolution No. 588: 2025 Property Tax Increase

This resolution is required to authorize an increase in property taxes. The 2025 levy amount reflects an increase of \$182,000 (or 3.87% from the previous year).

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- Resolution No. 589: 2025 Property Tax Levy
This resolution formally requests the King County Council to levy and the King County Treasurer to deposit \$4,882,000 into the district's expense fund (10-040-0010) for tax year 2025.
- Resolution No. 5901: 2025 Benefit Charge
This resolution sets the 2025 benefit charge at \$1,900,000 (the same amount as the previous year).

Commissioner Ryan read the documents into the record. She explained that the resolutions have been reviewed by counsel, and they concur with the recommendations presented at the Revenue Source and Benefit Charge Hearing held October 25, 2024.

It was Moved by Commissioner Pratt to approve Resolutions No. 588, 589, and 590 as presented. Commissioner Sartnurak seconded. No discussion. Motion Approved (4-0).

Copies of the approved resolutions are on file with the minutes.

FINANCIAL REPORT:

Commissioner Pratt presented the 3rd Quarter 2024 Financial Report. After reviewing Revenues and Expenses, he reported the Expense Fund's balance was \$1,133,115 and the Consolidated Reserve Fund's was \$4,844,984 as of September 30, 2024.

A copy of the financial report is on file with the minutes.

CONSENT AGENDA:

The consent agenda consisted of:

- October 10, 2024, Regular Meeting Minutes
- October 25, 2024, Special Meeting Minutes
- November A/P Vouchers in the amount of \$3,297,124.28
- November Payroll in the amount of \$5,483.76

It was Moved by Commissioner Schneider to approve the consent agenda as presented. Commissioner Sartnurak seconded. No discussion. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

WORKGROUP REPORTS:

- Finance (Pratt + Ryan)

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We have been contacted to begin our 2023 audit. In lieu of holding a formal entrance interview which could involve a quorum, the workgroup was instructed to provide the Auditor with contact information for Commissioners Sartnurak and Schneider.

- **Communications - Newsletter** (Schneider + Sartnurak)
A discussion was held regarding the timing of the next newsletter. It was the consensus of the Board to wait until March 2025.
- **Communications - Website** (Parsons + Ryan)
Nothing to report.
- **Policies & Special Projects** (Parsons + Sartnurak)
As reported by Chief Heitman, the Station 17 Open House was a huge success again this year.
- **Renton RFA Liaison** (Schneider)
Commissioner Schneider asked about the Citizen Advisory Panel as reported in the Chief's Report. Chief Heitman replied that the panel is made up of people who meet quarterly to discuss what's happening in the area and get feedback from the community. They are very excited about the possible annexation of King County Fire District 40.

PUBLIC COMMENT:

None.

GOOD OF THE ORDER:

None.

ADJOURNMENT:

As there was no further business, the meeting was adjourned at 6:00 PM.



Joe Pratt, Commissioner



Charlotte Ryan, Commissioner



Linda Sartnurak, Commissioner



Steve Parsons, Commissioner

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Andrew Schneider, Commissioner

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 12, 2024, at 5:00 PM at Renton Fire Station #13, 18002 108th Avenue SE, Renton, WA 98055 and via Zoom to conduct district business.**

Attachments: Agenda

Chief's Report

Resolution No. 588: 2025 Property Tax Increase

Resolution No. 589: 2025 Property Tax Levy (Ordinance 2152)

Resolution No. 590: 2025 Benefit Charge Amount

3rd Quarter Financial Report

Consent Agenda Documents

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